

Department of Health Policy

Title:	Food and Beverage Service	Number: 02.012
Procedure:	No associated procedure	
References:	Executive Order: 13-06 Improving the Health and Productivity of State Employees and Access to Healthy Foods in State Facilities; Healthy Nutrition Guidelines	
Applies to:	All DOH employees	
Contact:	Office of the Secretary, Deputy Secretary for Administrative Operations	
Effective Date:	July 1, 2014	Review Date: July 1, 2019
Supersedes:	New Policy	
Approved:	Signed by John Wiesman	Secretary, Department of Health

Policy Statement:

The Department of Health supports efforts to create a healthy workplace for employees and guests. In support of that goal, we are ensuring access to healthy-choice options in the department's vending machines, meetings and events, on-site retail venues and cafeterias. Food and beverages served must meet defined [nutrition guidelines](#) in accordance with Executive Order 13-06. These guidelines must be fully implemented by December 31, 2016.

For represented employees the collective bargaining agreements (CBA) supersede specific provisions of agency policies with which it conflicts.

Framework:

This policy ensures that food and beverages we offer or serve meet the Healthy Nutrition Guidelines defined by the Department of Health. The guidelines apply to foods offered and served by and in our vending machines, meetings and events, cafeteria/restaurant, cafes and on-site retail venues. The guidelines do not apply to foods employees bring in for celebrations or pot-lucks. We encourage staff to include healthy options when sharing foods in the workplace.

The Health and Wellness Workgroup is the agency leadership group responsible for implementing and monitoring the adoption of the guidelines. The Health and Wellness Workgroup appoints an agency lead to oversee implementation and monitoring of the guidelines.

Review and Approval:

The Health and Wellness Workgroup is responsible to coordinate any updates or rescission of this policy or its associated procedure(s) with the Labor Relations Manager in the Office of Human Resources. The Secretary, Department of Health, has full authority to review and approve this policy and associated procedure. The Secretary also has the authority to delegate this responsibility.