



STATE OF WASHINGTON  
Pharmacy Quality Assurance Commission  
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**Pharmacy Quality Assurance Commission Meeting  
March 5, 2021 – Minutes**

Convene: Chair, Tim Lynch called the meeting to order March 4, 2021, 9:05 a.m.

**Commission Members:**

Tim Lynch, PharmD, Chair  
Teri Ferreira, RPh, Vice Chair  
Jerrie Allard, Public Member  
Hawkins DeFrance, Nuclear Pharmacist  
Patrick Gallaher, BS, BPharm, MBA, MPH  
Ken Kenyon, PharmD, BCPS  
Craig Ritchie, RPh, JD  
Uyen Thorstensen, CPhT  
Judy Guenther, Public Member

**Commission Member(s) Absent:** William Hayes, PharmD, CCHP  
Bonnie Bush, Public Member

**Staff Members:**

Lauren Lyles-Stolz, Executive Director, Pharmacy Commission  
Christie Strouse, Deputy Director, Pharmacy Commission  
Christopher Gerard, AAG  
Marlee O'Neill, Deputy Director, OILS  
Cori N. Tarzwell, staff member  
Lindsay Trant, Rules and Legislative Coordinator  
Joanne Miller, Program Manager, Pharmacy Commission  
Amy L Robertson, Pharmacy Admin

1. **Call to Order**

1.1. Meeting Agenda Approval – March 5, 2021

**MOTION:** Craig Ritchie moves to approve the March 5, 2021 meeting agenda; Hawkins DeFrance, second. Motion carries.

1.2. Meeting Minutes Approval – January 22, 2021

**MOTION:** Craig Ritchie moves to approve the January 22, 2021 meeting minutes with the addition of Uyen Thorstensen as attending. Ken Kenyon, second. Motion carries.

2. **Executive Session**

The Commission convened in executive session between 9:05 am and 10:15 am to discuss with legal counsel representing the Commission matters relating to Commission enforcement actions, or to discuss with legal counsel representing the Commission litigation or potential litigation to which the Commission is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the Commission pursuant to RCW 42.30.110(1)(i).

3. **Consent Agenda**

**MOTION:** Craig Ritchie moved to approve consent agenda with the exception of 3.3.7 Nooksack Valley Drug Store; Teri Ferreira second. Motion carries.

3b. **Items pulled from Consent Agenda: 3.3.7 Nooksack Valley Drug Store**

**MOTION:** Patrick Gallaher moves to approve Nooksack Valley Drug Store; Craig Ritchie, second. Motion carries.

4a. **Enforcement Discretion on USP 800 and 825 currently set to expire March 31**

**MOTION:** Teri Ferreira moves to extend enforcement discretion on USP 800 and 825 for six months; Hawkins DeFrance, second. Motion carries.

4c. The Commission was provided with an update on the Washington Medical Commission's rulemaking regarding prescribers' engagement in collaborative drug therapy agreements.

4b. **Labor & Industries and PQAC Joint COVID-19 Safety Reminder and Guidance**

**MOTION:** Craig Ritchie moves to approve this guidance document as amended with the changes discussed, so public/pharmacists will have accurate guidance in the future; Patrick Gallaher, second. Motion carries.

5.1. **New Rule Clarification on Facility and Pharmacy Modifications and Remodels.**

**MOTION:** Tim Lynch motions to craft an interpretive statement or guidance for PQAC inspectors that states any licensed facilities (HCE, HPACs, wholesalers, manufacturers) that undergo a remodel or modification of their facility as it relates to compounding and/or anything that negatively impacts security (e.g., increase diversion risk) requires a remodel inspection and must complete the commission remodel application process and pay an inspection fee.. For pharmacies, anything negatively affecting the security square footage access to drugs, compounding, or relocation would require the same as in rule (WAC 246-945-230(3)). Craig Ritchie, second. Motion carries.

8. **Open Forum**

Cindy Wilson, stakeholder requested consideration to extend self-inspection sheet completion deadline.

**MOTION:** Judy Guenther moves to pass a one-time extension that all pending self-inspection sheets (including general self-inspection) must be completed by June 30, 2021. Second, Craig Ritchie. Motion carries.

Teresa O'Sullivan, stakeholder requested correction/clarification on the New Pharmacist License application. Staff will review.

9a **Budget Subcommittee Update.** Ken Kenyon reports PQAC has a surplus of 2.9 million (not taking into account the HELMS assessment and other future expenses). The new licensing fee structure is instrumental in this surplus. However, due to the biennium budget and the new fee structure, HCE consolidations, etc, it is too early to review fees and assess impact. Budget Subcommittee will meet quarterly to review/report to the commission.

10a. **Executive Director, Lauren Lyles-Stolz.**

Martin Pittioni, Office Director, Office of Health Professions, notified the commission that it had been granted a hiring freeze exception to recruit for the open positions of pharmacy supervisor and pharmacist consultant.

Congratulations to commissioners being awarded the Fred T. Mahaffey award by NABP.

10c. **Assistant Attorney General – Christopher Gerard.**

1. The commission was provided information contained in the Joint Operating Agreement (JOA) related to lobbying.
2. The commission was provided with information related to the jurisdiction of Labor & Industries (L&I) for meal and rest breaks for pharmacists based on communications the commission received from an L&I representative a few years ago.

11. **Summary of Meeting Action Items**

1. **3.37 Nooksack Valley Drug Store** – notify that the pharmacy technician must complete a commission approved training.
2. **USP 800 / 825** – Update policy statement to reflect the commission approved an extension of six months.
3. **L&I and PQAC COVID-19 Safety Guidance** – update the letter with the amended changes approved today.
4. **Remodel/Modifications** – craft guidance/interpretive statement and review language for proposed rulemaking regarding facilities/remodels/modifications.
5. Pharmacist Application correction / post to website.
6. GovDelivery regarding self-inspection sheet completion deadline extended to until June 30, 2021.
7. Interview Panel / Recruitment – Commission members who have availability/interest serving on interview panel, contact Lauren.

Meeting adjourned 12:56 p.m.

**Next scheduled business meeting:**

**April 22-23, 2021**  
**Business Meetings**  
9:00 a.m.  
Virtual – by Webinar