



**STATE OF WASHINGTON  
DEPARTMENT OF HEALTH  
ATHLETIC TRAINING ADVISORY COMMITTEE  
BUSINESS MEETING MINUTES  
MONDAY, DECEMBER 17, 2018  
10:00 A.M.**

**MEMBERS PRESENT**

Cynthia Wright, PhD, ATC, Chair  
Benjamin Henry, ATC, Vice-Chair  
Denton Norwood, ATC  
Larry Brown, ATC

**STAFF PRESENT**

Trina Crawford, Executive Director  
Bruce Bronoske, Jr., Program Manager  
Kelsey Martin, Assistant Attorney General  
Katie Wolt, Policy Analyst  
Tanya Mills, Credentialing Supervisor  
Kevin Robbins, Credentialing Supervisor

**OTHERS PRESENT**

Craig Bennett, ATC, Washington State  
Athletic Training Association (WSATA)  
Dana Gunter, ATC, WSATA  
Shannon Fleming, MA, ATC, Board of  
Certification for the Athletic Trainer  
(BOC)

**OPEN SESSION**

1. **CALL TO ORDER** – The business meeting of the Athletic Training Advisory Committee (committee) was called to order at 10:00 a.m. by Cynthia Joy Wright, PhD, ATC, Chair.

- 1.1. **Introductions**

- The committee, staff and audience introduced themselves.

- 1.2. **Approval of Agenda**

- A motion was made and seconded to approve the December 17, 2018 meeting agenda. The agenda was approved as presented.

- 1.3. **Approval of Meeting Minutes**

- A motion was made and seconded to approve the May 23, 2018 meeting minutes. The meeting minutes were approved as presented.

## **2. ELECTION OF OFFICERS**

Larry Brown, ATC nominated Cynthia Wright, PhD, ATC as chair and Benjamin Henry, ATC as vice-chair. Both nominations were seconded and unanimously approved by the committee.

## **3. COMMITTEE REPRESENTATIVES FOR 2019**

The committee appointed Larry Brown, ATC as Meet-Me-Call representative for 2019.

The committee appointed Cynthia Wright, PhD, ATC and Benjamin Henry, ATC as legislative liaisons for 2019.

## **4. 2019 MEETING DATES AND LOCATIONS**

A motion was made and the committee approved the following meeting dates and locations for 2019:

- May 21, 2019 – Tumwater, WA
- December 16, 2019 – Webinar

## **5. PROGRAM REPORT**

### **5.1 Rules Update**

Mr. Bronoske informed the committee that he has temporarily placed the current rule writing process regarding authorized volunteers on hold. The Washington State Athletic Trainers' Association (WSATA) has potential legislation planned which may impact this rule.

### **5.2 Committee Member Terms**

Ms. Mendoza-Exstroms' second term on the committee will end on June 30, 2019. Mr. Bronoske will begin the recruitment process for a new public member at that time. The first appointment terms for Dr. Wright and Mr. Henry will be ending on June 15, 2019. Mr. Bronoske will discuss reappointment with Dr. Wright and Mr. Henry.

### **5.3 Credentialing Report**

Kevin Robbins and Tanya Mills, credentialing supervisors with the Department of Health, presented licensing statistics to the committee.

## **6. BOARD OF CERTIFICATION (BOC) FOR THE ATHLETIC TRAINER MODEL LANGUAGE**

Mr. Bronoske informed the committee that the Board of Certification for Athletic Training is seeking input from states regarding model language that it hopes to distribute to their membership. This language will be made available if states want to use it when writing their athletic training rules. The committee discussed draft model language and provided comments to Shannon Fleming, MA, ATC, from the Board of Certification for the Athletic Trainer.

## **7. CONSENT AGENDA**

There were no consent agenda items received.

## **8. FUTURE AGENDA ITEMS**

- Interim operating budget
- Legislation
- Rules update
- Complaint intake and legal services presentation
- Online licensing frequently asked questions

## **9. OPEN FORUM FOR PUBLIC INPUT**

Dana Gunter, ATC from the Washington State Athletic Trainers' Association informed the committee of potential legislation planned for the 2019 legislative session. This legislation may include modernization of the practice act, increasing title protection and clarifying limiting language.

## **10. ADJOURNMENT**

There being no further business before the committee, the meeting was adjourned at 10:55 a.m. on Monday, December 17, 2018. The next meeting is scheduled for Tuesday, May 21, 2019, in Tumwater, Washington. Updated meeting information will be posted to the athletic training webpage.

Respectfully Submitted By:

---

Bruce Bronoske, Jr., Program Manager

Approved By:

---

Cynthia Joy Wright, PhD, ATC, Chair