



**Podiatric Medical Board
Regular Business Meeting Minutes**

July 24, 2025
9:00 a.m.

On Thursday, July 24, 2025, the Podiatric Medical Board held its regularly scheduled business meeting at Department of Health, 111 Israel Rd, Tumwater, WA 98501, with online access via Zoom. In accordance with the Open Public Meetings Act, notices were published on the DOH website and through GovDelivery.

Board Members:	Staff:
Eric Powell, DPM, Chair Jaqueline Buckley, DPM, Vice Chair Zarko Kajgana, DPM Civillia Winslow Hill, Public Member Deborah Wright, Public Member	Tommy Simpson, Program Manager James Chaney, Executive Director Jonathan Chamrad, Program Associate Luke Eaton, Assistant Attorney General Marlon Basco-Rodillas, Policy Analyst Danielle Dooley, Credentialing Supervisor Karen Stricklett, Deputy Credentialing Manager Zach Patnode, Q/A Training Manager Scott Cho, Budget Analyst Bradley Carter, Credentialing Coordinator Kris Holiday, Director

Guest Speakers and/or Presenters:

N/A

Guests:

Leslie Emerick



Open Session

1. Call to Order/Introductions- Eric Powell, DPM, Chair

Dr. Powell called the meeting of Washington State Podiatric Medical Board to order at approximately 9:09 a.m.

1.1 Introductions of board members and staff

1.2 Approval of today's agenda

MOTION: A motion was made to approve of the July 24, 2025, business meeting agenda. The motion was seconded and passed.

1.3 Approval of April 24, 2025, business meeting minutes

MOTION: A motion was made to approve of the April 24, 2025, business meeting minutes. The motion was seconded and passed.

2. Rules Workshop

The board held a rules workshop in response to [SHB 1724](#), Sec. 8, (2023 session) and per codified as [RCW 18.130.077](#) amending [WAC 246-922-055](#), Reciprocity licensure requirements.

MOTION: A motion was made to approve the proposed language changes. The motion was seconded and passed.

MOTION: A motion was made to approve moving forward with the rules process. The motion was seconded and passed.

3. Open Forum – Eric Powell, DPM, Chair

The purpose of the open forum is to provide the public with an opportunity to address the board on issues of significance to or affecting podiatric medical practice and that are not related to topics for which a rules hearing was or will be scheduled.

Comment shared included:

- Leslie Emerick, WSPMA, commented that she is willing to present on behalf of WSPMA at the next business meeting.

4. Old Business – DISCUSSION/ACTION - Eric Powell, DPM, Chair

- There was no old business to discuss.

5. New Business – DISCUSSION/ACTION - Eric Powell, DPM, Chair

5.1 Board Leadership (chair/vice-chair)

- The board tabled elections until the new appointees are made by the governor's office.

6. Correspondence – DISCUSSION/ACTION – Eric Powell, DPM, Chair

- There was no new correspondence.

7. Program Reports – DISCUSSION – James Chaney, Executive Director; Tommy Simpson III, Program Manager and Program Support.

Department staff gave updates regarding matters specific to the podiatric physicians and surgeons

- 7.1 Budget report – No significant issues or concerns;
- 7.2 Credentialing statistics report – Zach Patnode, Q/A Training Manager, gave the board a presentation surrounding timelines with the credentialing process.
- 7.3 Recruitment updates - Discussed current pending appointee/reappointment member vacancies (1-board, 1-public), to include upcoming vacancies as of 6/23, (1-board, 1-public) and pending subsequent vacancy announcements via GovDelivery, elections and governor's office approval;
- 7.4 PMB Newsletter (*Fall ed.* articles solicitation)

8. Future Business – DISCUSSION – Eric Powell, DPM, Chair

The board discussed agenda items identified or suggested for future meetings.

- 8.1 Robert's Rules of Order, Luke Eaton, AAG
- 8.2 Kate Reynolds, Executive Director, [Ethics Board](#)
- 8.3 Office of Investigations and Legal Services (OILS) Presentation, Lydia Koroma, SSA
- 8.4 Rules Presentation, Marlon Basco-Rodillas, HSQA, Policy Analyst
- 8.5 WPHP, Christopher Bundy, Executive Medical Director

9. Adjournment of public meeting—ACTION—Eric Powell, DPM, Chair

MOTION: A motion was made to adjourn the meeting at 10:31 A.M. The motion was seconded and passed.

Next Scheduled Meeting:

Date: October 22, 2025

Time: 9:00 a.m

Location: Hybrid - Virtual Zoom Meeting with a physical location at the Department of Health, 111 Israel Rd SE, Tumwater, WA 98501

Submitted:

Tommy Simpson
Tommy Simpson III, Program Manager

Approved:

Eric Powell
Eric Powell, DPM, Chair

