

# Power of Providers Commitment Toolkit: Reminder/Recall Scripts

Find the full toolkit at [www.doh.wa.gov/POP](http://www.doh.wa.gov/POP)

**Purpose:** Bring patients into your clinic for COVID-19 vaccination. Reach out to both English-speaking and Spanish-speaking patients.

**Intended for:** Health care providers, community health workers, and immunization clinics

**Suggested use:** Please use these scripts to conduct reminder or recall efforts among your patients or clients who have not yet received COVID-19 vaccination.

The Washington State Immunization Information System (WA IIS) has reminder/recall tools for you to use. [Learn how to use the IIS reminder/recall tool here.](#) You may also wish to use your own health record system's tools.

## Notes:

- You may adjust these scripts as needed to fit your clinic or practice.
- If you need these scripts in a language other than English and Spanish, please send the request to [covid.vaccine@doh.wa.gov](mailto:covid.vaccine@doh.wa.gov) and note languages needed.

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## Sample Scripts—English

### SMS/TEXT, 277/300

You or someone at this number may be needing the COVID-19 vaccine. Getting the vaccine is the best protection against the virus and its variants. Please contact >clinic/provider name< to answer any questions or find a vaccine near you for no cost at [VaccineLocator.doh.wa.gov](http://VaccineLocator.doh.wa.gov).

### E-MAIL

**Subject Line:** >clinic/provider name< has the COVID-19 vaccine for you

Hello! This is a reminder from >clinic/provider name< that you or someone at this e-mail address may be needing the COVID-19 vaccine. Getting the vaccine is the best protection against the virus and its variants. The COVID-19 vaccine is available at no cost and for anyone 12 years and older. Visit [CovidVaccineWA.org](http://CovidVaccineWA.org) or >clinic/provider name< for more information or find a vaccine near you at [VaccineLocator.doh.wa.gov](http://VaccineLocator.doh.wa.gov).

### PHONE (about 1 min)

Hello! This message is from >clinic/provider name< as a reminder that you or someone at this phone number may be needing the COVID-19 vaccine. Getting the vaccine is the best protection against the virus and its variants. The COVID-19 vaccine is available at no cost and for anyone 12 years and older. Please contact >clinic/provider name< to answer any questions or find a vaccine near you at [VaccineLocator.doh.wa.gov](http://VaccineLocator.doh.wa.gov).

## Sample Scripts—Spanish

### SMS/TEXT, 289/300

Usted, o a quien pertenezca este número, podría necesitar la vacuna contra el COVID-19. Vacunarse es la mejor protección contra el virus. Por favor, póngase en contacto con >clinic/provider name< para responder a cualquier pregunta o encontrar una vacuna cerca de usted en [VacunateWA.org](http://VacunateWA.org).



DOH 820-223 September 2021

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### E-MAIL

**Subject Line:** >clinic/provider name< tiene la vacuna contra el COVID-19 para usted

¡Hola! Este es un recordatorio de/del/de la >clinic/provider name< de que usted, o a quien pertenezca este correo electrónico, podría necesitar la vacuna contra el COVID-19. Vacunarse es la mejor protección contra el virus y sus variantes. La vacuna contra el COVID-19 está disponible sin costo alguno para todas las personas de 12 años o más. Visite [VacunaDeCovidWA.org](https://www.vacunade covid wa.org) o <clinic/provider name> para más información o encuentre una vacuna cerca de usted en [VacunateWA.org](https://www.vacunatewa.org).

### PHONE (about 1 min)

Hola! Este es un recordatorio de/del/de la >clinic/provder name< Washington como un recordatorio de que usted, o a quien pertenezca este número de teléfono, podría necesitar la vacuna contra el COVID-19.

Vacunarse es la mejor protección contra el virus y sus variantes. La vacuna contra el COVID-19 está disponible sin costo alguno para todas las personas de 12 años o más. Por favor, póngase en contacto con

>clinic/provider name< para responder a cualquier pregunta o encontrar una vacuna cerca de usted en

[VacunateWA.org](https://www.vacunatewa.org).