



STATE OF WASHINGTON  
Pharmacy Quality Assurance Commission  
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**Pharmacy Quality Assurance Commission Meeting  
March 4, 2021 - Minutes**

Convene: Chair, Tim Lynch called the meeting to order March 4, 2021, 9:04 a.m.

**Commission Members:**

Tim Lynch, PharmD, Chair  
Teri Ferreira, RPh, Vice Chair  
Jerrie Allard, Public Member  
Bonnie Bush, Public Member  
Hawkins DeFrance, Nuclear Pharmacist  
Patrick Gallaher, BS, BPharm, MBA, MPH  
Ken Kenyon, PharmD, BCPS  
Craig Ritchie, RPh, JD  
Uyen Thorstensen, CPhT

**Commission Member(s) Absent:**  
William Hayes, PharmD, CCHP

**Staff Members:**

Lauren Lyles-Stolz, Executive Director, Pharmacy  
Commission  
Christie Strouse, Deputy Director, Pharmacy  
Commission  
Christopher Gerard, AAG  
Marlee O'Neill, Deputy Director, OILS  
Cori N. Tarzwell, staff member  
Lindsay Trant, Rules and Legislative Coordinator  
Joanne Miller, Program Manager, Pharmacy  
Commission  
Amy L Robertson, Pharmacy Admin.

**1. Call to Order**

**1.1 Meeting Agenda Approval – March**

**MOTION:** Craig Ritchie moves to accept meeting agenda; Patrick Gallaher, second. Motion carries 9:0.

**2. Presentation: NABP FDA MOU, Information Sharing Network Presentation.** Presented by Melissa Madigan, PharmD, JD and William Cover, BSPharm, RPh

**3. Review public/stakeholder comments for self-inspection worksheets – HCE, Wholesaler, and Manufacturer.**

Wholesaler and Manufacturer self-inspection form to move forward and posted on the website. HCE self-inspection form to be edited and brought back to the commission at the June 3-4 business meeting.

**MOTION:** Ken Kenyon moves to accept the changes to the updates to the self-inspection forms as presented today; Teri Ferreira, second. Motion carries 9:0.

**MOTION:** Craig Ritchie moves that the deadline for the wholesalers and manufacturer self-inspection sheets to be completed no later than June 30, 2021; Hawkins DeFrance, second. Motion carries 9:0.

**MOTION:** Craig Ritchie moves until the HCE self-inspection sheet is finalized and approved by the commission, it will not be a requirement for licensees; Ken Kenyon, second. Motion carries 9:0.

#### **4. Open Forum**

Gail Elliot: Are pharmacists allowed to electronically sign the Collaborative Drug Therapy Agreement (CDTA), as opposed to a wet signature?

The commission will allow electronic and wet signatures until there is more information.

**MOTION:** Hawkins DeFrance motions to allow electronic signatures for pharmacists for CDTA and authorize the staff to look into the necessary changes to make this permanent; Craig Ritchie, second. Motion carries 9:0.

#### **5. Action Items**

1. NABP:
  - a. Follow up with NABP while we wait for the FDA/MOU letter
  - b. Connect on some of the outstanding questions
2. Self-Inspection worksheets:
  - a. Post wholesaler and manufacturer self-inspection worksheets.
  - b. HCE self-inspection worksheet will have another public comment period and return to commission in June.
  - c. Staff to develop USP 800/825 self-inspection sheet.
3. CDTA agreement – update to allow pharmacists to electronically sign a CDTA.

Meeting adjourned: 12:25 p.m.

**Next scheduled business meeting:**                    **March 5, 2021**  
**Business Meetings**  
9:00 a.m.  
Virtual – by Webinar