

## Hospital Staffing Advisory Committee Meeting

### Meeting Notes

<b>Date</b>	7/15/2025			
<b>Meeting Topic</b>	Hospital Staffing Advisory Committee			
<b>Note Taker</b>	Holli Erdahl			
<b>Attendees</b>	<b>Standing Attendees</b>			
	WSHA		WSNA, SEIU, UFCW	
	<input type="checkbox"/>	Chelene Whiteaker	<input checked="" type="checkbox"/>	Cara Alderson
	<input type="checkbox"/>	Darcy Jaffe	<input checked="" type="checkbox"/>	David Keepnews
	<input checked="" type="checkbox"/>	Dino Johnson	<input checked="" type="checkbox"/>	Duncan Camacho
	<input checked="" type="checkbox"/>	Jennifer Burkhardt	<input type="checkbox"/>	Maureen Hatton
	<input checked="" type="checkbox"/>	Keri Nasenbeny	<input checked="" type="checkbox"/>	Tamara Ottenbreit
	<input checked="" type="checkbox"/>	Renee Rassilyer Bomers	<input checked="" type="checkbox"/>	Vanessa Patricelli
	DOH		L&I	
	<input checked="" type="checkbox"/>	Megan Veith	<input type="checkbox"/>	Caitlin Gates
	<input checked="" type="checkbox"/>	Holli Erdahl	<input checked="" type="checkbox"/>	Lizzy Drown
	<input type="checkbox"/>	Ian Corbridge	<input checked="" type="checkbox"/>	Carl Backen
	<input checked="" type="checkbox"/>	Julie Tomaro	<input checked="" type="checkbox"/>	Desiree Schott
	<input checked="" type="checkbox"/>	Kristina Buckley		
	<input checked="" type="checkbox"/>	Tiffani Buck		
	<b>Alternates and Other Attendees</b>			
	Ashlen Strong as alternate for Chelene Whitaker		Michelle Curry as alternate for Darcy Jaffe	
	Barbara Friesen		Bret Percival	
	Gloria Brigham		Jessica Hauffe	
	Matthew Erlich		Tim Bock	
Anthony Cantu as alternate for Maureen Hatton		Gena Cooper		

Agenda Item	Notes
<b>Welcome and Role Call</b>	<ul style="list-style-type: none"> <li>Role call completed</li> </ul>
<b>Land and Labor Acknowledgement &amp; Safety Topic</b>	<ul style="list-style-type: none"> <li>Summer Safety</li> <li>Drink more water! Stay hydrated</li> <li>Wear sunscreen</li> <li>Water safety – make sure to always supervise children near water</li> <li>Eye safety – wear sunglasses to protect from UV rays</li> <li>Sports safety – heat exhaustion, dehydration, and injuries can happen more often in the summer.</li> </ul>
<b>Approve Prior Meeting Minutes</b>	<ul style="list-style-type: none"> <li>Minutes approved</li> </ul>

<b>Updates</b>	<ul style="list-style-type: none"> <li>• DOH is transitioning to a different online system for credentialing, we are hoping to start working on an online version of the hospital staffing plan early 2026.</li> <li>• Please provide written feedback to DOH regarding the formatting of the staffing form (content will not change)</li> <li>• Can send recommendations to <a href="mailto:hospitalstaffing@doh.wa.gov">hospitalstaffing@doh.wa.gov</a></li> </ul>
<b>DOH Complaint Data</b>	<ul style="list-style-type: none"> <li>• Themes – Hospital staffing committees not following charter, ratios, hospital staffing committee appointments</li> <li>• Cases – total received (10)</li> <li>• Closed cases – 9</li> <li>• Referred to LNI – 5</li> <li>• DOH opened investigations - 1</li> </ul>
<b>LNI Complaint Data</b>	<ul style="list-style-type: none"> <li>• 62 unique complaints             <ul style="list-style-type: none"> <li>○ Primarily meal and rest break investigations</li> <li>○ 17 were investigated further,</li> <li>○ \$8,674 investigated</li> <li>○ Mandatory overtime issues, \$10,000 in penalties, 10 different instances, no repeats</li> <li>○ Some retaliation complaints in relation to meal and rest breaks</li> </ul> </li> <li>• <a href="http://www.lni.wa.gov/hls">www.lni.wa.gov/hls</a> for additional resources from LNI</li> </ul>
<b>Listening Session</b>	<ul style="list-style-type: none"> <li>• Staffing plans on the website that are not the correct staffing plans (plans are from 2023/2018) This has been corrected, if you see issues, please send an email to <a href="mailto:hospitalstaffing@doh.wa.gov">hospitalstaffing@doh.wa.gov</a></li> <li>• Continued issues with borders</li> </ul>
<b>Alternate and Public Comment</b>	<ul style="list-style-type: none"> <li>• No alternate comment</li> <li>• No public comment</li> </ul>

Action Items	Assignment	Deadline
Written feedback for online form	Anyone interested in providing feedback	Ongoing