



BOARD OF DENTURISTS MEETING MINUTES

Thursday, August 21, 2025

Board Members Present: Josh Brooks, L.D, Chair
James Anderson, L.D, Vice Chair
Keith Gressell, DMD
Shirlynn Walter, Public Member
Melissa Brulotte, L.D.
Amy Varshock, L.D.
Szilard Zombor, L.D, Pro-Tem Member
Vallan Charron, L.D, Pro-Tem Member

Board Members Absent: Sandra McNaughton, Public Member

Staff Present: Adriana Barcena, Program Manager
Bruce Bronoske Jr., Executive Director
Kitty Einert, Program Manager
Kristopher Holiday, Office Director
Cassandra Gerard, Administrative Support
Heather Carter, Assistant Attorney General (AAG)

Thursday, August 21, 2025

OPEN SESSION

1. CALL TO ORDER

The open session of the business meeting was called to order at 12:02 p.m. by Josh Brooks, L.D, Chair.

1.1 Introduction of board members, staff, and audience

- The board members, staff, and audience were introduced.

1.2 Public Comment – The public will have an opportunity to provide comments. If you would like to comment during this time, please limit your comments to two

minutes. Please identify yourself and who you represent, if applicable, when the Chair opens the floor for public comment.

- No public comments were directed to the board at this time.

1.3 Approval of agenda

- A motion was made to approve the August 21, 2025 agenda as presented.
- The motion was seconded, and the board unanimously approved the August 21, 2025 agenda as presented.

1.4 Approval of June 6, 2025 business meeting minutes

- A motion was made to approve the June 6, 2025 business meeting minutes as presented.
- The motion was seconded, and the board unanimously approved the June 6, 2025 business meeting minutes as presented.

2. RULES HEARING – CONTINUING COMPETENCY REQUIREMENTS – The Board filed a CR-102 rulemaking on May 28, 2025 WSR #25-12-045. The Board determined whether to adopt the language based on this rule hearing – Josh Brooks, Chair

- The hearing began at 12:06pm and was held via Microsoft Teams and in person at Labor and Industries Headquarters, 7273 Linderson Way S.W., Room S119, Tumwater, WA 98501.
- Mr. Brooks shared the board has found all existing continuing competency requirements to be necessary and will not waive any requirements in response to Section 8 of Second Substitute House Bill (2SBH) 1724.
- Mr. Brooks opened the rules hearing for public testimony.
- No testimony was provided.
- No comments were received.
- The hearing was concluded at 12:13 p.m.
- Mr. Brooks opened the discussion to the board.
- Ms. Brulotte asked how the department administers continuing competency requirements.
- Ms. Barcena described the continuing education documentation process for candidates, licensed denturists and the department.
- A motion was made to adopt the proposed rules as presented.
- The motion was seconded, and the board unanimously approved.

3. PRACTICAL EXAMINATION – The Board reviewed consent forms for examination photographs – Adriana Barcena, Program Manager

- Ms. Barcena shared the amendments to the consent forms that will inform patients of the possibility of intraoral or extraoral photographs and ensure patient confidentiality at the practical examination.
- The candidate will receive the patient disclosure and candidate work affidavit forms to complete with their patient at the end of the examination.
- Deidentified patient photographs will be maintained by the department in accordance with the required retention schedule .
- Ms. Barcena shared the changes to the candidate information packet that include instructions on hallway access.
- The board discussed what materials are supplied by Bates College during the practical examination.
- A motion was made to accept the changes to the consent forms and information packet as presented.
- The motion was seconded, and the board unanimously approved.

4. DENTAL EDUCATIONAL OUTREACH COMMITTEE – The Board received an update on the committee meeting held on June 26, 2025 – Keith Gressell, DMD

- The committee approved articles for the July 2025 newsletter and assigned articles for the following November 2025 newsletter.
- The committee discussed preparations for the retreat on October 23, 2025.

5. PROGRAM MANAGEMENT REPORT – Information was provided to the board by the Executive Director and Program Manager.

5.1 HELMS – Certificates, licenses and renewal notice update – Adriana Barcena

- Ms. Barcena shared certificates, licenses, and renewal notices will no longer be mailed from the department.
- Providers will have the ability to print their credentials from their HELMS account.
- The board discussed methods of sharing this information with providers.
- A motion was made to send a notice by Govdelivery that certificates, licenses, and renewal notices are no longer mailed from the department.
- The motion was seconded, and the board unanimously approved.

5.2 Staffing Update – Adriana Barcena

- Mr. Bronoske Jr. shared his current position as interim executive director.

6. EXECUTIVE SESSION – An executive session was not held during this meeting.

- The board did not enter executive session.

- In the open meeting, Ms. Carter shared an update on the Washington State Dental Association (WSDA) court case against the board.
- WSDA appealed the Superior Court decision. The State Supreme Court will either accept the review, or it will be sent to the Court of Appeals.
- The board will continue to receive updates.

7. FUTURE AGENDA ITEMS AND PLANNING FOR FUTURE MEETINGS

- Licensing and disciplinary statistics
- Budget Report
- Dental Educational Outreach Committee
- Rules update
- Examination Outcomes
- 2026 Meeting Dates
- Election of Officers for 2026

8. ADJOURNMENT

There being no further business before the board, the business meeting was adjourned at 12:33 p.m. on Thursday, August 21, 2025. The next regular meeting is scheduled for Friday, November 7, 2025, and will be held in-person with a virtual component.

Respectfully Submitted By:

Approved By:

Adriana Barcena, Program Manager

Josh Brooks, Chair
Board of Denturists