

PRESCHOOL AND CHILD CARE CENTER IMMUNIZATION STATUS REPORT FOR 2018



NOTE: Use this form ONLY for children ages birth through preschool on the day you prepare this report.

Reporting is a requirement for all preschools and child care centers (RCW 28A.210-110).

Please read instructions below and explanations on the other side before completing this form.

<p>Please complete and submit your report between September 1 and November 1, 2018.</p> <p>Mail to: Washington State Department of Health Office of Immunization and Child Profile PO Box 47843 Olympia, WA 98504-7843</p>	<p><u>FACILITY INFORMATION:</u> All preschool and child care programs must complete this section.</p> <p>Center or Preschool Name: _____</p> <p><input type="checkbox"/> Licensed provider ID _____</p> <p><input type="checkbox"/> ECEAP</p> <p><input type="checkbox"/> Head Start</p> <p><input type="checkbox"/> Preschool OSPI Building Code: _____</p>						
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; padding: 2px;">Report Date:</td> <td style="width: 50%; padding: 2px;">Mailing Address:</td> </tr> <tr> <td style="padding: 2px;">Completed by:</td> <td style="padding: 2px;">City, State, Zip:</td> </tr> <tr> <td style="padding: 2px;">Phone:</td> <td style="padding: 2px;">County:</td> </tr> </table>		Report Date:	Mailing Address:	Completed by:	City, State, Zip:	Phone:	County:
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We do not accept faxed reports. If you have questions, please email oi cpschools@doh.wa.gov or call 1-866-397-0337 or 360-236-3595.

ONLY INCLUDE CHILDREN AGES BIRTH THROUGH PRESCHOOL (DO NOT INCLUDE CHILDREN ENROLLED IN K-12, even if housed in the same building)								
SECTION 1 ENROLLMENT	SECTION 2 IMMUNIZATION STATUS							
	NUMBER OF CHILDREN COMPLETE / IMMUNE FOR AGE	NUMBER OF CHILDREN EXEMPT	NUMBER OF CHILDREN EXEMPT BY CATEGORY				NUMBER OF CHILDREN CONDITIONAL	NUMBER OF CHILDREN OUT OF COMPLIANCE
			MEDICAL	PERSONAL	RELIGIOUS	RELIGIOUS MEMBERSHIP		
TOTAL NUMBER OF CHILDREN ENROLLED			3A	3B	3C	3D	4	5
1	2	3	3A	3B	3C	3D	4	5

BOX 1 = 2 + 3 + 4 + 5; AND TOTAL OF 3A + 3B + 3C + 3D MUST ≥ BOX 3

ONLY INCLUDE CHILDREN AGES BIRTH THROUGH PRESCHOOL (DO NOT INCLUDE CHILDREN ENROLLED IN K-12)							
SECTION 3 NUMBER OF CHILDREN LACKING REQUIRED VACCINES (STATUS IS EXEMPT, CONDITIONAL OR OUT OF COMPLIANCE)							
DIPHTHERIA / TETANUS	PERTUSSIS	POLIO	MEASLES, MUMPS, RUBELLA (MMR)	Hib	HEPATITIS B (HEP B)	VARICELLA (chickenpox)	PNEUMOCOCCAL (PCV, PPSV)
A	B	C	D	E	F	G	H

TOTAL OF A + B + C + D + E + F + G + H MUST BE EQUAL OR GREATER THAN (≥) 3 + 4 + 5

INSTRUCTIONS to Complete the 2017 Preschool And Child Care Center Immunization Status Report

Center Information	
<ul style="list-style-type: none"> Enter the complete name, address, and county name for the preschool or child care center being reported on. Please check the type of facility you are reporting on. If your facility is licensed by the Department of Early Learning (DEL), please provide your facility's license number. Enter the date you completed the report. Enter your name and phone number in case we have questions and need to contact you. 	

Section 1. Enrollment	
1. Total Number of Children Enrolled	Enter the number of children enrolled at your facility.

Section 2. Immunization Status	
<p>You must account for all children in one of the Immunization Status categories. The sum of all the categories in SECTION 2 must equal the number given in SECTION 1 (this means that the number complete/immune (2) + number exempt (3) + number conditional (4) + number out of compliance (5) = the number of children enrolled (1).</p>	
2. Number of Children Complete/Immune For Age	Enter the total number of children with a signed Certificate of Immunization Status (CIS) form showing they have all required vaccinations for their age or showing proof of immunity.
3. Number of Children Exempt	Enter the total number of children with a signed Certificate of Exemption (COE) form. Count each child only once, regardless if they have multiple exemptions.
Number of Children Exempt by Category: 3a. Medical; 3b. Personal; 3c. Religious; 3d. Religious Membership	Enter the total number of children for each exemption type listed on their signed COE form. Count a child in each exemption type field if they have more than one exemption. The sum of boxes 3a, 3b, 3c, and 3d can be greater than box 3, because children can be exempt for more than one reason.
4. Number of Children Conditional	Enter the number of children who have a signed CIS form and are making satisfactory progress toward full immunization by starting or continuing a schedule of immunizations and are within the recommended interval for the next dose.
5. Number out of Compliance	Enter the number of children who are not complete / immune, not exempt, or not in conditional status (as defined above).

Section 3. Number of Children Lacking Required Vaccines (Status is Exempt, Conditional or Out of Compliance)
<ul style="list-style-type: none"> Enter the total children under each vaccine for those children indicated in Section 2 as being exempt, conditional, or out of compliance. Count a child in a vaccine field if they are exempt, conditional, or out of compliance for that vaccine. Count a child in more than one vaccine field if they are exempt, conditional, or out of compliance for more than one vaccine. Count a child for the vaccine if they are exempt, conditional, or out of compliance for any dose of the series. Count children who are exempt, conditional or out of compliance to Diphtheria, Tetanus or both under Diphtheria/Tetanus. Count children who are exempt, conditional or out of compliance to Measles, Mumps, Rubella or any combination under MMR. The sum of boxes A, B, C, D, E, and F can be greater than box 3, because children can be exempt, conditional, or out of compliance to more than one vaccine.

- If you have questions, please email: OICPSchools@doh.wa.gov or call 1-866-397-0337 or 360-236-3595.
- For more instructions for completing this form, see the [Immunization Manual for Schools, Preschools and Child Care Facilities](#).
- For more information about vaccine requirements, please see the [Vaccines Required for Child Care/Preschool Attendance](#) chart.
- Department of Health Schools/Child Care Webpage: www.doh.wa.gov/CommunityandEnvironment/Schools/Immunization.