



## Attestation Form

January 2023

I, the undersigned with responsibility for PeaceHealth United General Medical Center, attest that the attached staffing plans and matrix's were developed in accordance with RCW 70.41.420 and includes all units covered under our hospital license under RCW 70.41. This plan was developed with consideration given to the following elements (please check):

- Census, including total numbers of patients on the unit on each shift and activity such as patient discharges, admissions, and transfers;
- Level of intensity of all patients and nature of the care to be delivered on each shift;
- Skill mix;
- Level of experience and specialty certification or training of nursing personnel providing care;
- The need for specialized or intensive equipment;
- The architecture and geography of the patient care unit, including but not limited to placement of patient rooms, treatment areas, nursing stations, medication preparation areas, and equipment;
- Staffing guidelines adopted or published by national nursing professional associations, specialty nursing organizations, and other health professional organizations;
- Availability of other personnel supporting nursing services on the unit; and
- Strategies to enable registered nurses to take meal and rest breaks as required by law or the terms of an applicable collective bargaining agreement, if any, between the hospital and a representative of the nursing staff.

  
Chief Administrative Officer - Signature

CHRIS JOHNSTON  
Printed Name

12/19/2022  
Date

## Approved PHUGMC ACU Staffing Matrix 2023

| ACU     |     |     |      |         | Max Patient Load |            |
|---------|-----|-----|------|---------|------------------|------------|
| ACU pt: | NTL | RNs | CNAs | JA/Tech | ACU RN           |            |
| 1       | 1   | 1   | 0    | 1       |                  | 5 med/surg |
| 2       | 1   | 1   | 0    | 1       |                  | or         |
| 3       | 1   | 1   | 0    | 1       |                  | *3 PCU     |
| 4       | 1   | 1   | 0    | 1       |                  |            |
| 5       | 1   | 1   | 0    | 1       |                  |            |
| 6       | 1   | 2   | 1    | 1       |                  |            |
| 7       | 1   | 2   | 1    | 1       |                  |            |
| 8       | 1   | 2   | 1    | 1       |                  |            |
| 9       | 1   | 2   | 2    | 1       |                  |            |
| 10      | 1   | 2   | 2    | 1       |                  |            |
| 11      | 1   | 3   | 2    | 1       |                  |            |
| 12      | 1   | 3   | 2    | 1       |                  |            |
| 13      | 1   | 3   | 2    | 1       |                  |            |
| 14      | 1   | 3   | 2    | 1       |                  |            |
| 15      | 1   | 3   | 2    | 1       |                  |            |
| 16      | 1   | 4   | 2    | 1       |                  |            |
| 17      | 1   | 4   | 2    | 1       |                  |            |
| 18      | 1   | 4   | 3    | 1       |                  |            |
| 19      | 1   | 4   | 3    | 1       |                  |            |
| 20      | 1   | 4   | 3    | 1       |                  |            |
| 21      | 1   | 5   | 3    | 1       |                  |            |
| 22      | 1   | 5   | 3    | 1       |                  |            |
| 23      | 1   | 5   | 3    | 1       |                  |            |
| 24      | 1   | 5   | 3    | 1       |                  |            |
| 25      | 1   | 5   | 3    | 1       |                  |            |

**\*Please Note\***

**\*Critical Care/PCU qualified RN is one who has had direct patient care**

**\*PCU- 1:3**

**Additional staff may be warranted due to high patient acuity**

**Acuity will be determined through collaboration amongst NTL,**

**\*Mix of PCU and med/surg will be determined through collaboration**

**The supervisor will provide written justification if additional staff is**

Presented to Safe Staffing 10/27/2022



Approved 2023

**PHUGMC – Oncology / Infusion Center Department**  
**Staffing Matrix**

**Monday - Friday 8am - 4:30pm**

| Clinic                     | Role            | # of Staff                 |
|----------------------------|-----------------|----------------------------|
| Oncology Department        | Team Lead - RN  | 1 per department           |
| Oncology Department        | Float - RN      | 1 per department as needed |
| Medical Oncology Clinic    | Triage - RN     | 1 per department           |
| Medical Oncology Clinic    | Roomer - RN     | 1 per clinic               |
| Medical Oncology Clinic    | Oral Chemo - RN | 1 per department as needed |
| Oncology Infusion Center   | Treatment - RN  | 1 RN                       |
| Oncology Infusion Center   | Treatment - RN  | 1 RN                       |
| Radiation Oncology Clinic  | Roomer/Triage   | 1 per department           |
| Outpatient Infusion Center | Treatment - RN  | 1 RN                       |

## Approved Surgical Services Staffing Matrix

2023

### Nurse Team Lead

|                  |   |
|------------------|---|
| Registered Nurse | 1 |
|------------------|---|

### Short Stay

|                  |    |
|------------------|----|
| Registered Nurse | 2* |
| CNA              | 1  |

\*Consider utilizing 3<sup>rd</sup> Recovery Room RN for high volume days/Floating and break relief on high patient volume days.

### Endoscopy

|                                 |   |
|---------------------------------|---|
| Registered Nurse                | 2 |
| Endoscopy Technician/Scrub Tech | 1 |

### Operating Room

|                                |   |
|--------------------------------|---|
| Registered Nurse               | 2 |
| Surgical Technician/Scrub Tech | 2 |
| Implant Coordinator            | 1 |
| Sterile Processing Technician  | 2 |

### Recovery Room

|                  |   |
|------------------|---|
| Registered Nurse | 3 |
|------------------|---|

### Clerical

|                    |   |
|--------------------|---|
| Surgical Scheduler | 1 |
|--------------------|---|

This Matrix is a baseline structure and may be modified based on acuity of procedures and case volume by the manager and or Team Lead on an as needed basis.

Presented to Safe Staffing 10/27/2022

## Approved PHUGMC ARC Staffing Matrix 2023



| #ARC pts | RNs | Day CNAs | *NOC CNAs |
|----------|-----|----------|-----------|
| 1        | 2   | 0        | 0         |
| 2        | 2   | 0        | 0         |
| 3        | 2   | 0        | 0         |
| 4        | 2   | 0        | 0         |
| 5        | 2   | 1        | 0         |
| 6        | 2   | 1        | 0         |
| 7        | 2   | 1*       | 1         |
| 8        | 2   | 2        | 1         |
| 9        | 2   | 2        | 1         |
| 10       | 2   | 2        | 1         |

**Second CNA on dayshift may be warranted due to high patient acuity at a census of 7 and higher.**

**\*Acuity will be determined through collaboration among staff RNs, supervisor, and management**

# Approved PHUGMC ED Staffing Matrix 2023

|   |          |          |          |         |
|---|----------|----------|----------|---------|
| 7AM-11AM  | 11AM-2PM | 2PM-11PM | 11PM-2AM | 2AM-7AM |
| 3 RNS   | 4 RNS    | 5 RNS    | 4 RNS    | 2 RNS   |
| 1 ED Tech 7a-7p   |          |          |          |         |
| 1 ED MD 24 Hours per day/ 1 APP 2p-Midnight (fully staffed 7 days/week starting 2/2023) |          |          |          |         |

## Proposed PHUGMC Float Matrix 2023

|         |         |
|---------|---------|
| 7am-7pm | 7pm-7am |
| 2**RN   | 2** RN  |

\*\*One RN will be used primarily for capacity/acuity/break support. The second RN will be primarily used to cover sick and PTO calls and secondarily for capacity/acuity/break support

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