



**STATE OF WASHINGTON
DEPARTMENT OF HEALTH
ATHLETIC TRAINING ADVISORY COMMITTEE
BUSINESS MEETING MINUTES
TUESDAY, MAY 21, 2019
10:00 A.M.
****DRAFT******

MEMBERS PRESENT

Cynthia Wright, PhD, ATC, Chair
Benjamin Henry, ATC, Vice-Chair
Denton Norwood, ATC
Larry Brown, ATC

STAFF PRESENT

Bruce Bronoske, Jr., Program Manager
Sandie Pearson, Health Services
Consultant 1
Kelsey Martin, Assistant Attorney General
Marc Defreyn, Director, OILS
Marlee O'Neill, Deputy Director, OILS
Patrick Hanley, Staff Attorney, OILS

OTHERS PRESENT

Dana Gunter

OPEN SESSION

1. **CALL TO ORDER** – The business meeting of the Athletic Training Advisory Committee (committee) was called to order at 10:01 a.m. by Cynthia Joy Wright, PhD, ATC, Chair.

- 1.1. **Introductions**

- The committee and staff introduced themselves.

- 1.2. **Approval of Agenda**

- 1.3. A motion was made and seconded to approve the agenda as presented. The agenda was approved as presented.

- 1.4. **Approval of Meeting Minutes**

- A motion was made to approve the December 17, 2018 meeting minutes. The committee voted in favor of approving the December 17, 2018 meeting minutes as presented.

2. **OFFICE OF INVESTIGATION AND LEGAL SERVICES (OILS) OVERVIEW** – Marc Defreyn, OILS Director, Marlee O'Neill, OILS Deputy Director, and Patrick Hanley, Staff Attorney presented information to the committee about the office of investigation and legal services.

Mr. Defrey, Ms. O'Neill, and Mr. Hanley presented an overview of the disciplinary process including:

- Complaint intake
- Case Management
- Investigation
- Roles of the supervising staff attorney and staff attorneys
- Compliance

Mr. Defrey shared that discipline is very low for the profession of athletic trainers.

3. LEGISLATION UPDATE – Mr. Brown and Mr. Bronoske presented information to the committee about legislation that may impact athletic trainers.

Mr. Brown updated the committee on recent legislation including:

- House Bill 1198 – Requiring health care providers sanctioned for sexual misconduct to notify patients.
- House Bill 1753 – Requiring a statement of inquiry for rules affecting fees related to health professions.

Mr. Bronoske provided an update to the committee on Senate Bill 5688 – Concerning athletic trainers. He shared that this bill included language stating only licensed athletic trainers are allowed to use the title “athletic trainer.” The bill also eliminated the term “authorized volunteer” from RCW 18.250.050.

4. PROGRAM REPORT

4.1 Interim Operating Budget Report

Ms. Bronoske presented the athletic training budget and stated that there was nothing abnormal or concerning noted. Revenue continues to exceed expenditures.

4.2 Rules Update

Mr. Bronoske shared that he will begin the rules process for suicide prevention training.

4.3 Athletic Training Discipline Statistics

Mr. Bronoske shared that there had been two complaints and both were closed. One was for unlicensed practice and the other was for unprofessional conduct.

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4.4 Committee Member Terms

Mr. Bronoske reported that Ms. Mendoza-Exstrom's second term on the committee was over as of June 30, 2019 and that she was not eligible to be re-appointed. He shared that a recruitment notice has been sent out for the public member position. The committee will be updated at the next meeting on recruitment efforts.

4.5 Continuing Education Update

Mr. Bronoske informed the committee that Continuing Education audits will begin soon and that he will provide an update at the next meeting.

5. ROBERTS RULE OF ORDER TRAINING – Kelsey Martin, Assistant Attorney General provided training to the committee on Roberts Rule of Order.

6. CONSENT AGENDA

Mr. Bronoske shared an email with the committee that he received from the BOC regarding the upcoming conference. Ms. Crawford and Mr. Bronoske will be attending the conference.

7. FUTURE AGENDA ITEMS

- Update on recruitment efforts
- Rules update – suicide prevention, EPI pen
- BOC meeting report
- Online licensing FAQ's
- Credentialing update

8. OPEN FORUM FOR PUBLIC INPUT

Ms. Gunter thanked the committee for allowing her to attend the meetings and provide feedback.

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9. ADJOURNMENT

There being no further business before the committee, the meeting was adjourned at 11:49 a.m. on Tuesday, May 21, 2019. The next meeting is scheduled for Monday, December 16, 2019 and is scheduled to be held by webinar. Updated meeting information will be posted to the athletic training webpage.

Respectfully Submitted By:

Bruce Bronoske, Jr., Program Manager

Approved By:

Cynthia Joy Wright, PhD, ATC, Chair

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