



**Sex Offender Treatment Provider Advisory Committee
Regular Meeting Minutes
June 10, 2025**

Committee members present:	Bryce Nelson, J.D., Chair Jason Bailey, MA, LMHC, NCC, CSOTP David G. Medved, PhD, Dept. of Corrections Daniel Yanisch, Psy.D., CSTOP (inactive) Sonja Hardenbrook, J.D.
Committee members absent:	Larraine Lynch, MSW, LICSW, CSOTP, Vice Chair Jedd Pelander, Dept. of Children, Youth, and Families Holly Coryell, Ph.D., Dept. of Social and Health Services
Staff members present:	Lana Crawford, Program Manager Joe Miller, Executive Director Eve Austin, Executive Director Brandon Williams, Program Manager John Simmons, Program Support James Smartt, Program Support Melody Casiano, Policy Analyst Marie Carp, Assistant Attorney General Shelly Buchanan, Staff Attorney
Guest presenters:	Sue Hall - WRAMP

On June 10, 2025, the Sex Offender Treatment Providers Advisory Committee met via web conference and in-person at Washington State Department of Health, Town Center East 2 (TC2) Building, Room #153, 111 Israel Road SE, Tumwater, WA 98501. Notice of the meeting was published on the [profession website](#) and was sent out through the GovDelivery listserv.



In accordance with the Open Public Meetings Act, the agenda for this regular meeting was made available online at least 24 hours prior to the start time of the meeting pursuant to RCW 42.30.077.

Open Session:

1. Call to Order – Bryce Nelson, J.D., Chair

Meeting was called to order at 1:00 p.m.

Introduction

Approval of June 10, 2025, agenda – *Motion to approve the June 10, 2025 Agenda, seconded, carries.*

Approval of March 18, 202, meeting minutes – *Motion to approve the March 18, 2025 Meeting Minutes, seconded, carries.*

2. Public Comment – Bryce Nelson, J.D., Chair

There were no public comments at this time.

3. Assistant Attorney General Report – Marie Carp, AAG

There were no items for the Assistant Attorney General to report on at this time.

4. SOTP Program Reports – Lana Crawford, Program Manager

The committee will review data related to the issuance of SOTP credentials and the program budget.

4.1 Budget Report – *The budget report for the program was presented to the committee.*

4.2 Committee Member Recruitment – *The committee received an update on ongoing committee member recruitment efforts.*

5. HELMS Update – Joe Miller, Executive Director

The committee was briefed on the transition of HELMS.

6. Review of the WRAMP program – Sue Hall, WRAMP Program Lead

The committee received a presentation on the WRAMP program.

7. Bylaws– Lana Crawford, Program Manager

The committee reviewed the bylaws to determine whether any updates are needed before approval.

7.1 Sex Offender Treatment Provider Advisory Committee Bylaws DRAFT 060625

The committee will vote to approve the bylaws at the next meeting.

8. Rule Making Updates – Lana Crawford, Program Manager

The committee was briefed on the progress of the current rules package.

9. Advisory Subcommittee Outreach - David G. Medved, Advisory Committee Member and Jason Bailey, Advisory Committee Member

The committee was briefed on the on the progress of recruitment efforts by the subcommittee.



9.1 PowerPoint Presentation: Let's talk about... The Sex Offender Treatment Profession

10. Open Discussion of SOTP Advisory Committee – Bryce Nelson, J.D., Chair

The committee had an open discussion on the following topic:

Having public comments at the end rather than the beginning, or at both times.

11. Future Agenda Items – Bryce Nelson, J.D., Chair

The committee discussed the following items to be included as agenda items at a future meeting:

Bylaws to be voted on at the next meeting.

Rules need a detailed review and possibly a subcommittee to start regarding it depending on how much committee input would be needed.

12. Adjournment - Bryce Nelson, J.D., Chair

Meeting was adjourned at 2:29 p.m.

Submitted by:

Lana Crawford, Program Manager
Sex Offender Treatment Provider Advisory
Committee

Approved by:

Larraine Lynch, MSW, LICSW, CSOTP,
Vice Chair
Sex Offender Treatment Provider Advisory
Committee

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