



STATE OF WASHINGTON
DEPARTMENT OF HEALTH
Olympia, Washington 98504

**Washington State
Veterinary Board of Governors
June 1, 2020 Business Meeting Minutes**

A meeting of the Washington State Veterinary Board of Governors was called to order at 9:01 a.m. on Monday, June 1, 2020, by Kirk Breuninger, Chair. The meeting was held via teleconference with all participants on the phone.

Board Members

Present: Kirk Breuninger, VMD, MPH, DACVPM, Chair
Aja Senestraro, DVM, Vice Chair
Sue Moriyasu, DVM
Elizabeth Davies, DVM
Kim Morgan, LVT
Dordor Vang, DVM, MPH
Becky Knoke, Public Member

Department of Health

Staff Present: Brad Burnham, Executive Director
Lisa Kelley, Assistant Attorney General (AAG)
Loralei Walker, Program Manager
Sarah Beckham, Program Support
Jeff Wise, Policy Analyst
Sara Kirschenman, Staff Attorney
Tanya Mills, Credentialing

Guests Present: Candace Joy, Washington State Veterinary Medical Association
Karen Norton, Washington State Association of Veterinary Technicians
Teresa Stefan, Washington State Association of Veterinary Technicians
Paul Carkeek
Susan Adams, SkillSource/NCWDC
Dr. Ty Johnson, Cascade Veterinary Clinic
Kristin Bates, Cascade Veterinary Clinic
Julie Helligso, Cascade Veterinary Clinics
Dennis Conger, North Central Educational Service District

9:00 a.m. **Open Session**

Call to Order and Introductions

Kirk Breuninger, Chair, took roll call and convened the meeting at 9:01 a.m.

1. **Approval of Agenda**

Brad Burnham requested to amend the agenda to add a discussion of two draft letters under agenda item 15 regarding complaints for businesses not following governor's proclamations. Dr. Davies made a motion to approve the agenda as amended. Dr. Vang seconded the motion. Motion carried.

2. **Approval of meeting minutes**

- March 2, 2020 business meeting
- March 3, 2020 strategic planning meeting
- COVID-19 special meetings: March 27, April 3, April 10, April 17, April 24, May 1, and May 15

Dr. Davies noted in the March 2, 2020 minutes on Item 19 the word 'veterinary' is misspelled and in the April 17, 2020 special meeting minutes, Becky Knoke is noted as absent but is also noted as making a motion later in the meeting which needs to be corrected. Dr. Breuninger noted in the March 2, 2020 meeting minutes it shows DVM after his name but should be VMD. Those errors will be corrected before posting to the web.

Dr. Davies made a motion to accept the meeting minutes for the March 2, March 3, business meetings and the March 27, April 3, April 10, April 17, April 24, May 1, and May 15 COVID19 special meetings. Kim Morgan, LVT, seconded the motion. Motion carried.

Reports (Information)

3. **Kirk Breuninger, VMD MPH DACVPM, Chair**

Dr. Breuninger asked for an update on the various subcommittees

- ❖ Vet tech apprenticeship -- Dr. Davies, Dr. Vang, Aja Senestraro – Agenda item later in meeting
- ❖ Work with pharmacy commission – Dr. Senestraro – no updates since last meeting
- ❖ Expert witness – Dr. Moriyasu, Dr. Breuninger, Sara Kirschenman – to review expert witness credentials – currently on hold
- ❖ Work with chiropractic commission – Dr. Senestraro, Dr. Davies, Dr. Moriyasu – Dr. Davies has not heard anything from the commission
- ❖ Telemedicine – Dr. Breuninger, Dr. Vang, Dr. Senestraro - Current policy statement is good but board can update or expand it at a later date
- ❖ Onboarding mentorship – Dr. Senestraro, Dr. Vang – on hold for now

4. **Brad Burnham, Executive Director and Lorelei Walker, Program Manager; Office of Health Professions**

Brad Burnham – reported on bills the department is working on for the 2021 legislative session that relate to boards and commissions. One item is a bill related to the composition of the board including increasing the size of the board to help with CMT

cases and workload; removing the limitation of only having one member from each congressional district; changing the terms of board members from 5 years to 3 or 4 years and allow two consecutive terms; allowing veterinary technician members to participate in standard of care cases.

The board discussed potential expansion of number of members and agreed having more board members would help with the workload. Dr. Senestraro thought the term should remain at 5 years because of the amount of time to complete rulemaking. Dr. Moriyasu thought it is important to have one member from each congressional district for diversity. She feels it would be good for the veterinary technician to be allowed to work on standard of care complaints. Dr. Davies thinks adding members is good being sure to include large animal veterinarian or mixed (both small and large animal). Term limit should stay at 5 years. Dr. Breuninger thought if we can have more than one member from a congressional district to be sure we get a large animal veterinarian. He is in favor of a veterinarian and another veterinarian or veterinarian and veterinary technician from same district.

AAVSB nomination update - We received confirmation for Dr. Senestraro's nomination for one of three director positions.

Budget - there is no printout in packet. The board will have new budget person assigned. The revenue has decreased in April about 20% because of the extension of licensing fee due dates to September 2020. Missing revenue will be coming back beginning in October.

Kudos to all involved for their efforts and putting in the time and energy in the COVID19 special meetings.

5. Lisa Kelley, Assistant Attorneys General

Has no report – just a reminder that our environment is changing almost daily. She reminded the board about keeping personal and board work separate.

Board Business

6. Open Forum (limited to 10 minutes)

The board accepted comments from the audience on issues of significance to the profession.

Paul Carkeek – client communication issue – concern about owner/patient safety. Client communication ruling has been delayed due to health crisis.

7. Client Communication Rulemaking (Information)

Department of Health staff provided an update on the status of this rulemaking.

Jeff Wise, policy analyst, said the department plans to file the CR-103 by July 1 and it will become effective 31 days after filing.

- 8. Rulemaking for Engrossed Substitute Senate Bill 5004 (Discussion/Potential Action)**
The board discussed rulemaking for ESSB 5004, which expands veterinary services that humane societies can provide to income-qualified families.

A subcommittee was formed with Kim Morgan, LVT; Dr. Senestraro; and Dr. Moriyasu to meet and determine how department will verify humane societies will be serving only low income households. The subcommittee has not met since last board meeting due to COVID special meetings. Lisa Kelley, AAG, says board can resume work on this issue.

- 9. Work Plan for Rulemaking on Engrossed Substitute House Bill 2411 – Suicide Prevention Training (Discussion/Action)**

The board discussed implementing a work plan for ESHB 2411, including rulemaking and development of suicide prevention training standards.

The board needs to set a reasonable timeline to get this rulemaking done by June 2022. Jeff Wise said the board needs to develop what they feel would be steps for accomplishing this training; develop agenda and timeline for developing standards. Brad Burnham said we are working with University of Washington (UW) on standards and rulemaking. UW staff could meet with board on quarterly meeting schedule. Lorelei Walker said board needs to open CR-101 and establish a subcommittee. Some items to be considered: 1) Does the wording need to be revised in current WAC chapter; 2) Does a new section need to be created; and 3) Need to figure out which WAC section must be included in CR-101. Jeff Wise feels now would be good time to start meetings with UW and create a subcommittee who would partner with UW and understand the approach for the CR-101.

Dr. Davies made a motion for the department to develop CR-101 in partnership with UW to be reviewed at September meeting. Kim Morgan, LVT, seconded motion. Motion carried.

Dr. Davies made a motion to create subcommittee with Dr. Breuninger, Dr. Senestraro, and Dr. Moriyasu. Becky Knoke seconded the motion. Motion carried.

- 10. Veterinary Technician Apprenticeship Programs (Discussion/Action)**

Susan Adams, SkillSource/NCWDC presented information about an apprenticeship program being developed by Cascade Veterinary Clinic.

The presentation included Susan Adams, Dr. Ty Johnson, Cascade Veterinary Clinic; Kristin Bates, Cascade Veterinary Clinic; Julie Helligso, Cascade Veterinary Clinics; and Dennis Conger, North Central Educational Service District.

The board formed a subcommittee with Dr. Vang, Dr. Davies, Kim Morgan, LVT, and Lisa Kelley, AAG. The subcommittee will meet before next board meeting to discuss the information presented and if it meets current requirements. The subcommittee will present at next board meeting with next steps needed.

11. Review of Animal Health Care Tasks Rules in Chapter 246-935 WAC (Discussion/Action)

The board reviewed the animal health care tasks requirements in chapter 246-935 WAC and discussed whether they need updating through rulemaking.

After discussion, the board decided not to take any action at this time.

12. Review of Requirements Related to Preparation and Dispensation of Prescriptions in Chapter 246-937 WAC (Discussion/Action)

The board reviewed and discussed the preparation and dispensation of prescription requirements in chapter 246-937 WAC and whether they need updating through rulemaking.

This is a long standing issue and we get many questions from licensees on this topic. The board discussed what is required to address this issue and if rulemaking would be necessary. Dr. Moriyasu suggested waiting until the current health crisis is over before beginning work. The board decided to defer discussing this topic.

13. Lists and Labels Request from the Washington State Association of Veterinary Technicians (WSAVT) (Action)

Pursuant to RCW 42.56.070(8) the board reviewed a request for a contact list of licensed veterinary technicians and veterinary medication clerks.

Kim Morgan, LVT, made a motion to approve the request from WSAVT. Dr. Vang seconded the motion. Motion carried.

14. Five-year Formal Review of Rules as required by SSB 5679 (2013) (Discussion/Action)

The board discussed the plan for reviewing WACs 246-933, 246-934, 246-935, 246-937.

In 2013, SSB 5679 was passed requiring boards to review WACs pertaining to their profession every five years. Lorelei Walker said this item has been put on the back burner due to COVID19. The first five-year review was done in 2017 and the next review needs to be completed by 2022. Lorelei presented a spreadsheet indicating what the board commented on during the last review. Kim Morgan, LVT, suggested board members review this spreadsheet instead of starting over from the beginning. Lorelei will send the 2017 spreadsheet to all board member who will review and send her any comments. Board members will discuss at next meeting.

15. Issues Related to COVID-19 Outbreak (Discussion/Action)

The board discussed updates on recent COVID-19 work.

Brad Burnham discussed two new letter templates created by the Health Systems Quality Assurance (HSQA) assistant secretary and case management staff relating to complaints on businesses not following COVID19 regulations. One letter is for the respondent and one is for the complainant. The board would like the letter sent to the respondent describing the specific complaint. Possibly draft a one page document to send with the letter to the respondent explaining what the respondent needs to do and not do and list

additional resources. Kim Morgan, LVT, made a motion to use these letters and add an additional resource sheet with the letter to the respondent. Dr. Moriyasu seconded the motion. Motion carried.

Brad Burnham will draft a resource sheet and send to Dr. Davies for review.

Brad also said we are not sure at this point if the September board meeting will be in person or by phone due to governor proclamations and/or department requirements.

16. Agenda Development (Discussion/Action)

The board identified agenda items for the September 14, 2020 business meeting and discuss options for holding the meeting in-person or remote.

- Budget
- Suicide prevention training and have CR-101 to review; invite UW to discuss training standards
- Share outcome of 5 year review by board members
- Update on COVID issues
- Vet tech apprenticeship subcommittee
- Shelter services subcommittee
- Reevaluate rule makings / check in with strategic plan for the year
- Client communication rule update – scheduled to go into effect August 1
- Update on subcommittee members

Adjournment of Open Session

Kim Morgan, LVT, made a motion to adjourn the meeting. Dr. Davies seconded the motion. Motion carried.

Meeting adjourned at 11:40 a.m.

Next board meeting is September 14, 2020
Location to be determined