

## Printing Vaccination Records

### What Types of Vaccination Records are Available in the Immunization Information System?

Users can access multiple types of vaccination records from the Immunization Information System (IIS). There are several comprehensive record options available under **Patient Records**, which are accessible through the **Reports** heading in the left navigation menu. Users can also access the Certificate of Immunization Status (CIS) that is required for school and childcare entry. View the [How to Generate the CIS guide](#) for more information.



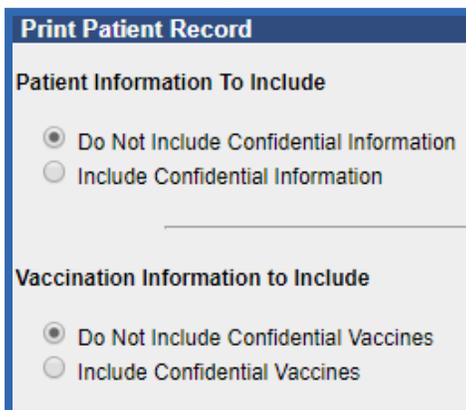
**Tip:** Patients and parents can also sign up for [MyIR](#) to view, download, and print their family's IIS immunization records.

### How Can I Print a Vaccination Record From the IIS?

1. After logging in to the IIS, select **Search/Add** under the **Patient** heading in the left navigation menu.
2. Search for a patient and click on the patient's name in the **Patient Search Results**.
3. Select **Patient Record** under the **Reports** heading in the left navigation menu.



4. Use the radio buttons to select whether to include or exclude confidential patient information and vaccines on the report. Confidential vaccines have a “C” following the vaccination date on the **Vaccination View/Add** screen. If patients have confidential vaccines on their record, carefully consider whether to include those vaccines based on who is requesting the record.



**Print Patient Record**

**Patient Information To Include**

Do Not Include Confidential Information  
 Include Confidential Information

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**Vaccination Information to Include**

Do Not Include Confidential Vaccines  
 Include Confidential Vaccines



**Tip:** If you include confidential information, the record will display the patient's address and phone number. If you include confidential vaccines, the record will display any vaccines documented as confidential in the IIS.

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5. Use the radio buttons to select one of the **Vaccination Record Choices**.
6. Check the **Printable Version** checkbox to include borders around the vaccination tables in the record.
7. Click the **Create Report** button to view the record. For more information about each record, view the table below.
8. Right click with your mouse and select **Print** to print the record.

**Vaccination Record Choices**

Immunization Record (summary)  
 All Recorded Vaccinations  
 All Recorded Vaccinations (option 2)  
 Forecast

Printable Version (enable table borders) 

 **Create Report**

Vaccination Record Type	Description
<b>Immunization Record (summary)</b>	Displays all vaccines grouped by vaccine family (e.g. DT/DTaP/DPT/Td) and dose number in a table format. Record also displays the next vaccine due and due date.
<b>All Recorded Vaccinations</b>	Displays vaccines by specific vaccine type (e.g. DTaP) and dose number in a table format. Record also displays the next vaccine due and due date.
<b>All Recorded Vaccinations (option 2)</b>	Displays vaccines by vaccine family and specific vaccine type with dose number in a column format. Record also displays the full vaccine forecast for the patient.
<b>Forecast</b>	Displays the patient's full vaccine forecast by vaccine family, dose number, recommended date, and minimum valid date in a table format.



**Tip:** The records listed above include all vaccines documented on the patient's IIS record. This includes vaccines required for school and childcare, other recommended vaccines (e.g. HPV), and any travel vaccines.



**Questions?** Contact the IIS Help Desk at 1-800-325-5599 or [WAIIISHelpDesk@doh.wa.gov](mailto:WAIIISHelpDesk@doh.wa.gov)