



WASHINGTON STATE
CHIROPRACTIC QUALITY ASSURANCE COMMISSION
BUSINESS MEETING MINUTES

March 11, 2021

This was a public meeting held via a webinar

Commission Members Present:

David Folweiler, DC, Chair, Judy Colenso, Public Member, Vice-Chair, Michael Bostjancic, DC, Vice-Chair, Susan Jensen, JD, Executive Committee Public Member, Maria Best, DC, Susan Bogni, Public Member, Brian Chan, DC, Stephen Chan, DC, Dana Clum, DC, William Davis, DC, Michael Long, DC, Rebecca Taylor, DC, Jas Walia, DC, and Vanessa Wise, DC.

Staff Present:

Bob Nicoloff, Commission Executive Director
Tammy Kelley, Commission Deputy Executive Director
Jenny Yeam, Commission Licensing and Compliance Manager
Cori Tarzwell, Department of Health Policy Analyst
Marlee O'Neill, Legal Services Deputy Director
Christopher Gerard, Assistant Attorney General

OPEN SESSION – Thursday, March 11, 2021

9:00 a.m.

1. CALL TO ORDER – Dr. Folweiler, Chair

1.1 The draft agenda was approved as submitted.

2. MESSAGES FROM COMMISSION LEADERSHIP

- **Dr. Folweiler, Chair; Ms. Colenso, Vice-Chair; Dr. Bostjancic, Vice-Chair;
Ms. Jensen, Executive Committee Public Member**

2.1 Dr. Folweiler thanked members for attending and said that he is looking forward to meeting with everyone in person when it is permitted again.

3. APPROVAL OF MEETING MINUTES

3.1 The draft January 14, 2021 meeting minutes were approved as submitted.

4. UPDATE ON COVID-19 GUIDANCE TO CHIROPRACTORS

- **Dr. Folweiler and Tammy Kelley, Deputy Executive Director**

4.1 Dr. Folweiler and Ms. Kelley provided an update regarding COVID-19 communications with chiropractors. All licensed chiropractors were recently sent the Commission's COVID-19 guidance letter via US mail. The letter resulted in some calls and questions to the Commission office. Based on the feedback, it appears that the letter was successful in communicating the Commission's guidance on COVID-19 to Washington chiropractors.

5. UPDATE REGARDING 2021 NATIONAL MEETINGS AND ACTIVITIES

5.1 The Commission discussed plans for the following meetings and activities:

- National Board of Chiropractic Examiners (NBCE) delegate meeting, April 30th, and Federation of Chiropractic Licensing Boards (FCLB) annual conference, May 1st, virtual meetings

Previously Expressed Interest: Ms. Bogni, Dr. B. Chan, Dr. S. Chan, Dr. Clum, Dr. Folweiler, Dr. Long, Dr. Wise

- NBCE Spring Part IV Examinations, May 21-23, various locations including Portland

Nominated Representatives: Dr. B. Chan, Dr. Walia

- NBCE Part III Test Committee, May 7-8, and IV Test Committee, June 11-12, Greeley, CO

Previously Expressed Interest: Dr. Best (Part IV), Dr. Clum (Part IV), Dr. Davis (Part IV), Dr. Walia (Part IV), Dr. Wise (Part III or IV)

- Council on Licensure Enforcement and Regulation (CLEAR) annual conference, September 22-25, virtual meeting

Previously Expressed Interest: Ms. Bogni, Dr. Bostjancic, Dr. Clum, Dr. Davis, Ms. Jensen, Dr. Long, Dr. Walia, Dr. Wise

- FCLB District I & IV meeting, October 7-11, Whitefish, MT

Previously Expressed Interest: Dr. Best, Ms. Bogni, Dr. Folweiler, Ms. Jensen, Dr. Wise

- NBCE Fall Part IV Examinations, November 12 - 14, various locations including Portland

Previously Expressed Interest: Dr. B. Chan, Dr. S. Chan, Dr. Davis, Dr. Walia

5.2 The following CLEAR 2021 Regulatory Governance Webinars were also discussed:

- Foundations of Occupational and Professional Regulation, February 25th

Members Registered: Dr. Walia, Dr. Wise

- Roles and Responsibilities of a Board Member, March 18th

Members Registered: Dr. Walia, Dr. Wise, Ms. Jensen

- Administrative Rulemaking, April 22nd

Members Registered: Dr. Walia, Dr. Wise, Ms. Jensen

- Professional Discipline, May 20th

Members Registered: Dr. Walia, Dr. Wise

- Assessing Competence, June 17th

Members Registered: Dr. Walia, Dr. Wise

6. LEGISLATIVE UPDATE – Ms. Bogni and Dr. Wise

6.1 Ms. Bogni and Dr. Wise discussed relevant bills considered during the 2021 session of the Washington State Legislature, including Senate Bill 5229, concerning health equity continuing education for health care professionals, and House Bill 1196, concerning audio-only telemedicine. Lori Grassi, Washington State Chiropractic Association Legislative and External Affairs Director, also provided an update regarding the Association legislative activities.

7. SEXUAL MISCONDUCT RULE REVISIONS – Commission Rules Committee Members

7.1 At the January 14, 2021 Commission meeting, the Commission passed a motion to identify sexual grooming as a violation in addition to the previously proposed changes to WAC 246-808-590. Proposed rules language to incorporate this addition was discussed, and the Commission approved a motion to file the CR 102 Proposed Rule Making Form with the updated version. Adding guidelines to the Commission website and developing newsletter articles on sexual misconduct were also discussed.

8. ASSISTANT ATTORNEY GENERAL REPORT – Christopher Gerard, AAG

8.1 Mr. Gerard provided an update on current legal issues and activities relevant to the Commission, including his participation in the February FCLB Chiropractic Board Legal Advisers Committee (CBLAC) meeting.

9. UPDATE ON THE JOINT VETERINARY BOARD - CHIROPRACTIC COMMISSION TASK FORCE – Dr. Matt Waldron, Pro Tem Member, and Bob Nicoloff, Executive Director

9.1 An update on activities regarding the joint Veterinary Board – Chiropractic Commission Task Force was provided. The next meeting of the Task Force is expected to be held this summer. To prepare for the upcoming Task Force activities, the Commission Committee on Animal Manipulation will meet soon.

10. BUDGET AND FINANCIAL OVERVIEW- Bob Nicoloff, Executive Director

10.1 A review of the Commission's current budget and finances was provided.

11. STAFF REPORT – Tammy Kelley, Deputy Executive Director

11.1 Current projects and activities in the Commission office were reviewed.

12. COMMISSION NEWSLETTER AND TRAINING PLANNING - Tammy Kelley, Deputy Executive Director

12.1 The Commission reviewed and updated the future newsletter articles list and future training topics list.

12.2 The Commission reviewed and approved a draft newsletter. The newsletter will be distributed in the next two weeks.

13. NEW BUSINESS REQUESTS – Commission Members

- 13.1** Dr. Clum requested that an item on cone beam computed tomography (CBCT) be added to a future meeting agenda.
- 13.2** Dr. Long asked about standards regarding independent chiropractor examiners (ICE). Dr. Folweiler requested that the rules drafted on ICE be included on the next Commission meeting agenda.
- 13.3** Dr. Folweiler asked that the policy on continuing education credit for attending Commission meetings be added to the next Commission meeting, to consider adding an option for receiving credit for viewing the meeting remotely.

14. PUBLIC COMMENT

- 14.1** There were no additional comments from the public.

15. CORRESPONDENCE AND REPORTS

Items listed under the consent agenda (informational items) are routine matters. The items were approved by a single motion of the Commission without discussion.

- 15.1** Council on Chiropractic Education, Accreditation Actions Announcement, February 2, 2021
- 15.2** Letter From Dr. James C. Milham
- 15.3** Department of Health Summary Regarding Survey Responses About New Computer System
- 15.4** House Bill 1123 - Independent Authority Of The Nursing Commission
- 15.5** NBCE – Part IV Examination Project Announcement

16. ADJOURNMENT

- 16.1** The meeting adjourned at 11:07 a.m.



May 13, 2021

Prepared By: Robert Nicoloff, Executive Director

Date



May 13, 2021

Approved By: David Folweiler, DC, Chair

Date