



Snoqualmie Valley
HOSPITAL

Nurse Staffing Plan Submission 2022 - Snoqualmie Valley Hospital

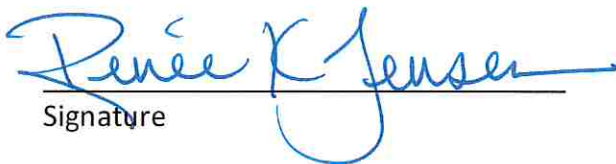
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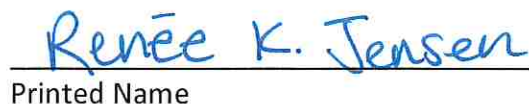
The following is the nurse-staffing plan for Snoqualmie Valley Hospital, submitted to the Washington State Department of Health in accordance with Revised Code of Washington 70.41.420.

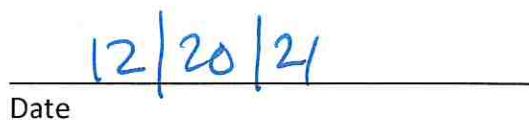
Attestation Form
Nurse Staffing
Snoqualmie Valley Hospital
2022

I, the undersigned with responsibility for Snoqualmie Valley Hospital attest that the attached staffing plan and matrix was developed in accordance with RCW 70.41.420 for the year 2022 and includes all units covered under our hospital license under RCW 70.41. This plan was developed with consideration given to the following elements (please check):

- Census, including total numbers of patients on the unit on each shift and activity such as patient discharges, admissions, and transfers;
- Level of intensity of all patients and nature of the care to be delivered on each shift;
- Skill mix;
- Level of experience and specialty certification or training of nursing personnel providing care;
- The need for specialized or intensive equipment;
- The architecture and geography of the patient care unit, including but not limited to placement of patient rooms, treatment areas, nursing stations, medication preparation areas, and equipment;
- Staffing guidelines adopted or published by national nursing professional associations, specialty nursing organizations, and other health professional organizations;
- Availability of other personnel supporting nursing services on the unit; and
- Strategies to enable registered nurses to take meal and rest breaks as required by law or the terms of an applicable collective bargaining agreement, if any, between the hospital and a representative of the nursing staff.


Signature


Printed Name


Date



Med/Surg, Swing Bed, Emergency Department, Endoscopy/Outpatient Infusion Center Staffing Plan

STAFFING GRID MED/SURG, SWING BED UNIT

The Med Surg Unit staffs 24h/day, 7 days a week. It is a 25 bed unit with an average daily census of 23

| Day Shift 0700-1930 | | |
|---|------------------------|---------------------|
| Census | Patient to Nurse Ratio | Patient to C.N.A. |
| Up to 5 | 1-3:1 1-2:1 | 2 RN no CNA |
| 6 to 9 | 3-5:1 3-4:1 | 3-5:1 3-4:1 |
| 10 | 5:1 5:1 | 5:1 5:1 |
| 11 | 3:1 4:1 4:1 | 3:1 4:1 4:1 |
| 12 | 4:1 4:1 4:1 | 4:1 4:1 4:1 |
| 13 | 4:1 4:1 5:1 | 4:1 4:1 5:1 |
| 14 | 4:1 5:1 5:1 | 4:1 5:1 5:1 |
| 15 | 5:1 5:1 5:1 | 5:1 5:1 5:1 |
| 16 | 4:1 4:1 4:1 4:1 | 4:1 4:1 4:1 4:1 |
| 17 | 4:1 4:1 4:1 5:1 | 4:1 4:1 4:1 5:1 |
| 18 | 4:1 4:1 5:1 5:1 | 4:1 4:1 5:1 5:1 |
| 19* | 4:1 5:1 5:1 5:1 | 4:1 5:1 5:1 5:1 |
| 20* | 5:1 5:1 5:1 5:1 | 5:1 5:1 5:1 5:1 |
| 21 | 4:1 4:1 4:1 4:1 5:1 | 4:1 4:1 4:1 4:1 5:1 |
| 22 | 4:1 4:1 4:1 5:1 5:1 | 4:1 4:1 4:1 5:1 5:1 |
| 23* | 4:1 4:1 5:1 5:1 5:1 | 4:1 4:1 5:1 5:1 5:1 |
| 24* | 4:1 5:1 5:1 5:1 5:1 | 4:1 5:1 5:1 5:1 5:1 |
| 25* | 5:1 5:1 5:1 5:1 5:1 | 5:1 5:1 5:1 5:1 5:1 |
| Other Scheduled Staff: Charge RN, Manager, Assistant Manager, HUC, Wound RN, Rehab, Social Work, Infection Prevention RN, Pharmacy, Provider | | |

| Night Shift 1900-0730 | | |
|---|------------------------|-------------------|
| Census | Patient to Nurse Ratio | Patient to C.N.A. |
| Up to 5 | 1-3:1 1-2:1 | 2 RN no CNA |
| 6 to 9 | 4-5:1 | 4-7:1 |
| 10 | 5:1 5:1 | 5:1 5:1 |
| 11 | 5:1 6:1 | 5:1 6:1 |
| 12 | 6:1 6:1 | 6:1 6:1 |
| 13 | 6:1 7:1 | 6:1 7:1 |
| 14 | 7:1 7:1 | 7:1 7:1 |
| 15 | 5:1 5:1 5:1 | 5:1 5:1 5:1 |
| 16 | 6:1 5:1 5:1 | 5:1 5:1 6:1 |
| 17 | 5:1 6:1 6:1 | 5:1 6:1 6:1 |
| 18 | 6:1 6:1 6:1 | 6:1 6:1 6:1 |
| 19 | 7:1 6:1 6:1 | 6:1 6:1 7:1 |
| *20 | 7:1 7:1 6:1 | 6:1 7:1 7:1 |
| *21 | 7:1 7:1 7:1 | 7:1 7:1 7:1 |
| 22 | 6:1 6:1 5:1 5:1 | 6:1 6:1 5:1 5:1 |
| 23 | 6:1 6:1 6:1 5:1 | 6:1 6:1 6:1 5:1 |
| 24 | 6:1 6:1 6:1 6:1 | 6:1 6:1 6:1 6:1 |
| 25 | 7:1 6:1 6:1 6:1 | 6:1 6:1 6:1 7:1 |
| Other Scheduled Staff: Charge RN, HUC until 2300, **After midnight, an RN and/or CNA may safely take up to 10 patients for partial shifts with extenuating circumstances | | |

| Additional Resources on the unit for patient care |
|--|
| Assistant Manager works 5 days per week and steps into charge shifts. Charge nurses typically do NOT take patient assignment but this remains part of a staffing solution as needed. |
| Sitters are staffed if the patient care need meets a threshold criteria, see policy. |
| Wound Care RN: M, T, W, Fr |
| ED RN available for procedures such as IV start, ABG's, assistance with critical drips, RR/Code Blue Team member |
| **10 patients for extenuating circumstances would include staff that is responding to a RR/Code Blue, staff went home sick or a sick call occurred. This would be acceptable depending upon the acuity of the whole of patients. |
| Break coverage: A break log with assigned breaks is utilized |
| A.) RN and CNA team break one at a time and the RN can cover for the CNA if needed |
| B.) Charge nurse, Manager or Assistant Manager will cover for breaks as needed. |
| As often as possible, an RN and/or CNA, will be scheduled for voluntary standby shift and could be called for patient acuity increase, census surge, or sick call. |



EMERGENCY DEPARTMENT STAFFING PLAN

The Emergency Department staffs 24 hours a day 7 days a week. SVH ED is a 6 bed ED with an average daily census of 12.

The ED patient to nurse ratio 4:1, may be up to 6:1.

Depending on the acuity of the patients, an additional RN such as the ED Manager, M/S charge nurse, med surg cross-trained nurse or Assistant Manager may be used for support. Optimally, if a patient has the need for 1:1 observation, an additional ED Tech, CNA, or RN may be deployed.

On Duty M-F:

| Time of Day | Provider/RN Staffing | ED Tech Staffing | ED Registration Clerk |
|-------------|--|------------------|-------------------------|
| 0700-1900 | 1 Provider 2 ED RNs | 1 ED Tech | 1 ED Registration Clerk |
| 1900-0700 | 1 Provider 2 ED RNs *One ED RN may serve as House Supervisor | 1 ED Tech | 1 ED Registration Clerk |

Saturday-Sunday and Holidays on Duty:

| | | | |
|-----------|--|-----------|-------------------------|
| 0700-1900 | 1 Provider 2 ED RNs *One ED RN may serve as House Supervisor | 1 ED Tech | 1 ED Registration Clerk |
| 1900-0700 | Provider 2 ED RNs *One ED RN may serve as House Supervisor | 1 ED Tech | 1 ED Registration Clerk |

ADDITIONAL/OPTIONAL STAFFING

- Med/Surg Assistant Manager, Med/Surg Charge Nurse or M/S cross-trained nurse may float to the ED during higher census, for Rapid Response/Code Blue events, and/or when two RNs are needed for procedural sedation.
- A M/S CNA may float to ED to assist with 1:1 patient observation
- M-Fr, during the day shift, the ED Nurse Manager and/or Director of Nursing cover breaks for ED as well as any census surge or high acuity. This staff may be called in to help at any time.
- The tech shift may be adjusted with an RN, ED RN or a cross-trained float RN
- As often as possible on a voluntary basis, an ED trained RN and/or Tech, will be scheduled for standby shifts and could be called for census surge



ENDOSCOPY DEPARTMENT AND OUTPATIENT INFUSION AND WOUND CARE STAFFING PLAN

The Endoscopy Department staffs 10 hours a day, 0700-1730, 1-2 days a week.
On Duty is:

- 1 Admit RN who can also do patient recovery
- 1 Procedural Sedation/Procedure RN and Procedure Tech and/or RN
- 1 Gastroenterologist
- 1 Recovery and Discharge RN who can also do admit
- 1 Scope Processing Tech
- Depending upon number of procedures/patients a float Endo RN usually the Endo Charge nurse or Lead will assist in patient care needs
- Break coverage for Endo and OP Infusion are built into the scheduled patient day

| Census (number of patients) | Staff Present |
|--------------------------------|--|
| 1 | Endo RN, Scope Tech, Float RN |
| 2 | Endo RN, Procedure tech, Scope Tech, Float RN |
| 3 | Procedural Sedation RN, Admit/Recovery RN, Procedure Tech, Scope Tech |
| 4 or more | Procedural Sedation RN, Admit RN, Recovery RN, Procedure Tech, Scope Tech, Float RN for breaks and outpatient infusion The Admit RN may also be in charge of monitoring the recovery and DC of another patient. The Admit or Recovery RN's will also assist in the procedure room at the request of the Procedural Sedation RN. |

- The Outpatient Infusion and Wound Care Department staffs 8 hours a day, 0800-1700, 5 days a week, except holidays. Staffing adjusts with low census, when patient volume reduces.
- An ED RN, cares for all outpatient infusion and wound care on weekends and holidays.
- On Duty is:
 - 1 RN with 1-3 patients at a time. A second RN added if the patient volume is more than three patients
 - A Certified Wound RN staffs as needed for wound assessments and plan of care.

KEY: RN= Registered Nurse C.N.A. = Certified Nursing Assistant
MGR=Managers HUC= Health Unit Clerk ED=Emergency Department OP=Outpatient