



# Health Care Facility Options for Requesting Health Care Providers

## Option 1 – Health Care Practitioner Self-Registration

**First, we recommend health care practitioners self-register** in the WAserv system at [www.WAserv.org](http://www.WAserv.org) to expedite the process for health care facilities to bring them on through the use of [Chapter 70.15 RCW](#).

Practitioners will create a username and password, then follow the steps to register. When asked what organization they would like to join, they should select **COVID-19 - In/Out State**.

**Second, health care facilities should fill out this [self-registration template \(xlsx\)](#)** to request approval to practice and facility assignment for the health care practitioners listed. **All fields on the template are required.** Include all licenses the practitioner has held in all states.

Again, it will expedite the process if health care practitioners are already registered, or are in the process of registering, in the WAserv system.

Facilities should send the completed self-registration template via email to [waserv3@doh.wa.gov](mailto:waserv3@doh.wa.gov) along with the following information:

- Point of contact for the health care facility
- Organization name
- Address (City, State, ZIP Code)
- Phone number
- Email address

**Third, the Department of Health (DOH) will confirm license status with the appropriate credentialing board or commission.** Once confirmed, DOH will inform health care practitioners and their requesting facilities they may begin practicing under [Chapter 70.15 RCW](#) through the duration of the emergency proclamation.

This entire process should take 24 to 48 hours.

## Option 2 – DOH Volunteer Management Completes Registration

**Facilities should still fill out the [self-registration template \(xlsx\)](#)** to request approval to practice and facility assignment for the health care practitioners listed. **All fields on the template are required.** Include all licenses the practitioner has held in all states.

Send the completed self-registration template via email to [waserv3@doh.wa.gov](mailto:waserv3@doh.wa.gov) along with the following information:

- Point of contact for the health care facility
- Organization name
- Address (City, State, ZIP Code)
- Phone number
- Email address

**DOH will register all health care practitioners listed in the self-registration template in the WAserv system and process them through the appropriate credentialing board or commission.** Once confirmed, DOH will inform health care practitioners and their requesting facilities they may begin practicing under [Chapter 70.15 RCW](#) through the duration of the emergency proclamation.

This option could take longer as it requires DOH to receive and input additional data.

For more information, please contact Kim Butowicz, volunteer management workgroup lead, at [Kim.Butowicz@doh.wa.gov](mailto:Kim.Butowicz@doh.wa.gov).

## More COVID-19 Information and Resources

Stay up-to-date on the [current COVID-19 situation in Washington](#), [Governor Inslee's proclamations](#), [symptoms](#), [how it spreads](#), and [how and when people should get tested](#). See our [Frequently Asked Questions](#) for more information.

A person's race/ethnicity or nationality does not, itself, put them at greater risk of COVID-19. However, data are revealing that communities of color are being disproportionately impacted by COVID-19- this is due to the effects of racism, and in particular, structural racism, that leaves some groups with fewer opportunities to protect themselves and their communities. [Stigma will not help to fight the illness](#). Share accurate information with others to keep rumors and misinformation from spreading.

- [WA State Department of Health 2019 Novel Coronavirus Outbreak \(COVID-19\)](#)
- [WA State Coronavirus Response \(COVID-19\)](#)
- [Find Your Local Health Department or District](#)
- [CDC Coronavirus \(COVID-19\)](#)
- [Stigma Reduction Resources](#)

**Have more questions about COVID-19?** Call our hotline: **1-800-525-0127**, Monday – Friday, 6 a.m. to 10 p.m., Weekends: 8 a.m. to 6 p.m. For interpretative services, **press #** when they answer and **say your language**. For questions about your own health, COVID-19 testing, or testing results, please contact a health care provider.

To request this document in another format, call 1-800-525-0127. Deaf or hard of hearing customers, please call 711 ([Washington Relay](#)) or email [civil.rights@doh.wa.gov](mailto:civil.rights@doh.wa.gov).