



STATE OF WASHINGTON
DEPARTMENT OF HEALTH
Olympia, Washington 98504

WASHINGTON STATE PHARMACY QUALITY ASSURANCE COMMISSION

Meeting Minutes

January 24, 2019

Highline Community College

Mt. Constance Room

2400 S. 240 St.

Des Moines, WA

CONVENE

Chair, Tim Lynch called the meeting to order January 24, 2019 at 9:05 am.

Commission Members:

Elizabeth Jensen, PharmD
Judy Guenther, Public Member
Steve Anderson, RPh
Uyen Thorstensen, Pharmacy Technician
Jerrie Allard, Public Member
Kat Wolf-Khachatourian, PharmD
Tim Lynch, PharmD, Chair
Teri Ferreira, RPh
Bonnie Bush, Public Member
Sepi Soleimanpour, RPh, MBA-HA

Staff:

Christopher Gerard, AAG
Tracy West, Deputy Director
Steven Saxe, Executive Director
Caitlin Gates, Rules Consultant
Doreen Beebe, Program Manager

Absent Commission Member:

Kenneth Kenyon, PharmD, BCPS
Olgy Diaz, Public Member
Michael Sieg, PharmD
Matthew Ronayne, Rph

Call to Order

1. Approval of *Amended Business Meeting Agenda*

MOTION: Steve Anderson moved to approve the January 24, 2019 Amended Meeting Agenda. Teri Ferreira seconded. **MOTION CARRIED: 9-0.**

2. Gap Analysis

Caitlin Gates led the Commission through the identified rules or statutes that needed to be addressed. Commissioners were assigned to review and provide recommendations to staff to bring forward for discussion with the Commission.

During this discussion it was suggested that staff incorporate the suggestions from Ken Kenyon regarding review of the hospital standards into the draft language and bring back for Commission review and approval.

*** Elizabeth Jensen arrival*

3. Discuss comprehensive draft language

Program Manager, Doreen Beebe, Deputy Director, Tracy West, and AAG, Christopher began the review and discussion of the comprehensive draft language for the rules re-write beginning with *Professional Standards*. The Commission and staff did great work collaborating and working through as much of this draft as time allowed. They continue to encourage input from the stakeholders and made amendments accordingly.

The Commission adjourned for Executive Session at 12:00 p.m.

The Commission reconvened from Executive Session at 1:30 p.m.

3. Discuss comprehensive draft language (cont'd)

Due to the time restraints the Commission agreed that they would go through the rest of the chapters comprehensive draft language and send their comments to Deputy Director, Tracy West so she can work with staff and add these suggestions into the chapters for review and discussion to stay on track.

6. Next Steps

Deputy Director, Tracy West led a discussion with the Commission about next steps, where they are in the work they are doing, and what the challenges are. It was agreed that there will be an extension to the timeline of six months. This updated timeline will be a working document and the Commission will be given status updates that outline this timeline.

There being no further business, the board adjourned at 4:06 p.m.

*Respectfully Submitted by:
Leann George, Program Support for
Approval March 8, 2019*

A handwritten signature in black ink, appearing to read "Tim Lynch". The signature is fluid and cursive, with the first name "Tim" and last name "Lynch" clearly distinguishable.

*Tim Lynch, Chair
Washington State Pharmacy Quality
Assurance Commission*