

COVER PAGE

The following is the comprehensive hospital staffing plan for Eastern State Hospital submitted to the Washington State Department of Health in accordance with [Revised Code of Washington 70.41.420](#) for the year 2025.

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Hospital Staffing Form

Attestation

Date:

I, the undersigned with responsibility for Eastern State Hospital attest that the attached hospital staffing plan and matrix are in accordance with RCW 70.41.420 for 2025, and includes all units covered under our hospital license under RCW 70.41.420

As approved by:



Hospital Information

Name of Hospital:		
Hospital License #:		
Hospital Street Address:		
City/Town:	State:	Zip code:
Is this hospital license affiliated with more than one location?		Yes No
If "Yes" was selected, please provide the location name and address		
Review Type:	Annual	Review Date:
	Update	Next Review Date:
Effective Date: NA - Previously Approved Plan		
Date Approved: NA - Previously Approved Plan		

Factors Considered in the Development of the Hospital Staffing Plan (check all that apply):

Staffing guidelines adopted or published by national nursing professional associations, specialty nursing organizations, and other health professional organizations

Description:

Terms of applicable collective bargaining agreement

Description:

Relevant state and federal laws and rules including those regarding meal and rest breaks and use of overtime and on-call shifts

Description:

Hospital finances and resources

Description:

Other

Description:

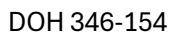
Signature

CEO & Co-chairs Name:	Signature:	Date:

Total Votes	
# of Approvals	# of Denials

Access unit staffing matrices here.

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Patient Volume-based Staffing Matrix Formula Template

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DOH 346-154

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Unit Information

Additional Care Team Members

Shift Coverage

Occupation	Day	Evening	Night	Weekend
Psychiatrist	X	X	X	X
Psychologist	X			
Pharmacy	X			
Medical Providers	X			
Social Work	X			
Recreational Staff	X	X		
OT/PT	X			
Dentist	X			
Housekeeping	X	X		X
PERT	X	X		X
BMT	X	X		
Food Service/Dietary	X	X		X
Switchboard	X	X		X
HIM	X			
Central Supply	X			
Security	X	X	X	X
Lab	X			

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**Factors Considered in the Development of the Unit Staffing Plan
(Check all that apply):**

- [illegible]

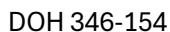
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Patient Volume-based Staffing Matrix Formula Template

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Unit Information

Additional Care Team Members

Shift Coverage

Occupation

Day

Evening

Night

Weekend

Psychiatrist

X

X

X

X

Psychologist

X

Pharmacy

X

Medical Providers

X

Social Work

X

Recreational Staff

X

X

OT/PT

X

Dentist

X

Housekeeping

X

X

X

PERT

X

X

X

BMT

X

X

Food Service/Dietary

X

X

X

Switchboard

X

X

X

HIM

X

Central Supply

X

Security

X

X

X

X

Lab

X

[illegible]

**Factors Considered in the Development of the Unit Staffing Plan
(Check all that apply):**

- [illegible]

[illegible]

- [illegible]

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[illegible]

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Patient Volume-based Staffing Matrix Formula Template

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Psychiatrist	X	X	X	X
Psychologist	X			
Pharmacy	X			
Medical Providers	X			
Social Work	X			
Recreational Staff	X	X		
OT/PT	X			
Dentist	X			
Housekeeping	X	X		X
PERT	X	X		X
BMT	X	X		
Food Service/Dietary	X	X		X
Switchboard	X	X		X
HIM	X			
Central Supply	X			
Security	X	X	X	X
Lab	X			

[illegible]

**Factors Considered in the Development of the Unit Staffing Plan
(Check all that apply):**

- [illegible]

[illegible]

- [illegible]

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Patient Volume-based Staffing Matrix Formula Template

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Additional Care Team Members

Shift Coverage

Occupation

Day

Evening

Night

Weekend

Psychiatrist

X

X

X

X

Psychologist

X

Pharmacy

X

Medical Providers

X

Social Work

X

Recreational Staff

X

X

OT/PT

X

Dentist

X

Housekeeping

X

X

X

PERT

X

X

X

BMT

X

X

Food Service/Dietary

X

X

X

Switchboard

X

X

X

HIM

X

Central Supply

X

Security

X

X

X

X

Lab

X

[illegible]

**Factors Considered in the Development of the Unit Staffing Plan
(Check all that apply):**

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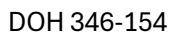
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Psychiatrist	X	X	X	X
Psychologist	X			
Pharmacy	X			
Medical Providers	X			
Social Work	X			
Recreational Staff	X	X		
OT/PT	X			
Dentist	X			
Housekeeping	X	X		X
PERT	X	X		X
BMT	X	X		
Food Service/Dietary	X	X		X
Switchboard	X	X		X
HIM	X			
Central Supply	X			
Security	X	X	X	X
Lab	X			

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**Factors Considered in the Development of the Unit Staffing Plan
(Check all that apply):**

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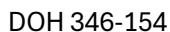
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Psychologist	X			
Pharmacy	X			
Medical Providers	X			
Social Work	X			
Recreational Staff	X	X		
OT/PT	X			
Dentist	X			
Housekeeping	X	X		X
PERT	X	X		X
BMT	X	X		
Food Service/Dietary	X	X		X
Switchboard	X	X		X
HIM	X			
Central Supply	X			
Security	X	X	X	X
Lab	X			

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**Factors Considered in the Development of the Unit Staffing Plan
(Check all that apply):**

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Medical Providers	X			
Social Work	X			
Recreational Staff	X	X		
OT/PT	X			
Dentist	X			
Housekeeping	X	X		X
PERT	X	X		X
BMT	X	X		
Food Service/Dietary	X	X		X
Switchboard	X	X		X
HIM	X			
Central Supply	X			
Security	X	X	X	X
Lab	X			

Unit Information																			
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Factors Considered in the Development of the Unit Staffing Plan (Check all that apply):																			
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<input checked="" type="checkbox"/>	Activity such as patient admissions, discharges, and transfers																		
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1N1, delta, 1S1 are admission wards. Discharge and transfers can occur on any ward.																			
---	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

<input checked="" type="checkbox"/>	Patient acuity level, intensity of care needs, and the type of care to be delivered on each shift																		
-------------------------------------	---	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

We utilize HART, which is a structured professional judgement tool.																			
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Unit Information

Additional Care Team Members

Shift Coverage

Occupation	Day	Evening	Night	Weekend
Psychiatrist	X	X	X	X
Psychologist	X			
Pharmacy	X			
Medical Providers	X			
Social Work	X			
Recreational Staff	X	X		
OT/PT	X			
Dentist	X			
Housekeeping	X	X		X
PERT	X	X		X
BMT	X	X		
Food Service/Dietary	X	X		X
Switchboard	X	X		X
HIM	X			
Central Supply	X			
Security	X	X	X	X
Lab	X			

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<p align="center">Factors Considered in the Development of the Unit Staffing Plan (Check all that apply):</p>	
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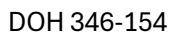
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Additional Care Team Members

Shift Coverage

Occupation

Day

Evening

Night

Weekend

Psychiatrist

X

X

X

X

Psychologist

X

Pharmacy

X

Medical Providers

X

Social Work

X

Recreational Staff

X

X

OT/PT

X

Dentist

X

Housekeeping

X

X

X

PERT

X

X

X

BMT

X

X

Food Service/Dietary

X

X

X

Switchboard

X

X

X

HIM

X

Central Supply

X

Security

X

X

X

X

Lab

X

Unit Information																	

**Factors Considered in the Development of the Unit Staffing Plan
(Check all that apply):**

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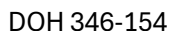
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Social Work	X			
Recreational Staff	X	X		
OT/PT	X			
Dentist	X			
Housekeeping	X	X		X
PERT	X	X		X
BMT	X	X		
Food Service/Dietary	X	X		X
Switchboard	X	X		X
HIM	X			
Central Supply	X			
Security	X	X	X	X
Lab	X			

[illegible]

**Factors Considered in the Development of the Unit Staffing Plan
(Check all that apply):**

- [illegible]

[illegible]

- [illegible]

[illegible]

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Social Work	X			
Recreational Staff	X	X		
OT/PT	X			
Dentist	X			
Housekeeping	X	X		X
PERT	X	X		X
BMT	X	X		
Food Service/Dietary	X	X		X
Switchboard	X	X		X
HIM	X			
Central Supply	X			
Security	X	X	X	X
Lab	X			

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**Factors Considered in the Development of the Unit Staffing Plan
(Check all that apply):**

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OT/PT	X			
Dentist	X			
Housekeeping	X	X		X
PERT	X	X		X
BMT	X	X		
Food Service/Dietary	X	X		X
Switchboard	X	X		X
HIM	X			
Central Supply	X			
Security	X	X	X	X
Lab	X			

[illegible]

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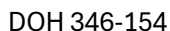
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PERT	X	X		X
BMT	X	X		
Food Service/Dietary	X	X		X
Switchboard	X	X		X
HIM	X			
Central Supply	X			
Security	X	X	X	X
Lab	X			

[illegible]

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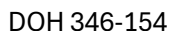
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Day

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Weekend

Psychiatrist

X

X

X

X

Psychologist

X

Pharmacy

X

Medical Providers

X

Social Work

X

Recreational Staff

X

X

OT/PT

X

Dentist

X

Housekeeping

X

X

X

PERT

X

X

X

BMT

X

X

Food Service/Dietary

X

X

X

Switchboard

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X

HIM

X

Central Supply

X

Security

X

X

X

X

Lab

X

Unit Information																			
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Factors Considered in the Development of the Unit Staffing Plan (Check all that apply):																			
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