



**Certified Counselors & Hypnotherapists Advisory Committee
Regular Meeting Notice
April 12, 2024**

Time: 9:00 a.m.

Location: Hybrid Meeting ([Teams info](#))
111 Israel Road
Town Center 2, Room 153
Tumwater, WA 98501

Contact Person(s): Carmen Leso, Program Manager
(360) 742-1463
carmen.leso@doh.wa.gov

Board/Committee Members: Drue Larson, Certified Counselor, Chair
Betty Jensen, Certified Counselor
Anthony Gitch, Hypnotherapist
Sarah Prince, Public Member
Vacant, Hypnotherapist
Vacant, Public Member
Vacant, Public Member

Assistant Attorney General: Luke Eaton, Assistant Attorney General

Staff: Eve Austin, Executive Director
Joan Simmons, Program Support
Katie Hao, Program Support
Melody Casiano, Policy Analyst
Jennifer Herbrand, Deputy Credentialing Manager

In accordance with the Open Public Meetings Act, the agenda for this regular meeting was made available online at least 24 hours prior to the start time of the meeting pursuant to RCW 42.30.077.

For more information, please see [last page](#) of this agenda.

Please Note: Comments from the public in attendance may be solicited after each agenda item.

OPEN SESSION:

1. Call to Order – Drue Larson, Certified Counselor, Chair

- 1.1. Introductions – committee, staff, and public.
- 1.2. Approval of the April 12, 2024 meeting agenda.
- 1.3. Approval of the January 26, 2024 meeting minutes.

2. Public Comment – Drue Larson, Chair

The public will have the opportunity to provide comment during this time.

3. Management Reports – Carmen Leso, Program Manager

- 3.1. Budget report
- 3.2. Credentialing report
- 3.3. Program report
 - i) Program will provide updates on most recent committee member recruitment.
 - ii) Program will notify committee of minor exam updates.

4. 2024 Legislative Session Update – Carmen Leso, Program Manager

Ms. Leso will provide a brief update of the end of the 2024 Legislative Session.

5. Ethics Training – Luke Eaton, Assistant Attorney General

Mr. Eaton will provide a brief overview of ethics training.

6. Committee Review of Profession Rules – Drue Larson, Chair & Carmen Leso, Program Manager

The committee will review suggestions to tabled rule proposals.

7. Update on AAC rulemaking workshops – Carmen Leso, Program Manager

Ms. Leso will provide a brief update of the rulemaking workshops held to develop the coursework requirements for the new Licensed and Certified Agency Affiliated Counselor credentials.

8. Committee Operational Document - Bylaws update/approval – Carmen Leso, Program Manager

The committee will review the completed updates to the Bylaws and vote to approve/deny.

9. Future Business – Drue Larson, Chair

The committee will discuss agenda items for next meeting.

10. Meeting Adjourned

Meeting Access

Virtual Meeting Access: This meeting is being held via Teams. You can access the meeting here:

Join on your computer, mobile app or room device

[Click here to join the meeting](#)

Meeting ID: 296 760 594 509

Passcode: fG6neY

[Download Teams](#) | [Join on the web](#)

Or call in (audio only)

[+1 564-999-](#)

[2000,531316499#](#) United States,
Olympia

[\(833\) 322-](#)

[1218,531316499#](#) United States
(Toll-free)

Phone Conference ID: 531 316 499#

Times and Order:

The meeting will begin at 9:00 a.m. and will continue until all agenda items are complete. This agenda is subject to change. Comments from the public in attendance will be taken after each agenda item.

[DOH Tumwater Office Directions](#)

This meeting is being recorded.

If anyone objects or does not consent, please let us know.

Accessibility: This meeting is accessible to people with disabilities. Special aids and services can be made available upon advance request. Advance request for special aids and services must be made no later than one week before the meeting. If you wish to receive general information about this meeting, please call the program at 360-236-4912. If you need assistance with special needs and services, you may leave a message with your request at 1-800-525-0127, or if calling from outside Washington State call 360-236-4052. Please call 711 or 1-800-833-6388 to reach the Washington State Relay Service for deaf callers. If you need assistance because of a speech disability, Speech-to-Speech provides human voice for people with difficulty being understood. The Washington State Speech-to-Speech toll-free access number is 1-877-833-6341.

This meeting is fragrance free. We ask that you please refrain from applying perfume, hairspray, cologne, or aftershave prior to your visit. Your cooperation is appreciated.

Next Scheduled Meeting:

Date: July 19, 2024

Time: 9 a.m.

Location: Hybrid Meeting