

FAQs: How Providers Can Request COVID-19 Vaccine from Depots

What is a COVID-19 Vaccine Depot?

Vaccine depots are locations that store vaccine for their area. Providers can order vaccine from a depot in smaller amounts than they can through the Washington State Immunization Information System (WAIS). This opportunity allows providers to get vaccine who otherwise wouldn't be able to due to package size quantity. It also limits how long the vaccine is in transit, which helps minimize the risk of waste.

Where are vaccine depots located?



**Please note, even if there is not an established depot in your area, there may still be doses available. Enrolled COVID-19 vaccine providers are continuing to advertise available doses for transfer on the Vaccine Advertisement page.*

How can I utilize COVID-19 Vaccine Depots as an ordering provider?

Providers around the state of Washington have volunteered to act as COVID-19 Vaccine Depots. If you need to obtain fewer doses than the minimum order size in the WAIS, please review the [Vaccine Advertisement page](#). This page is where you can see all doses available for transfer, including those housed at a depot. Depot locations should indicate that they are a depot in the comments section of the Vaccine Advertisement Page. You can contact any provider that has doses listed on the Vaccine Advertisement Page and request the number of unopened vials that you need. However, please check the location of the doses and be mindful of travel time between locations to avoid possible risk of temperature excursions and waste of vaccine.

What do I need in order to request a transfer from a depot?

Please ensure that your site has a [Redistribution Agreement](#) in place. For detailed instructions on the COVID-19 Vaccine transfer process, please review the [COVID-19 vaccine transfer process guide](#).

How often can I request doses for transfer?

You can request transfers as often as you need. However, we recommend that you have at least a two-week supply of vaccine on-hand. If you find that you need doses regularly, consider ordering doses instead of requesting a transfer.

What should I expect when I call another provider to request a transfer?

When you call another provider to request a transfer of doses, please be ready with:

- Your PIN,
- Quantity of doses needed,
- Your facility's address,
- And details to coordinate the physical transfer of the vaccine and maintaining cold chain, such as dates, times, and means of transfer.

For additional details, including instructions on maintaining cold chain, review the [Vaccine Transfer Process](#) document.

What if there aren't doses available in my area and I need fewer than the minimum order amount?

Please contact COVID.vaccine@doh.wa.gov and we will do our best to help you obtain the doses you need.

If you have additional questions about COVID-19 Vaccine Depots or the transfer process, please contact COVID.Vaccine@doh.wa.gov.

To request this document in another format, call 1-800-525-0127. Deaf or hard of hearing customers, please call 711 ([Washington Relay](#)) or email civil.rights@doh.wa.gov.