



Medical Quality Assurance Commission

Commission Meeting Agenda
May 18-19, 2017

Radisson Hotel Seattle Airport
18118 International Blvd
Seattle, WA 98188
(206) 244-6666

Thursday –May 18, 2017

Closed Sessions

7:00 am	Breakfast <i>Please note: Meals and beverages are provided for Commissioners and Commission staff only.</i>	San Juan 2
7:30 am-Noon	Case Reviews – Panel A	San Juan 1
7:30 am-Noon	Case Reviews – Panel B	San Juan 3
Noon-12:30	Lunch <i>Please note: Meals and beverages are provided for Commissioners and Commission staff only.</i>	San Juan 2

Open Session

12:30 pm	<i>“Mahila Means Woman”</i> <i>Theresa Schimmels, PA-C, MQAC Commissioner</i>	San Juan 2
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Closed Sessions

1:30 pm	Case Reviews – Panel A	San Juan 1
1:30 pm	Case Reviews – Panel B	San Juan 3

Open Session

4:00 pm	Policy Committee Meeting	San Juan 3
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Agenda Items	Presented By:	Page #:
Electromyography (EMG) - Needle and Surface, MD2000-01 <i>Discussion of current Interpretive Statement and possible revisions.</i>	Mike Farrell	10
Complainant Opportunity to be Heard Through an Impact Statement, MD2013-07 <i>Discussion of current Interpretive Statement and possible revisions.</i>	Mike Farrell	12
Professionalism Policy <i>Discussion of proposed policy.</i>	Tom Green, MD	15
Interactive and Transparent Development of Evidence-based Policies and Guidelines Procedure <i>Discussion of proposed procedure.</i>	Mike Farrell	24
Guidelines on Retention of Medical Records when Closing a Practice, MD2013-08 <i>Discussion of current guideline and possible revisions.</i>	Mike Farrell	28

Physician Assistant Initiative <i>Discussion of proposed initiative.</i>	Micah Matthews	33
Delegation of Signature Authority for Credentialing, Disciplinary and Rulemaking, MD2016-05 <i>Discussion of revisions to procedure.</i>	Daidria Underwood	36
Self-Treatment or Treatment of Immediate Family Members, MD2013-03 <i>Discussion of current policy and possible revisions.</i>	Mike Farrell	40

Friday – May 19, 2017

Closed Session

7:30 am Breakfast San Juan 1 & 2
Please note: Meals and beverages are provided for Commissioners and Commission staff only.

Open Session

8:00 am – 9:45 am **Business Meeting** San Juan 1 & 2

1.0 Chair Report

2.0 Consent Agenda

Items listed under the Consent Agenda are considered routine agency matters and will be approved by a single motion without separate discussion. If separate discussion is desired, that item will be removed from the Consent Agenda and placed on the regular Business Agenda. Action

- 2.1 Minutes – Approval of the April 7, 2017 Business Meeting minutes. Page 42
- 2.2 Agenda – Approval of the May 19, 2017 Business Meeting agenda.
- 2.3 Ratification of Licenses: Physician, Limited Physician and Physician Assistant license numbers issued from April 7, 2017 through May 18, 2017.

3.0 Old Business

- 3.1 **Nominating Committee** Update
Bruce Hopkins, MD, Chair, will announce the candidates for leadership. The election for leadership will take place at the June 30, 2017 Commission Business Meeting.
- 3.2 **Suicide Prevention Training Approval Subcommittee** Update
Robert Small, MD, Chair, will provide an update on the subcommittee's activities.
- 3.3 **Telemedicine Workgroup** Update
Toni Borlas, Public Member, Co-Chair, will provide an update on the workgroup's activities.
- 3.4 **2017 Educational Conference Planning Committee** Update
Ms. Borlas, Chair, will provide an update on the committee's activities.

3.5	Rulemaking Activities Daidria Underwood, Program Manager, will provide an update on the following rulemaking activities:	Update Page 49
	<ul style="list-style-type: none"> • Military Spouse Temporary Permits • Office-Based Surgery • Temporary Permits • Clinical Support Program 	
3.6	Citizen Engagement Workgroup Yanling Yu, PhD, Co-Chair, will provide an update on the workgroup’s activities.	Update
3.7	Reduction of Medical Errors Subcommittee Mark Johnson, MD, Chair, will provide an update on the subcommittee’s activities.	Update
3.8	Practitioner Competence Workgroup Dr. Johnson, Chair, will provide an update on the workgroup’s activities.	Update
4.0	Public Comment The public will have an opportunity to provide comments.	10 minutes
5.0	Policy Committee Report Policy Committee Mimi Winslow, JD, Public Member, Policy Committee Chair, will report on items discussed at the Policy Committee meeting held on May 18, 2017.	10 minutes Report/Action
	<ul style="list-style-type: none"> • Electromyography (EMG) - Needle and Surface, MD2000-01 • Complainant Opportunity to be Heard Through an Impact Statement, MD2013-07 • Professionalism Policy • Interactive and Transparent Development of Evidence-based Policies and Guidelines Procedure • Guidelines on Retention of Medical Records when Closing a Practice, MD2013-08 • Physician Assistant Initiative • Delegation of Signature Authority for Credentialing, Disciplinary and Rulemaking, MD2016-05 • Self-Treatment or Treatment of Immediate Family Members, MD2013-03 	<ul style="list-style-type: none"> Page 10 Page 12 Page 15 Page 24 Page 28 Page 33 Page 36 Page 40
6.0	Member Reports	
7.0	Staff Member Reports	10 minutes
	<ul style="list-style-type: none"> 7.1 Melanie de Leon, Executive Director 7.2 Heather Carter, Assistant Attorney General 7.3 Micah Matthews, Deputy Executive Director 7.4 Daidria Underwood, Program Manager 7.5 Melissa McEachron, Director of Operations and Informatics 7.6 George Heye, MD, Medical Consultant 7.7 Morgan Barrett, MD, Medical Consultant 7.8 Rick Glein, Director of Legal Services 7.9 Freda Pace, Interim Director of Investigations 	

- 7.10 Mike Farrell, Policy Development Manager
- 7.11 Jimi Bush, Performance and Outreach Manager

8.0 Adjournment of Business Meeting

Open Sessions

10:15 am	Personal Appearances – Panel A	San Juan 1	Page 50
10:15 am	Personal Appearances – Panel B	San Juan 3	Page 51

Closed Session

Available from	Lunch		San Juan 2
Noon to	<i>Please note: Meals and beverages are provided for Commissioners and Commission staff only.</i>		
2:00 pm			

Open Sessions

1:00 pm	Personal Appearances – Panel A	San Juan 1	Page 50
1:00 pm	Personal Appearances – Panel B	San Juan 3	Page 51

In accordance with the Open Public Meetings Act, this meeting notice was sent to individuals requesting notification of the Department of Health, Medical Quality Assurance Commission meetings.

Times and Order:

- The Policy Committee Meeting will begin at 4:00 pm on May 18, 2017 until all agenda items are complete. The Commission will take public comment at the Policy Committee Meeting.
- The Business Meeting will begin at 8:00 am on May 19, 2017 until all agenda items are complete. The Commission will take public comment at the Business Meeting.

This agenda is subject to change.

Accessibility: These meetings are accessible to persons with disabilities. Special aids and services can be made available upon advance request. Advance request for special aids and services must be made no later than five days before the meeting. If you would like general information about this meeting, please call the program at 360-236-2727. If you need assistance with special needs and services, you may leave a message with that request at 1-800-525-0127 or, if calling from outside Washington State, call (360) 236-4053. TTY users dial 711 for Washington State Relay Service. If you need assistance due to a speech disability, Speech-to-Speech provides human voices for people with difficulty being understood. The Washington State Speech-to-Speech toll free access number is 1-877-833-6341.

Smoking is prohibited at these meetings.