

Shipping Specimens to the WAPHL

You may use analogous supplies to what is recommended below.

- Check that the cap of the transport tube is securely closed; place tube in Biohazard Ziploc bag containing piece of super absorbent paper.
- Complete WAPHL Virology Specimen Submission Form. Specimens will not be processed until ALL following information is known:
 - Patient name, second identifier, and county of residence
 - Specimen type, date of collection and test requested
 - Submitter name, address, and telephone/FAX numbers
- Ensure patient's name and second identifier, are on specimen tube and match information on specimen submission form.
- Place completed WAPHL Virology/Serology/HIV Specimen Submission Form in OUTER pouch of Biohazard Ziploc bag (one specimen and one submission form per bag). Do not place any paperwork in the inner pouch along with the vial.
- Place up to three Biohazard Ziploc bags in a Saf-T-Pak plastic bag, then place Saf-T-Pak plastic bag into white Tyvek bag.
- Place white Tyvek bag into large plain plastic bag with frozen ice packs or dry ice, then place all into the Saf-T-Pak fiberboard box. Add sufficient packing material (Styrofoam peanuts or other material) to prevent shifting of contents.
 - Respiratory specimens and urine should be shipped cold (on frozen ice packs) if arriving within 72 hours of collection. If testing is expected to be completed > 72 hours from collection, please freeze at $\leq 70^{\circ}\text{C}$ and ship on dry ice.
 - Blood or serum specimens should be shipped cold (on frozen ice packs) .
- On side of box, check "Biological Substance, Category B".
- Choose shipping method for delivery ≤ 24 hours (e.g., FedEx, Greyhound, US Express Mail, private couriers). If using FedEx, shipper may use pre-paid FedEx air bill. FedEx Tip: Select FedEx Standard Overnight (will arrive by 10 am next day like FedEx Priority Overnight but is less expensive).
- If using a temp-controlled shipper that will be reused, cover with clear packing tape prior to shipment. Indicate "Please return to" on outer box and WAPHL will ship it back to submitter address for reuse