



To request this document in another format, call 1-800-525-0127. Deaf or hard of hearing customers, please call 711 (Washington Relay) or email doh.information@doh.wa.gov.

Board of Physical Therapy Business Meeting Minutes September 29, 2025

Department of Health 111 Israel Rd SE Tumwater, WA 98501 Room 166

Members Present: Kathryn Dale, Physical Therapist, Chairperson; Jeffrey Foucrier, Physical Therapist, Vice-chairperson; Jennifer Aglubat, Physical Therapist; Celeste Misko, Physical Therapist.

Staff Present: Allyson McIver, Program Manager; Jennifer Santiago, Executive Director; Marianne Richter, Policy Analyst; Lilia Lopez, Senior Counsel; Madissen Schatz, Assistant Program Manager; Catharine Roner-Reiter, Supervising Staff Attorney; Haylie Kang, Policy Analyst; Britni McLucas, Health Deputy Credentialing Manager; Kristopher Holiday, Office Director; Brandis Brandt, Credentialing Supervisor.

Guests and Other Participants: Melissa Johnson, APTA WA Representative; Serena, physical therapist.

1. Call to Order

On Monday September 29th, at 10:03 a.m., Chairperson Dale officially called the meeting to order.

1.1. Introduction

Following the call to order, Chairperson Dale facilitated introductions, allowing board members and department staff to be acknowledged. Attendees joining virtually also had the opportunity to introduce themselves.

1.2. Approval of Agenda

Chairperson Dale presented the proposed agenda, seeking approval from the board. No objections were raised, and a motion to approve the agenda was initiated by Dr. Foucrier, Dr. Misko seconded the motion, and it was unanimously approved.

1.3. Approval of July 14, 2025, Meeting Minutes

The board considered approval of the minutes from the previous meeting held on July 14th, 2025. Dr. Foucrier moved for approval, Dr. Misko seconded, and the motion passed unanimously.

2. Open Forum

Chairperson Dale initiated the open forum session, providing a platform for the public to address non-rule hearing issues related to physical therapy. Upon receiving no written or verbal comments, Chairperson Dale closed the open forum.

3. Federation of State Boards of Physical Therapy

3.1 Compact Commission updates

Dr. Aglubat provided shared that the educator module has been released and is now available for educators. Ms. McIver confirmed travel plans are set for the board members travelling to the FSBPT Annual Education Conference next month.

3.2 Leadership Issues Forum report-out

Dr. Fouchier shared his notes from the Leadership Issues Forum he attended in July. He noted deepening discussions around artificial intelligence, and shared information about the new CWT 7 that will be available in the future. Other discussions included emerging regulatory challenges, enhancing the value of boards, education outreach programs and social media accounts.

4. Proposed Amendments to the Compact Commission's Rules, Bylaws, Policies & Procedures

The board reviewed the proposed amendments to the Compact Commission's rules, bylaws, and policies and procedures. The board requested program staff send the feedback to the commission for consideration.

5. Delegation of Decision Making

The board reviewed the delegation of decision-making agreement with the requested expanded explanation and examples provided by the department. Dr. Aglubat moved for approval, Dr. Fouchier seconded, and the motion passed unanimously.

6. Compact Privilege Revocation Discussion

Board staff reviewed an updated process for complaints involving physical therapy compact privilege holders to expedite the review process. The board discussed the compact privilege process and challenges presented in the event there is a complaint made against a compact privilege holder.

7. Winter Newsletter Discussion

The board discussed topics of interest for the Winter 2025 newsletter and assigned topics and due dates to have articles back to program for review.

8. Program Report

Ms. McIver provided program information and updates to the board.

8.1 Budget report

Ms. McIver provided the budget report, the report reflected the timeframe of July 1, 2023 to June 30, 2025. The starting fund balance was -\$905,949.00 and the ending fund balance was -\$682,221.00.

8.2 Helms update

Ms. McIver provided a brief update on the HELMS implementation, she shared that phase 2.5 has been implemented, this phase included the final credentialing functionality of the new system. Enforcement module, which is the final phase of implementation, is expected to be released in March 2026.

8.3 Rulemaking updates

There were no updates to report. Ms. McIver shared that we will likely have a compact effective date rules change in the near future and reminded the board that the 1724 rules will be going live December 31, 2025.

8.4 Board member recruitment update

Ms. McIver shared that three recruitment packets for the public member, physical therapist assistant, and physical therapist positions are with the governor's office awaiting appointment. The board had a brief discussion regarding challenges associated with having so many vacancies on the board.

8.5 Planning for upcoming meetings

Ms. McIver shared agenda items for the December meeting including reviewing a draft of the winter newsletter, an Annual Education Conference report-out, and possibly considering authorizing rulemaking to update the compact effective date.

9. Adjournment

Chairperson Dale adjourned the meeting at 11:38 am. Dr. Fouchier motioned for approval to adjourn the board meeting; Dr. Aglubat seconded the motion. The board approved the motion unanimously.

Washington State Board of Physical Therapy

On file

Kathryn Dale, PT, DSc, Chairperson

Contact:

Allyson McIver, Program Manager

Board of Physical Therapy Minutes

September 29, 2025

Page 4

(360) 236-2878

physical.therapy@doh.wa.gov



To request this document in another format, call 1-800-525-0127. Deaf or hard of hearing customers, please call 711 (Washington Relay) or email doh.information@doh.wa.gov.

Board of Physical Therapy Retreat Meeting Minutes September 29, 2025

Department of Health 111 Israel Rd SE Tumwater, WA 98501 Room 166

Members Present: Kathryn Dale, Physical Therapist, Chairperson; Jeffrey Foucrier, Physical Therapist, Vice-chairperson; Jennifer Aglubat, Physical Therapist; Celeste Misko, Physical Therapist.

Staff Present: Allyson McIver, Program Manager; Jennifer Santiago, Executive Director; Marianne Richter, Policy Analyst; Lilia Lopez, Senior Counsel; Madissen Schatz, Assistant Program Manager; Catharine Roner-Reiter, Supervising Staff Attorney; Haylie Kang, Policy Analyst; Brandis Brandt, Credentialing Supervisor.

Guests and Other Participants: None present.

1. Call to Order

On Monday September 29th, at 12:30 p.m., Chairperson Dale officially called the board retreat to order.

1.1. Introduction

Following the call to order, Chairperson Dale facilitated introductions, allowing board members and department staff to be acknowledged. Attendees joining virtually also had the opportunity to introduce themselves.

1.2. Approval of Agenda

Chairperson Dale presented the proposed agenda. No objections were raised, and a motion to approve the was initiated by Dr. Foucrier, Dr. Misko seconded the motion, and it was unanimously approved.

2. Open Forum

Chairperson Dale initiated the open forum session, providing a platform for the public to address non-rule hearing issues related to physical therapy. Upon receiving no written or verbal comments, Chairperson Dale closed the open forum.

3. Icebreaker Activity

Ms. McIver led the board members and staff in a team building activity.

4. Rulemaking Refresher Training

Haylie Kang, department policy analyst, provided board members and staff with an updated rulemaking refresher training.

5. Board Assessment Resource

The board shared individual board assessment resource survey results and compared results to the survey completed during the 2022 board retreat. The board reviewed areas where improvements have been made since the last retreat and noted some areas that need to be addressed further.

6. Strategic Planning

6.1 Review of board bylaws

The board reviewed the bylaws and determined requesting lists and labels for the association should be removed since that's done as requested by the APTA. The board also discussed changing the schedule for the following year's board meetings so the dates can be determined by the end of the year. A motion to approve the updated draft was initiated by Dr. Foucrier, Dr. Misko seconded the motion, and it was unanimously approved.

6.2 Review joint operating agreement

The board reviewed the joint operating agreement and requested that section four be clarified to indicate that subject to budget restrictions the department will hold a meeting every year for leadership issues.

6.3 Review of board business plan

The board reviewed the board business plan and approved minimal updates proposed by program staff, as well as updates to the workforce data survey to indicate that it is now required following recent legislation, and an annual discipline report for the board. A motion to approve the updated draft was initiated by Dr. Fourier, Dr. Aglubat seconded the motion, and it was unanimously approved.

7. Board Member Training Review

The board reviewed the list of initial and ongoing training opportunities available to board members and discussed ongoing opportunities for further learning. The board agreed the existing template needed to be updated to reflecting department staffing changes and otherwise was ready to go. The board discussed concerns with board member vacancies.

8. Future Rules Planning

The board discussed the Model Practice Act crosswalk comparison tool and discussed whether the activity would be meaningful for the board to complete. After discussions, the board decided to table this agenda item for a future board meeting and will gather information regarding the FSBPT crosswalk tool during the upcoming Annual Education Meeting.

9. Social Media Discussion

Dr. Fouchier presented the risks and benefits of the board running social media accounts. The board discussed the responses gathered from other boards as well as other states who have social media accounts and determined that at this time the board will continue with current outreach efforts through the newsletters, webpage updates, with board member recruitment information posted to the department's social media accounts as needed.

10. Adjournment

Chairperson Dale adjourned the meeting at 3:43 p.m. Dr. Fouchier motioned for approval to adjourn the board meeting; Dr. Misko seconded the motion. The board approved the motion unanimously.

Washington State Board of Physical Therapy

On file

Kathryn Dale, PT, DSc, Chairperson

Contact:

Allyson McIver, Program Manager

(360) 236-2878

physical.therapy@doh.wa.gov