***SAMPLE****: Close-Out Letter: Developmental and Nutritional Referrals template*

[Date]

Parents of [Child’s Name]

[Address]

**RE: Blood Lead Level Consultation**

Dear Parent/Guardian:

On [Date] [Child’s Name] received a follow-up blood lead test showing a blood lead level of [Test Result] μg/dL. While the level is no longer considered elevated, research shows that blood lead levels below 5 μg/dL may still affect a child’s development.

We are providing you with community resources that will help your child reach their highest potential. We recommend [Child’s Name] receive a developmental and nutritional screening to ensure they are on the right path to success.

Because the primary toxicity of lead poisoning in young children is to the brain and central nervous system, I would like to refer you to WithinReach, an organization that provides free on- line developmental screenings statewide via their website [www.parenthelp123.org.](http://www.parenthelp123.org/)

WithinReach has multi-lingual staff who score the parent-completed questionnaires and follow up with parents by phone. Depending on your child’s needs, they will either provide referral information to an agency in your community that can provide a developmental assessment, or they will provide information about activities to continue to promote your child’s health development.

Nutrition is also an important factor in managing lead poisoning. Certain nutrients, such as iron and calcium, may reduce the child's absorption of lead. I would also like to refer you to the Women, Infants, and Children (WIC) program (if eligible) or a Registered Dietitian Nutritionist (RDN) [enter local nutritional program here] for a nutritional assessment to help your child obtain a well-balanced and age-appropriate diet.

If you have any questions about lead or additional community resources please contact me at

(xxx) xxx-xxxx.

Sincerely,

[Name & Contact Information]

***Enclosure:***

EPA [“Fight Lead Poisoning with a Healthy Diet”](https://www.epa.gov/sites/production/files/2014-02/documents/fight_lead_poisoning_with_a_healthy_diet.pdf) publication