



**Sex Offender Treatment Providers Advisory Committee**  
**Special Meeting Minutes**  
**March 5, 2021**

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**Committee members present:** Elise Hutchison, MS, MHP, CMHS, LMHC, Chair  
Corey McNally, Dept. of Corrections, Vice Chair  
Bryce Nelson, J.D.  
Daniel Yanisch, Psy.D.  
Jason Bailey, MA, LMHC, NCC, SOTP  
Lorraine Lynch, MSW, LICSW, CSOTP  
Sonja Hardenbrook, J.D.  
Holly Coryell, Ph.D., Dept. of Social & Human Services  
Jedd Pelander, Dept. of Children, Youth & Families

**Committee members absent:** None

**Staff members present:** Brandon Williams, Program Manager  
James Chaney, Executive Director  
Gail Yu, Assistant Attorney General  
Karen Gohlsen, Program Support  
Melody Casiano, Policy Analyst  
Bill Kellington, Staff Attorney

**Guest presenters:** None

On March 5, 2021, the Sex Offender Treatment Providers Advisory Committee met via web conference. Notice of the meeting was published on the [profession website](#) and was sent out through the GovDelivery listserv.

**1. Call to Order – James Chaney, Executive Director**

- 1.1. Introductions – Mr. Chaney called the meeting to order at 9:01 a.m. Committee and agency staff members introduced themselves and their area of practice. This was the first meeting of the advisory committee since it was mandated by [ESSB 6641](#)
- 1.2. Approval of the March 5, 2021 Meeting Agenda: *Motion to approve, seconded, vote 9-0.*

**2. Serving on the Advisory Committee – DOH Staff and Assistant Attorney General**

- 2.1. Bill Kellington, who serves as DOH staff attorney for the advisory committee, provided an overview of legal services and investigations
- 2.2. Gail Yu, who is the Assistant Attorney General temporarily assigned to the advisory committee, provided an overview of the Open Public Meeting Act.
- 2.3. Brandon Williams, who is the program manager for the advisory committee provided an overview of the legislative process and asked for volunteers to attend weekly legislative calls.

**3. Election of Officers – Brandon Williams, Program Manager**

- 3.1. The advisory committee put forth nominations and elected a chair. *Motion to elect Elise Hutchison to serve as chair for the next year, seconded, vote 8-1.*
- 3.2. The advisory committee put forth nominations and elected a vice chair. *Motion to elect Corey McNally to serve as vice chair for the next year, seconded, vote 9-0.*

**4. Meeting Schedule for 2021 – Brandon Williams, Program Manager**

- 4.1. The advisory committee set meetings for the remainder of 2021. Since meeting dates were set after the new year and not registered with the Office of the Code Reviser, the advisory committee can only schedule “special meetings” this year. Special meetings require adherence to the agenda that is distributed prior to the meeting and do not allow for additional items to be added. The advisory committee will be meeting at 9:00 a.m. on the following dates. All meetings will be held virtually until further notice.
  - April 30, 2021
  - May 14, 2021
  - June 11, 2021
  - August 13, 2021
  - October 29, 2021

**5. Future Business – Brandon Williams, Program Manager**

- 5.1. Discussion regarding a letter to the Sex Offender Policy Board from Senator Darneille. The letter identifies the Sex Offender Treatment Provider Advisory Committee as a potential resource for the Sex Offender Policy Board.

**6. Adjournment**

The meeting adjourned at 11:28 a.m.

**Submitted by:**  
Brandon Williams, Program Manager  
Sex Offender Treatment Provider Advisory  
Committee

**Approved by:**  
Elise Hutchison, Chair  
Sex Offender Treatment Provider Advisory  
Committee

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