



Substance Use Disorder Certification Advisory Committee Meeting Minutes February 7, 2025

Time:	9:00 a.m.
Location:	Virtual Meeting via Microsoft Teams or 111 Israel Road, TC2 Room 153, Tumwater WA 98501 Access to the virtual meeting is on the last page of the agenda.
Contact Person:	Claire Wilson, Program Manager 564.669.0392 claire.wilson@doh.wa.gov
Board/Committee Members:	Susan Cherry, SUDP, Chair Bergen Starke, SUD Program Director, Vice Chair Dr. Kimber Rotchford, MD Alicia Egan, SUDP Gayle Martinsen, HCA Representative Vacant, SUDP Vacant, SUDP
Assistant Attorney General:	Sierra McWilliams, Assistant Attorney General
Staff:	Eve Austin, Executive Director Claire Wilson, Program Manager Katie Impecoven, Program Support Alie Dobson, Program Support Hyon Yi, Deputy Credentialing Manager, Quality Assurance Melissa Derefield, Credentialing Supervisor Melody Casiano, Policy Analyst Michelle Weatherly, Program Manager, OCHS
Presenters:	Ted Dale, Program Manager, Peer Specialists Bill O'Connell, Director, University of Washington, Behavioral Health Support Specialists Clinical Training Program

In accordance with the Open Public Meetings Act, the agenda for this regular meeting was made available online at least 24 hours prior to the start time of the meeting pursuant to RCW 42.30.077.

For more information, please see [last page](#) of this agenda.

Please Note: Comments from the public in attendance may be solicited after each agenda item.

OPEN SESSION:

1. Call to Order – Susan Cherry, SUDP, Chair

- 1.1. Meeting and meeting recording started at 9:00AM. Introductions by the committee, staff, and the public.
- 1.2. Approval of the February 7, 2025, meeting agenda. Susan motions to approve the agenda – motion seconded. Approved 4 to 0.
- 1.3. Approval of the meeting minutes for December 6, 2024. Susan motions to approve the meeting minutes – motion seconded. Approved 4 to 0

2. Public Comment – Susan Cherry, SUDP, Chair

No Public Comments

3. Management Reports – Claire Wilson, Program Manager; Hyon Yi, Credentialing Support, Quality Assurance

- 3.1. Budget report – Claire Wilson to present. Starting fund balance \$342.6K and current fund balance \$142K.
- 3.2. Credentialing report – Hyon Yi to present. Active Status Count is 3,113 SUDP and 1,503 SUDP TC. Pending 168 SUDP and 157 SUDP TC. Eve discussed the outliers to these numbers which cause the average pending days to look higher than the numbers actually are.

4. Assistant Attorney General Report – Sierra McWilliams, AAG

- 4.1. AAG McWilliams will report on any items relevant to the advisory committee. No concerns from AAG today.

5. Behavioral Health Agencies FAQ – Michelle Weatherly, Program Manager

- 5.1. Michelle Weatherly answered questions regarding BHA rule changes impacting SUDP. Update to discharge patient files – which is not a WAC requirement. Questions can be directed to Claire,

6. Legislative Updates – Claire Wilson, Program Manager

- 6.1. Recap of the conclusion of the public comment period for SUDP rulemaking. Claire emailed bill tracking. There is still more time for new bills but at this time there are no bills that impact our committee. Public hearing was on Wednesday 2/5.

7. Petition Review – Claire Wilson, Program Manager

- 7.1. The department will present a petition to amend chapter 246-811 WAC to add Chiropractors to the list of professions eligible for the Alternate Pathway to SUDP certification. The advisory committee will vote to approve or deny this petition. Melody gives an overview of the petition process for the committee. Dr Rotchford commented on some confusion around the differences between SUDPs and CDPs. Susan motions to approve the petition, but Dr. Rotchford asks for clarification on the implications of this specific vote. Alicia had questions about the definition of “addictionology”. Claire says that we are unable to delay this vote due to the 60-day requirement to respond. Susan

called for a vote which does not pass 0 to 4. Adopting the petition is not recommended by the committee. Joan Bunnell added a public comment.

8. Behavioral Health Support Specialists – Bill O’Connell, UW BHSS Clinical Training Program Director

- 8.1. Bill O'Connell presented on the new BHSS certification and how it interacts with SUDP competencies as a potential career path. Question from Dr Rotchford regarding how this new role will function within the larger system and the systemic problems.

9. Peer Specialists – Ted Dale, Program Manager

- 9.1. Ted Dale provided a presentation on the new Certified Peer Specialist profession. Brief discussion on differences between Peer Specialist care and SUDP care.

10. Detox Survey Analysis – Claire Wilson, Program Manager

- 10.1. Handout to review themes of submitted feedback and discuss the scope of this committee to respond. Our focus is on removing barriers to licensure. Joan public comments asking for clarification on current applicable SUDP relevant legislation. Looking for more plain-speak overview of bills. Possibly revisiting training for committee on how to read bill language. Melody clarifies that at this time there aren't a lot of specific bills related to SUDP so that's part of why we haven't provided that bill analysis to the committee. Dr Rotchford added comments to ask we remember the big picture of cost effective outcomes of our work. Claire reminds us that the scope of this committee is fairly narrow. Alicia commented highlighting no. 4 of SUDP scope – wondering if there is an effort to remove barriers for SUDP to become BHSS. Public comment from Daniele Fleming regarding criteria of SUDP credential.

11. Scheduling Ethics Subcommittee – Claire Wilson, Program Manager

- 11.1. Discussion to schedule dates and times for ethics subcommittee meetings in March. As a reminder, subcommittee meetings with 3 or more committee members present must be made available to the public. Wed 3/12 @1 PM possible meeting time – will be filed with code reviser.

12. HELMS Reminder – Claire Wilson, Program Manager

- 12.1. Reminder that the online licensing software for credentials will be in a freeze from **5:00pm February 14** until the morning of **February 19, 2025**, for system upgrades. If your credential expires during this 5-day period, please renew in advance to avoid late fees.

13. Committee Officer Elections - Sue Cherry, SUDP, Chair

- 13.1. Committee will hold elections for the 2025 chair and vice-chair. Bergan nominated Alicia as Chair. We had quorum for motion but lost quorum for vote as Dr Rotchford dropped off the call. We will delay this vote until the next meeting.

14. Future Agenda Items – Susan Cherry, SUDP, Chair

- 14.1. Items to add for discussion at future committee meetings.

- 14.2. Reminder: the meeting on June 13, 2025, will be a joint meeting with the licensed counselor advisory committee.

15. Meeting Adjourned at 11:10AM by Susan

Meeting Access

Virtual Meeting Access: This meeting is being held via Microsoft Teams. You can access the meeting here: Join the meeting now Meeting ID: 233 564 490 753 Passcode: XRgQHC	Times and Order: The meeting will begin at 9:00 A.M. and will continue until all agenda items are complete. This agenda is subject to change. Comments from the public in attendance will be taken after each agenda item. DOH Tumwater Office Directions This meeting is being recorded. If anyone objects or does not consent, please let us know.
Dial in by phone +1 564-999-2000,,411385250# United States, Olympia (833) 322-1218,,411385250# United States (Toll-free) Find a local number Phone conference ID: 411 385 250#	

Next Scheduled Meeting:

Date: June 13, 2025
Time: 9:00 A.M.
Location: Online virtual meeting or Tumwater DOH office
111 Israel Road, TC2 Room 153, Tumwater WA 98501