



**Washington State
Department of Health
Certified Counselors and Hypnotherapists
Advisory Committee
Meeting Minutes**

July 12, 2018

9:30 a.m.

Department of Health
Town Center 3, Room 265
111 Israel Road S.E.
Tumwater, WA 98501

Committee Members Present:	Miriam Dyak, Certified Counselor, Chair Diane Green, Certified Counselor, Vice Chair Janet Large, Hypnotherapist Karen Hausrath, Public Member
Committee Members Via Phone:	Mary Long, Hypnotherapist
AAG Present:	Joyce Roper, Assistant Attorney General
Staff Members Present:	Brett Lorentson, Program Manager Martin Pittioni, Office Director James Chaney, Executive Director Reem Aldaghestani, Program Support Joanne Miller, Credentialing Kevin Robbins, Credentialing Supervisor
Public Present:	Tim Livingston Drue Larson

On July 12, 2018, the Certified Counselors and Hypnotherapists Advisory Committee met at the Department of Health, Town Center 3, Room 265, 111 Israel Road S.E., Tumwater, WA 98501. In accordance with the Open Public Meetings Act, the meeting agenda was emailed to members of the certified counselor, certified adviser, and hypnotherapy professions through the department's GovDelivery and posted to the professions' websites.

1. Call to Order - Miriam Dyak, Certified Counselor, Chair

9:30 a.m.

1.1 Introductions

The committee and agency staff members along with the public attendees introduced themselves and their area of practice.

1.2 Approval of meeting agenda

The agenda was accepted and approved as written.

1.3 Approval of January meeting minutes

The meeting minutes from April 12, 2018, were accepted and approved as written.

2. Department Reports

2.1 Credentialing staff presented license statistics.

Mr. Robbins reported the following credentialing statistics:

Current Credential Total As of July 2, 2018	
Certified Counselor:	
Number of active applications	505
Number of pending applications	71
Certified Adviser:	
Number of active applications	4
Number of pending applications	3
Hypnotherapist:	
Number of active registrations	725
Number of pending applications	13
Total active credential holders:	1234
Total pending applications:	87

Average time to issue was 18 days, over the goal of 14 days. 91% were issued within the 14 day timeframe. This is due to increased volume of applications for all professions to the Department.

2.2 Operating budget report

Mr. Lorentson shared the 2017-2019 Biennium Balance Report showing that the program is currently over budget. The current budget for the Certified Counselors has a negative balance of **(\$1,577,325)**. The current budget for the Hypnotherapist has positive balance of \$88,626.

Mr. Chaney shared that the online Licensing project is not costing a lot of money for this profession compare to the other professions, and the software update cost is not going to change. The investigations cost is remained the same, and the biggest expenditure is credentialing.

3. Rules Update

- 3.1** Continuing education, WAC 246-810-029. Program provided update about rule status. Mr. Lorentson shared information that the public hearing date for the acceptable continuing education hours for certified counselors and certified adviser is September 12, 2018. The CR 102 was filed with Washington State Code Reviser. He also will share the document, the rule language, and the hearing date via GovDelivery and on the profession website.
- 3.2** Mr. Lorentson shared information about the recent rule petition WAC 246-810-024 Counseling-related degrees that meet the requirements for certified counselor and certified adviser. After consideration and review of the document, it has been treated as rule petition. He also shared information on the rule change to allow more distance learning for Continuing Education. The change would allow 20 hours of distance learning for CE rather than the 12 that is currently allowed.

4. Rule Discussion

Committee discussed WAC 246-810-0293 recognized institutions of higher learning and local, state, national, and international organizations.

Ms. Dyak raised the following concerns:

- The existing list of section WAC 246-810-029 does not cover a lot of things that people now are using for continuing education especially online.
- The certified counselors getting continuing education that is going to train them outside their scope.
- The people can get credits for courses that are not within their scope.

Mr. Chaney shared that when we review CE Audit, we lean towards the credential holder a lot. We don't typically deny, unless they didn't submit enough hours. We also can add more institutions on the profession website that the department will recognize and should be compliance with the department guidelines.

5. Committee Member Selection Update

Mr. Lorentson provided update regarding recruitment and selection of new committee members. Committee members Mary Long and Diane Green second term ended.

Mr. Lorentson will send out 2019 possible meeting date options, meeting dates will be very close to the current year meeting dates.

6. Outreach to potential credential applicants

Committee discussed outreach ideas to identify and attract potential applicants.

Mr. Lorentson trying to work with Tim to market and reach out community colleges, and providing ideas to identify and attract potential applicants.

7. Public Comment – Miriam Dyak, Certified Counselor, Chair

The public has been commenting freely throughout the meeting.

8. Future Business

Committee will send agenda items to Mr. Lorentson two weeks prior to the next meeting that
However, we are adaptable if something comes up.

9. Adjournment – Miriam Dyak, Certified Counselor, Chair

11:25 a.m.

Submitted by:

Approved by:

Brett Lorentson, Program Manager
Certified Counselors and Hypnotherapist
Advisory Committee

Miriam Dyak, Certified Counselor, Chair
Certified Counselors and Hypnotherapist
Advisory Committee