

Pharmacy Quality Assurance Commission December 4, 2025 - Minutes

Convene: Hawkins DeFrance, Chair, called the meeting to order December 4, 2025, 9:03 a.m.

Commission Members:

Hawkins DeFrance, Chair
Ann Wolken, Vice Chair
Jerrie Allard
Stephanie Bardin
Teri Ferreira
Patrick Gallaher
Judy Guenther
William Hayes
Kenneth Kenyon
Matthew Ray
Craig Ritchie
Uyen Thorstensen
Huey Yu

Staff:

Marlee O’Neill, Executive Director
Lindsay Trant-Sinclair, Deputy Director
Si Bui, Inspector Supervisor
Christopher Gerard, AAG
Rachel Sahi
Taifa “Nomi” Peaks
Joshua Munroe
Haleigh Mauldin
Julia Katz
Irina Tiginyanu
Madison Washington
Amy L Robertson

1. Call to Order, Hawkins DeFrance, Chair

1.1. Meeting Agenda Approval – December 4, 2025

MOTION: Ken Kenyon moved to approve December 4, 2025, business meeting agenda without edits. Craig Ritchie, seconded. Motion carried, 13:0.

1.2. Meeting Minutes Approval – October 16, 2025

MOTION: Ken Kenyon moved to approve October 16, 2025, meeting minutes without edits. Craig Ritchie, seconded. Motion carried, 13:0.

2. Consent Agenda

2.1. Correspondence

2.1.1. National Precursor Log Exchange Monthly Dashboard – October

2.2. Ancillary Utilization Plans Approval

2.2.1. Chinook Pharmacy

2.2.2. Columbia Compounding

- 2.2.3. HealthPoint Pharmacy – multiple locations
- 2.2.4. Howard’s Drug
- 2.2.5. Jubilant DraxImage Inc dba Jubilant Radiopharma
- 2.2.6. Olympia Heritage Behavioral Health
- 2.2.7. Robinhood Drugs
- 2.2.8. Skin Medicinals Pharmacy Bellevue
- 2.2.9. Providence Swedish Medical Group

2.3. Pharmacy Technician Training Program Approval

- 2.3.1. Guardian Pharmacy of Washington, LLC dba Mercury Pharmacy Services
- 2.3.2. Mercer Island Pharmacy
- 2.3.3. Pierce County Skills Center
- 2.3.4. Innominds LLC dba West Valley Pharmacy – multiple locations
- 2.3.5. Washington State University Cougar Health Services Pharmacy

MOTION: Ann Wolken moved to approve the consent agenda except for 2.2.3. HealthPoint Pharmacy, 2.2.4. Howard’s Drug, 2.2.5. Jubilant DraxImage Inc dba Jubilant Radiopharma, and 2.2.8. Skin Medicinals Pharmacy Bellevue. Ken Kenyon, seconded. Motion carried, 12:0. Uyen Thorstensen, recused.

Regular Agenda Items Pulled from 2.1., 2.2., or 2.3. The commission discussed items removed from the consent agenda and placed them on the regular agenda for separate discussions.

2.2.3. HealthPoint Pharmacy

MOTION: William Hayes moved to deny item 2.2.3. HealthPoint Pharmacy. Patrick Gallaher, seconded. Motion carried, 13:0.

MOTION: William Hayes moved to reconsider the previous denial of, and approve, item 2.2.3. HealthPoint Pharmacy, contingent upon fixing the typo for section B so that it reads “Pharmacy Ancillary Staff: Numbers 8 through 20 ...” instead of numbers 7 through 20, clarify number 6 to ensure that any data will be provided to the pharmacist for the pharmacist to make a clinical decision, and update number 13a si that patient name and a prescription number are required. Ken Kenyon, seconded. Motion carried, 13:0.

2.2.4. Howard’s Drug

MOTION: Teri Ferreira moved to approve item 2.2.4. Howard’s Drug contingent upon adding “describe proper technique when preparing and administering medications and devices” to the non-discretionary assistance in preparation and administration of medications/vaccines under the direct supervision and control of the pharmacist task. William Hayes, seconded. Motion carried, 13:0.

2.2.5. Jubilant DraxImage Inc dba Jubilant Radiopharma

MOTION: Hawkins DeFrance moved to approve item 2.2.5. Jubilant DraxImage Inc dba Jubilant Radiopharma contingent upon striking the last dot point in the driver/pharmacy assistant AUP that states “perform other related duties as assigned.” Stephanie Bardin, seconded. Motion carried, 13:0.

2.2.8. Skin Medicinals Pharmacy Bellevue

MOTION: William Hayes moved to approve item 2.2.8. Skin Medicinals Pharmacy Bellevue without edits. Ken Kenyon, seconded. Motion carried, 12:1.

3. Rulemaking for Disciplinary Action Reporting Timeframes

3.1. PUBLIC HEARING

The commission held a public hearing on the rulemaking to propose amending WAC 246-945-231 Disciplinary Action Reporting Timeframes, to clarify the timeframe for pharmaceutical firms to report disciplinary action to the commission.

The public rules hearing began at 10:30 a.m. and closed at 10:33 a.m. No written comments were received during the public comment period. No oral comments were received during the public hearing.

3.2. Approval of Comment Responses and Authorization to File CR-103 (Disciplinary Action Reporting Timeframes)

There were no written or oral comments received for the commission to respond to.

MOTION: Ken Kenyon moved to adopt the draft rule language for WAC 246-945-231 without edits and authorized staff to file a CR-103P. Stephanie Bardin, seconded. Motion carried, 13:0.

4. Presentations

4.1. Commission Budget Report

Nichole Simmons, Financial Operations Supervisor, presented the commission’s budget report.

4.2. Legislative Leadership Presentation

Cori Tarzwell, Legislative Affairs Manager for HSQA, provided a presentation on the upcoming legislative session.

4.3. Healthcare Enforcement and Licensing Management System (HELMS) Presentation

Elizabeth Geisler, HELMS Business Deputy Project Director, and Carly McCarthy, HELMS Communications Consultant, provided an update on HELMS.

4.4. Office of Investigative and Legal Services (OILS) Presentation

Rayne Pearson, Executive Director of Legal Services, and Dominique Crisp, Supervising Staff Attorney, provided the commission with an annual disciplinary update.

5. Panel Review – Study Plan (Panel A)

MOTION: Ann Wolken moved to delegate the study plan review to Panel A (Patrick Gallaher, Teri Ferreira, Huey Yu, and Judy Guenther). Jerrie Allard, seconded. Approved 13:0.

5.1. PHRM.PH.61571016

MOTION: Patrick Gallaher moved to approve the study plan. Teri Ferreira, seconded. Approved 4:0.

5.2. PHRM.PH.61578983

MOTION: Patrick Gallaher moved to approve the study plan. Teri Ferreira, seconded. Approved 4:0.

5.3. PHRM.PH.61580904

MOTION: Patrick Gallaher moved to approve the study plan. Teri Ferreira, seconded. Approved 4:0.

5.4. PHRM.PH.70014254

MOTION: Patrick Gallaher moved to approve the study plan. Teri Ferreira, seconded. Approved 4:0.

6. Rule Updates

6.1. Public Hearing Responses: Alternate Distribution Models

MOTION: Ken Kenyon moved to hold additional rules workshops to consider the written and oral feedback received during the public comment period and possible revisions to the rule language. Ann Wolken, seconded. Motion carried, 13:0.

6.2. Rule Workshop: Accessible Labeling Program Refinement

Joshua Munroe provided an update on the accessible labeling rules refinement project and will prepare draft rule language to present at a future business meeting.

6.3. CR-105 Update: Incorporations by Reference

MOTION: Ken Kenyon moved to approve the draft rule language and to file the CR-105 package with a date of incorporation of January 1, 2026, and authorize staff to file a CR-103P if no comments are received during the comment period. Stephanie Bardin, seconded. Motion carried, 13:0.

6.4. Rule Workshop: Tamper-Resistant Prescription Pads and Paper

Julia Katz provided an update on the draft rule language, will revise the draft based on feedback received, and will bring it to a future business meeting.

6.5. Rule Workshop: Clarifying AUPs

MOTION: Teri Ferreira moved to approve the draft rule language and authorized staff to prepare and file a CR-102 Rules Proposal package. Ken Kenyon, seconded. Motion carried, 13:0.

7. Strategic Plan

7.1. Implementation Plan Update

Marlee O'Neill updated the commission on the strategic plan implementation.

7.2. Performance Measures from Joint Operating Agreement

Julia Katz presented the progress made related to the performance measures in the Joint Operating Agreement and will continue to refine this and provide an update at a future business meeting

8. Open Forum

No public comments were received.

9. Commission Member Reports

9.1. Open Discussion Related to Items or Issues Relevant to Commission Business/Pharmacy Practice

MOTION: Ken Kenyon moved, as amended, for the Commission to discuss complaints about pharmacy staffing shortages, and general customer service issues. Patrick Gallaher, seconded. Motion carries, 13:0.

10. Staff Reports

10.1. Executive Director – Marlee O’Neill

- Melissa Green is now the permanent Deputy Director for the Office of Health Professions.
- Marlee O’Neill, Si Bui, and Ann Wolken attended the NABP Forums and found it informative and helpful.
- Marlee O’Neill, Lindsay Trant-Sinclair, and Scott Craig presented at the WSPA Annual Meeting in November and enjoyed the experience.

10.2. Deputy Director – Lindsay Trant-Sinclair

- Provided an update and kudos to the credentialing team as they are now caught up and processing current applications from as recently as November 25, 2025.
- Pharmacy Quality Assurance Commission legislative calls begin January 2026, every Friday at 12pm PST.
- The Nonresident Pharmacy Directive Task Force is meeting Monday, December 8, 2025, at 12pm PST.

10.3. Pharmacist Supervisor – Si Bui

- Provided kudos to the inspection team for carrying the large workload and noted that the team will soon be caught up on all inspections and look forward to continuing the good work in 2026.

10.4. Assistant Attorney General – Christopher Gerard

- Nothing to report.

11. Summary of Meeting Action Items

- **1.2 Meeting Minutes Approval** – Staff will finalize and post the minutes on the commission’s website.
- **2. Consent Agenda** – Staff will convey the decision to the applicants and the Office of Customer Service.
- **3.2 Approval of Comment Responses and Authorization to File CR-103 (Disciplinary Action Reporting Timeframes)** – Staff will file a CR-103P.
- **4.3 Presentations: Healthcare Enforcement and Licensing Management System (HELMS)** – PQAC staff will invite the HELMS team to attend and provide a demonstration to the commission at a future business meeting.
- **5. Panel Review – Study Plan (Panel A)** – Staff will convey the decisions to the credentialing team.
- **6.1 Public Hearing Responses: Alternate Distribution Models** – Staff will add an additional rules workshop to a future business meeting to consider the rule language and comments received during the public comment period.
- **6.2 Rule Workshop: Accessible Labeling Program Refinement** – Staff will revise with options discussed and will bring the options to the commission for discussion at a future

business meeting prior to releasing for public comment.

- **6.3 CR-105 Update: Incorporations by Reference** – Staff will file a CR-105. If no comments are received during the comment period, staff will then file a CR-103.
- **6.4 Rule Workshop: Tamper-Resistant Prescription Pads and Paper** – Staff will revise the rule language and bring back to the commission for review at a future business meeting.
- **6.5 Rule Workshop: Clarifying AUPs** - Staff will prepare and file the CR-102.
- **7.2 Performance Measures from Joint Operating Agreement** – Staff will continue to revise the performance measures based on the reportable figures available, simplify it, and bring it back to the commission for review at a future business meeting.
- **9. Commission Member Reports** – Staff will add an agenda item to a future business meeting related to delays and service issues at pharmacies and what the commission might be able to do to rectify these issues.

3:57 p.m. Business Meeting Adjourned