



STATE OF WASHINGTON  
DEPARTMENT OF HEALTH  
*Olympia, Washington 98504*

WASHINGTON STATE PHARMACY QUALITY ASSURANCE COMMISSION

Meeting Minutes

March 7, 2019

Department of Health

P.P.E Room 152/153

Tumwater, WA

**CONVENE**

Chair, Tim Lynch called the meeting to order March 7, 2019 at 9:07 am.

*Commission Members:*

Kenneth Kenyon, PharmD, BCPS  
Judy Guenther, Public Member  
Steve Anderson, RPh  
Uyen Thorstensen, Pharmacy Technician  
Matthew Ronayne, Rph  
Kat Wolf-Khachatourian, PharmD  
Tim Lynch, PharmD, Chair  
Sepi Soleimanpour, RPh, MBA-HA

*Staff:*

Christopher Gerard, AAG  
Tracy West, Deputy Director  
Steven Saxe, Executive Director  
Caitlin Gates, Rules Consultant  
Doreen Beebe, Program Manager

*Absent Commission Member:*

Olgy Diaz, Public Member  
Michael Sieg, PharmD  
Jerrie Allard, Public Member  
Bonnie Bush, Public Member  
Teri Ferreira, RPh

**Call to Order**

**1. Approval of Business Meeting Agenda**

**MOTION:** Steve Anderson moved to approve the March 7, 2019 Amended Meeting Agenda. Kat Wolf-Khachatourian seconded. **MOTION CARRIED: 8-0.**

## **2. Discuss Comprehensive Draft Language**

Chair, Tim Lynch opened the meeting reminding Commissioners, staff and attendees that the focus of the Rules Re-Write is to ensure patient safety and well-being.

Rules Consultant, Caitlin Gates began the conversation with *Professional Standards* draft language. Again, going through the drafts discussing the changes that have been made and making final amendments before these go out for comments.

*The Commission convened in executive session between 12:00 pm and 1:00 pm to review the performance of a public employee pursuant to RCW 42.30.110(1)(g).*

*The Commission reconvened from Executive Session at 1:00 p.m.*

## **3. Discuss comprehensive draft language (cont'd)**

The Commission finished reviewing the comprehensive draft language for the Rules Re-Write Project. Ending the day with *Operational Standards and General Provisions*.

## **4. Next Steps**

Deputy Director, Tracy West discussed next steps with the Commission. Staff will amend all the changes discussed and highlight these changes for easier reading/reviewing. The drafts will be posted and sent out for stakeholder review and comments. The Commission will not hold an all-day Rules Re-Write session on Thursday, April 25. This will allow staff to sort through stakeholder comments and prepare to present the drafts to the Commission at the June meeting. There will be some time on the Friday, April 26 meeting to discuss some outstanding edits to the draft.

*There being no further business, the board adjourned at 4:48 p.m.*

*Respectfully Submitted by:  
Leann George, Program Support for  
Approval April 26, 2019*



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*Tim Lynch, Chair  
Washington State Pharmacy Quality  
Assurance Commission*

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ALWAYS WORKING FOR A SAFER AND  
HEALTHIER WASHINGTON