***SAMPLE:*** *Written Report with Plan of Care Template*

**[Optional- copy and paste onto your agency’s letterhead]**

**Personalize this report to fit the child’s specific needs.**

**[Insert date here]**

PARENT NAMES

ADDRESS

Year structure was built:

**Plan of Care for Lead Exposure Reduction**

Dear XXXXXXXXXX & XXXXXXXXXXXX -

Thank you for taking the time to talk about XXXXXXXXXXX’s blood-lead level and allowing me to sample areas around your home. Here are the sampling results. [Customize this section to reflect your lab results]

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Test ID #** | **Matrix** | **Location** | **Result** | **Standard** |
| 1 | Water | Tap in Kitchen | <1.0 ug/L | 15 ug/L |
|  |  |  |  |  |
| 2a | Soil | Soil from back yard, bare patch near pool | 270.0 ppm | 250 ppm |
| 2b | Soil from front yard, adj to fence | 130.0 ppm |
|  |  |  |  |  |
| 3a | Dust wipe | Wipe, window sill, adj to XXXX’s bed | 91.0 ug/ft2 | 250 ug/ft2 |
| 3b | Wipe, older window sill, XXXX’s bedroom | < 14.0 ug/ft2 | 250 ug/ft2 |
| 3c | Wipe, tiled floor in kitchen | < 9.4 ug/ft2 | 40 ug/ft2 |
| 3d | Wipe, painted front porch near front door | 130.0 ug/ft2 |

**Red font indicates test results above regulated standards**. These are examples- please remove and enter your test results here.

Safe Drinking Water Act – 15 µg/L

WA-DOE Cleanup (MOTCA) - Soil- 250 ppm (mg/kg)

EPA Renovation, Repair and Painting Rule –lead paint contains ≥ 0.5% lead

EPA Renovation, Repair and Painting Rule - Lead in surface dust: Floors - 40 ug/ft2, Window sills - 250 ug/ft2Sampling

**Summary** [Customize this section to reflect your home assessment results]

No lead was detected in your drinking water.

No lead was detected in floor areas inside the house, or in the plastic toy bin.

A small amount of lead was detected in the dust wipe taken inside the window sill adjacent to XXXX’s bed. The level of lead detected was below the clean-up standards set by the Department of Housing and Urban Development. The window itself appears relatively new, and is not a likely source of the lead. The source of the lead is possibly the plastic vinyl blinds.

Two of three soil samples contained lead; one sample’s level was just above the Washington State clean-up level for contaminated soil. Lead is commonly detected in soils in our area, originating from pesticides, old paint, air pollution or a wide range of industrial sources.

The dust wipe sample taken on the front porch contained lead. The dark brown paint on the porch was worn and in need of repainting. Old exterior floor paint often contained high levels of lead, a likely source of the lead detected in this sample.

* **List possible sources of lead exposure:**

**Plan of Care** [Customize this section to fit the child’s needs and home environment]

It’s great to hear that XXXXX and XXXXX’s blood tests did not detect lead. I recommend that you take steps to eliminate or minimize lead exposures from the identified sources around your home –

* Continue the good housekeeping that I noted in your home. Vacuum floors weekly and damp mop bare floors weekly. Regularly use a damp cloth to dust window sills and other horizontal surfaces that collect dust.
* Repaint the front porch with new coat of latex floor paint using lead safe work practices. This will contain any lead escaping from older layers of paint. New paint does not contain lead. **[When applicable, enclose EPA’s** [**“Renovate Right: Important Lead Hazard Information for Families, Child Care Providers, and Schools”**](https://www.epa.gov/sites/production/files/documents/renovaterightbrochure.pdf)**.**
* Playing outside and helping in the garden are extremely healthy activities for XXX and your other children, but protect them from lead exposure while they play. Minimize and monitor play time in bare soil areas of your yard. Don’t let them eat soil or put dirty hands in their mouths. Wash their hands after they play in the yard. If they go barefoot, wash off their feet before they enter the house. Take off your shoes before entering the house.

* The vegetables from your garden are extremely healthy foods for your children to be eating. Make sure they’re well washed, particularly root crops like carrots or beets.
* Feed the children foods high in calcium, Vitamin C and iron.

**Referrals**

* ***Developmental***

Completion date of online WithinReach Developmental Screening Questionnaire \_\_\_\_\_\_\_\_\_

**WithinReach Developmental Screening Results:**

* ***Nutritional***

(If applicable) Nutritional screening date of referral \_\_\_\_\_\_\_\_\_

**Provider and nutritional screening results:**

* ***Other referrals:***

**Additional follow-up:**

* Educational material provided to caregivers addressing the child’s needs:
* Members of the case management team, their involvement, and case information provided to them:
* If blood lead testing of at-risk family members was recommended list the individuals:

If you have questions or need additional information please contact me at xxx-xxx-xxxx.

Sincerely,

Investigator name

Health & Environmental Investigator II