# Examining Board of Psychology Meeting Minutes

**September 12, 2025**

Hybrid Meeting via Microsoft Teams and in-person at Washington State Department of Health, Town Center East 2 (TC2) Building, Room #166, 111 Israel Road SE, Tumwater, WA 98501

| | |
|---|---|
| **Board members present:** | Cedar O'Donnell, Ph.D., Chair<br>Jan Bleakney, Public Member<br>Erin Olson, Ph.D.<br>Helen Hansen, Psy.D.<br>Jessica Carlile, Ph.D.<br>Vanessa Goosen, Psy.D.<br>Ryan Quirk, Ph.D.<br>Vacant, Professional Member |
| **Board members absent:** | Phillip Hawley, Psy.D., Vice Chair<br>Florence Katz Burstein, Public Member<br>Elena Lopez, Psy.D., CSOTP |
| **Staff members present:** | Joseph Miller, Executive Director<br>Brandon Williams, Program Manager<br>Nancy Delgado, Program Manager<br>John Simmons, Program Support<br>James Smartt, Program Support<br>Catharine Roner-Reiter, Supervising Staff Attorney<br>Lilia Lopez, Assistant Attorney General<br>Melody Casiano, Policy Analyst |
| **Guest Speaker(s):** | |

On September 12, 2025, the Examining Board of Psychology held a hybrid meeting via Microsoft Teams and in-person at Washington State Department of Health, Town Center East 2 (TC2) Building, Room #166, 111 Israel Road SE, Tumwater, WA 98501. Notice of the meeting was published on the Examining Board of Psychology profession website and was sent out through the GovDelivery listserv.

## Open Session:

1. **Call to Order – Cedar O'Donnell, Ph.D., Chair –** *Meeting was called to order at 9:00 am.*

   1.1. Introductions of board and supporting staff members – *Board members and staff introduced themselves.*

   1.2. Approval of the agenda – *Motion to approve the September 12, 2025 Meeting Agenda, seconded, vote 6-0.*

   1.3. Approval of the July 11th, 2025 meeting minutes – *Motion to approve the July 11, 2025 Meeting Minutes, seconded, vote 6-0.*

2. **Public Comment – Cedar O'Donnell, Ph.D., Chair**

   *There were no public comments at this time.*

3. **Management Reports – Nancy Delgado, Program Manager, Joseph Miller, Executive Director**

   3.1. Budget Report - *The board was presented with the current budget report, as well as an overview of the program now that the biennium has closed out.*

   3.2. Credentialing Update – *The board was updated on the current state of credentialing work for the psychology profession and the ongoing rollout of the new HELMS software.*

   3.3. Program Update – *The board was updated on leadership and staffing changes in the Office of Health Professions, as well as upcoming updated tools for the board's non-routine application process consistent with the recent rules changes.*

   3.4. Policy Analyst Update – *The board was updated on the current timelines of the implementation of the recent rules packages.*

4. **Break**

5. **WSPA Presentation on Prescriptive Authority – Dave Shearer, Ph.D., and Amanda Wills, Ph.D., WSPA Representatives**

   *Board received information on and asked questions about the previously proposed legislation to establish prescriptive authority for psychologists.*

6. **AI and Regulation – David D. Luxton, Ph.D., M.S., Professor**

   *Board received information on and engaged in discussion around AI and its regulation.*

7. **Review Operating Agreement and Business Plan – Brandon Williams, Program Manager***

   *Board reviewed the recommended updates to the documents and finalized them for the new biennium.*

   *Motion to accept the operating agreement and business plan for 2025-2027, seconded, vote 7-0.*

   *Add "Draft rules around AI and regulation" to business plan as a goal for this biennium.*

   *Adjust section 6 sub D of the bylaws with method – "The board will work with the HSQA budget office to evaluate a fee adjustment." And timeline – "Every 5 years" – the budget office schedule.*

8. **ASPPB Bylaws and Candidates for Board of Directors - Nancy Delgado, Program Manager***

*Board reviewed the recommendations from the subcommittee on how to vote on the proposed updates to the ASPPB bylaws and the election for the open positions on the ASPPB Board of Directors at the upcoming Annual Meeting in October.*

*Motion for the board to vote for Heidi Paakkonen for the position of member at large on the board of directors, seconded, vote 6-0 with 1 abstention.*

*Motion to support the changes to Article IV, Sections 2 and 3 as discussed, seconded, vote 7-0.*

*Motion to support the change to Article V, Section 1 as discussed, seconded, vote 7-0.*

*Motion to support the changes to Article VIII, Section 4 as discussed, seconded, vote 7-0.*

**9. Rescission of Policy Statements – Nancy Delgado, Program Manager***

*Board reviewed current policy statements and voted on which ones to rescind due to the new rules superseding the requirements.*

*Motion to rescind the Policy Statements 'Supplemental Information for Hybrid-Online Programs', 'Educational Meetings Requirements', 'Coursework Outside Doctoral Program', 'COVID-19 Telepsychology', 'COVID-19 Virtual Supervision', and 'Partial Credit' with F.A.Q.'s to be developed to clarify the partial credit topic, seconded, vote 7-0.*

**10. Board Member Interviews – Nancy Delgado, Program Manager**

*Board discussed interviews for the current and upcoming vacant board members*

*Vanessa Goosen, Cedar O'Donnell, Jessica Carlile, volunteered to be on the interview panel, as well as Florence Katz Burstein via comment to staff prior to the meeting.*

**11. Requests for Lists and Labels – Cedar O'Donnell, Ph.D., Chair***

*Board reviewed the request for Lists and Labels from Contemporary Psychodynamic Institute.*

*Motion to approve the request for lists and labels due to them meeting the criteria of being an educational organization for the reasons discussed, vote 3-2 with 2 abstentions.*

*Board reviewed the request for Lists and Labels from University of Notre Dame.*

*Motion to approve the request for lists and labels, seconded, vote 7-0.*

**12. Subcommittee Reports**

12.1. Communications and Operations Subcommittee – *The subcommittee presented the work on the Operating Agreement and Business Plan. The newsletter for next year will be in progress.*

12.2. Diversity Subcommittee – *There are no updates at this time.*

12.3. Applications Subcommittee – *The subcommittee will be meeting to review and discuss adjustments to the forms for the Psychological Associate.*

12.4. Rules Subcommittee – *The subcommittee will be meeting to discuss potential rule changes around practicum supervision and new rules around the use of AI.*

**13. Future Agenda Items – Cedar O'Donnell, Ph.D., Chair**

*Indicates a voting item but other agenda items could turn into a voting item during the meeting.

*Board identified the following agenda items for future meetings:*

*ASPPB presentation on association's thoughts on EPPP2 and master's licensing.*

*Discussion around the Board's ability to waive licensure requirements for providers from US Jurisdictions and Canada who have 5 years of experience and a license in good standing.*

*Update from Dr. Elena Lopez from the ASPPB Annual Meeting.*

*Preliminary AI Rules discussion to begin the process of establishing regulations.*

*Rankings for new board members following the candidate interviews.*

*Discussion regarding revisiting the process and procedures around applicants retaking the EPPP.*

14. **Meeting Adjournment –** *Meeting was adjourned at 1:58 pm.*

## Meeting Access

| | |
|---|---|
| **Virtual Meeting Access:** This meeting is being held via Microsoft Teams. Please mute your microphone/phone if you are not speaking.<br>**Join the meeting now**<br>Meeting ID: 247 712 585 876<br>Passcode: gbAise | **Times and Order:**<br>The meeting will begin at 9:00 a.m. and will continue until all agenda items are complete. This agenda is subject to change. Comments from the public in attendance may be taken after each agenda item.<br><br>**This meeting is being recorded.**<br>If anyone objects or does not consent, please let us know. |
| **Dial in by phone**<br>+1 564-999-2000,,661713827# United States, Olympia<br>(833) 322-1218,,661713827# United States (Toll-free)<br>Find a local number<br>Phone conference ID: 661 713 827# | |

## Next Scheduled Meeting:

| | |
|---|---|
| **Date:** | November 14, 2025 |
| **Time:** | 9:00 a.m. |
| **Location:** | Hybrid Meeting |