



Applied Behavior Analysis Advisory Committee

Regular Meeting Minutes

February 13, 2026

Committee members present:

Amy Fenwick, Ph.D., LBA, BCBA-D, Chair
Aliza Quinlan, LABA, PhD Candidate
Ralph Pampino, Jr., BCBA, LBA, Vice-Chair

Committee members absent:

Bethann Thorson, Public Member
Jennifer Collado, LBA, BCBA

Staff members present:

Amber Freeberg, Executive Director
Tara Mackemull, Assistant Program Manager
Katie Graue, Program Administrative Assistant
Sierra McWilliams, Assistant Attorney General
Brielle Matthes, Credentialing Specialist Lead
Cornia Garza, Credentialing Specialist
Evan Shigaya, Policy Analyst
Laura Riordan, Credentialing Supervisor
Britni McLucas, Quality Assurance Manager

Guest presenters:

Carla Myers, BCBA, LBA WABA Public Policy Chair
Marcee Merriam, Autism Navigator Kindering Care
Alyssa Jennings, BCBA, LBA, AVA Program Manager for Apple Health
Megan Ricks, BCBA, LBA, IBA
Dawn Sidell, RN, ED Northwest Autism Center in Spokane
April Young, BCBA, LBA Clinical Director for Sage Behavior Services in Kitsap County
Meghan Adams
Jill McDaniels

On October 3, 2025, the Applied Behavior Analysis Advisory Committee met via web conference. Notice of the meeting was published on the [Applied Behavior Analysis profession website](#) and was sent out through the GovDelivery listserv.

Open Session:

1. Call to Order – Amy Fenwick, Ph.D., LBA, BCBA-D, Chair

The meeting was called to order at 10:04 am

- 1.1. Introductions were made by the ABA Committee.
- 1.2. Approval of February 13, 2026, draft meeting agenda - Committee motioned to approve February 13, 2026, draft meeting agenda, seconded, and approved unanimously.
- 1.3. Approval of October 3, 2025, draft meeting minutes - Committee motioned to approve October 3, 2025, draft meeting minutes, seconded, and approved unanimously.

2. Public Comment – Amy Fenwick, Ph.D., LBA, BCBA-D, Chair

The public was given an opportunity to provide comment(s).

Carla Myers, WABA Public Policy Chair, expressed gratitude for the relationship they have developed with DOH and wanted to concern regarding processing times and stated that those processing times have negatively impacted their entire ABA community.

3. ABA Program Statistics

3.1. Credentialing Statics – Amber Freeberg, Executive Director

Ms. Freeberg gave a timeline with HELMS and phase 3 of the project.

Ms. Freeberg presented the current credentialing statistics to the Committee, and the Committee members reviewed data relating to the issuance of ABA credentials.

Ms. Freeberg gave the committee updates on the staffing changes on her credentialing team.

3.2. Budget Report – Amber Freeberg, Executive Director

Ms. Freeberg presented the current budget from July 1, 2025, to December 31, 2025, and reviewed the fund balance showing that the fund balance is meeting goals. Ms. Freeberg also reviewed some common FAQs.

3.3. Disciplinary Statistics – Amber Freeberg, Executive Director

Ms. Freeberg reviewed data relating to complaint investigations and discipline for the timeframe of September 3, 2025, to January 23, 2026. Total complaints since September 2025 was 30 complaints. There were 5 total cases opened.

4. Executive Director Report – Amber Freeberg, Executive Director

Ms. Freeberg informed the committee that the Governor did lift the travel ban for DOH Employees for certain events, but we must adhere to the travel matrix. Ms. Freeberg also let the Committee know about HELMS Updates and DOH staffing updates.

5. Rules Workshop, WAC 246-805-210, 240 and 330 - Amber Freeberg, Executive Director

Ms. Freeberg talked about WAC 246-805-210, 240 and 330. Ms. Freeberg and the Committee discussed the current proposed rules changes.

Ms. Freeberg opened the floor up for questions from the public and Committee – no comment was given.

6. BACB 2026 Regulators Conference – Amber Freeberg, Executive Director

The committee reviewed and discussed and voted on who will attend the BACB regulators Conference. The conference will be held in Littleton, Colorado on October 2, 2026.

There was a motion to send Shelbee Scrimo to attend the BACB 2026 Regulators Conference, motion was seconded and approved unanimously.

There was a motion to send two ABA Committee Members to attend the BACB 2026 Regulators Conference, motion was seconded and approved unanimously.

7. Elections of Chair and Vice-Chair – Amy Fenwick, Ph.D., LBA, BCBA-D, Chair

The board took nominations for Chair and Vice-Chair for 2026.

The only nomination made for Chair was Amy Fenwick.

The only nomination made for Vice-Chair was for Aliza Quinlan.

There was a motion for Amy Fenwick to be chair and for Aliza Quinlan to be Vice-Chair, motion was seconded and approved unanimously.

8. 2027 Proposed Meeting Dates

The committee reviewed and voted on the proposed meeting dates for 2027.

Proposed meeting dates are as follows:

February 12, 2027

July 9, 2027

October 1, 2027

There was a motion to accept the proposed 2027 meeting dates, the motion was seconded and approve unanimously.

9. Future Business Items - Amy Fenwick, Ph.D., LBA, BCBA-D, Chair

The committee discussed agenda items for future meetings including presentations from the AAG office.

Reminder of 2026 approved meetings: July 10th, and October 2nd.

The committee spoke about the October meeting and switching it from the 2nd to 16th since the BACB 2026 conference is on the same day. There was a motion to switch the October

ABA meeting date from the 2nd to the 16th, the motion was seconded and approved unanimously.

10. Adjournment - Amy Fenwick, Ph.D., LBA, BCBA-D, Chair

Meeting adjourned at 11:12 am – Motion made to adjourn, seconded and approved unanimously.

Submitted by:

Amber Freeberg, Executive Director
Applied Behavior Analysis Advisory
Committee

Approved by:

Amy Fenwick, Chair
Applied Behavior Analysis Advisory
Committee

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