

PrepMod: Washington State's Mass Vaccination System

How to Change a Venue

1. From the PrepMod home screen, select the Counties/Jurisdictions tab. Search for the organization that is managing the vaccine supply. For example, a hospital system with multiple satellite locations would choose the site holding and distributing the vaccine.

The screenshot shows the PrepMod home screen with the 'Counties/Jurisdictions' tab selected. The search bar contains the text 'Walla' and the 'Search' button is highlighted. Other navigation options include Home, Clinics, Records Search, Data Transfer, Inventory Management, Item Type, Manufacturer, Message Center, Users, Customized Reports, Screening Questions, Patients Registrations, and Training Material.

- a. Select the organization name.

The screenshot shows the search results for 'Walla Walla'. The 'County/Jurisdiction' section shows a table with one entry: WA-045, Walla Walla. The 'Organization/Provider' section shows a table with one entry: WA-045-00016, Walla Walla County Health Department. The 'Walla Walla County Health Department' text is highlighted with a blue box.

- b. Select the edit button (pencil icon) in the Actions column next to your venue. Do not click the venue name since it won't open the edit fields.

The screenshot shows the 'Organization/Provider Information' page for 'Walla Walla County Health Department'. The 'Venues/Locations' section shows a table with three entries. The first entry is 'Walla Walla County HD- COVID Provider' with ID WA-045-00016-00006. The edit button (pencil icon) for this entry is highlighted with a blue box.

- c. Make any changes and then click update venue/location.

Venue/Location Information

Name *
Walla Walla County HD- COVID Provider

Address
Address

City
City

Zip Code
Zip Code

State
State

IIS/Registry ID
WWHD

Provider PIN
Provider PIN

Ordering Provider First Name
Ordering Provider Last Name
Ordering Provider ID

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