

# Klickitat Valley Health Hospital Staffing Matrix

## MED/SURG DAY SHIFT MATRIX

| Census | Time  | RN      | RN/LPN  | CNA     | HUC                    |
|--------|-------|---------|---------|---------|------------------------|
| 0      | 7a-7p | On call | On call | On call | May work up to 4 hours |
| 1-4    | 7a-7p | 1       | 1       | or 1    | 0.83*                  |
| 5-8    | 7a-7p | 1       | 1       | 1       | 0.83                   |
| 9-12   | 7a-7p | 1       | 2-3     | 1-2     | 0.83                   |

## MED/SURG NIGHT SHIFT MATRIX

| Census | Time  | RN      | RN      | CNA     | HUC |
|--------|-------|---------|---------|---------|-----|
| 0      | 7p-7a | On call | On call | On call | 0   |
| 1-5    | 7p-7a | 1       | 1*      | 1*      | 0   |
| 6-12   | 7p-7a | 1       | 1-2     | 1-2     | 0   |

## ED MATRIX

| Census | Time  | RN  | RN  | ED TECH | HUC |
|--------|-------|-----|-----|---------|-----|
| N/A    | 7a-7p | 1   | 1   | N/A     | N/A |
| N/A    | 7p-7a | 1   | 1   | N/A     | N/A |
| N/A    | 8a-8p | N/A | N/A | 1       | N/A |

\* At charge nurse discretion, depending on skill mix needs. Document reason below.

Was staffing accurate?

Yes

No

Comments

Days:

Nights:

At least one Charge Nurse will be identified for 7a - 7p and 7p - 7a each day.



# Klickitat Valley

— HEALTH —

Laboratory \_\_\_\_\_ Radiology \_\_\_\_\_

| MED/SURG DAY SHIFT MATRIX |       |           |         |         |                      |
|---------------------------|-------|-----------|---------|---------|----------------------|
| Census                    | Time  | Charge RN | RN/LPN  | CNA     | HUC                  |
| 0                         | 7a-7p | In House  | On call | On call | May work up to 4 hrs |
| 1-4                       | 7a-7p | 1         | 1       | On call | 0.83*                |
| 5-8                       | 7a-7p | 1         | 1       | 1       | 0.83                 |
| 9-12                      | 7a-7p | 1         | 2-3     | 1-2     | 0.83                 |

\* At charge nurse discretion, depending on skill mix needs. Document reason below.

### Staffing Comments:

| Date & Time | Explanation |
|-------------|-------------|
|             |             |
|             |             |
|             |             |
|             |             |
|             |             |

| NIGHT SHIFT |       |        |         |         |     |
|-------------|-------|--------|---------|---------|-----|
| Census      | Time  | Chg RN | RN/LPN  | CNA     | HUC |
| 0           | 7p-7a | 1      | On call | On call | 0   |
| 1-5         | 7p-7a | 1      | 1*      | 1*      | 0   |
| 6-12        | 7p-7a | 1      | 1-2     | 1-2     | 0   |

### Staffing Comments:

| Date & Time | Explanation |
|-------------|-------------|
|             |             |
|             |             |
|             |             |
|             |             |



## Attestation Form

KVH Nurse Staffing Committee

June 10, 2022

I, the undersigned with responsibility for Klickitat Valley Health (hospital/health system name), attest that the attached staffing plan and matrix was developed in accordance with RCW 70.41.420 for the 2022-2023 (year) and includes all units covered under our hospital license under RCW 70.41. This plan was developed with consideration given to the following elements (please check):

- Census, including total numbers of patients on the unit on each shift and activity such as patient discharges, admissions, and transfers;
- Level of intensity of all patients and nature of the care to be delivered on each shift;
- Skill mix;
- Level of experience and specialty certification or training of nursing personnel providing care;
- The need for specialized or intensive equipment;
- The architecture and geography of the patient care unit, including but not limited to placement of patient rooms, treatment areas, nursing stations, medication preparation areas, and equipment;
- Staffing guidelines adopted or published by national nursing professional associations, specialty nursing organizations, and other health professional organizations;
- Availability of other personnel supporting nursing services on the unit; and
- Strategies to enable registered nurses to take meal and rest breaks as required by law or the terms of an applicable collective bargaining agreement, if any, between the hospital and a representative of the nursing staff.

Signature

Printed Name

Date



## Signature Page

### Chief Executive Officer Review and Approval

*By signing this form, you confirm that you have reviewed and approve of the preceding staffing plan.*

*Leslie Hebert*

Chief Executive Officer Signature

*Leslie Hebert*

Printed Name

*6/20/22*

Date