**Sample Letter (School Vaccination Clinic)**

**Expanded ages for COVID-19 vaccine**

[Insert date]

Dear Parent or Guardian,

In Washington State, children ages 12 and higher can now get their COVID-19 vaccine. To make it easier for our students to access COVID-19 vaccine, we are hosting a school vaccination clinic.

We will have a school vaccination clinic offering Pfizer COVID-19 vaccine for students ages [XX-XX] on the following dates and times:

[XX:XXam/pm to XX:XXam/pm on [weekday, month day, 2021]

[XX:XXam/pm to XX:XXam/pm on [weekday, month day, 2021]

[XX:XXam/pm to XX:XXam/pm on [weekday, month day, 2021]

**Registration:** Parents/guardians can register their children for a time by [registering online at/calling XXX-XXX-XXXX]. [If no registration: Vaccinations will be given on a first come first serve basis, but we plan to have enough vaccine for all students that show up.] When you arrive, please [go here/wait at this spot/call this number]

**Consent:** Parents/guardians will need to provide consent for their children by [details]. Students age 18 and up or who are 16 or 17 and emancipated may provide their own consent for vaccination by providing the relevant ID or paperwork.

**Vaccine Recommendation:** The Department of Health and the [school/school district] recommend eligible children get vaccinated against COVID-19 as soon as possible so they can return to normal activities such as in-person learning, sports, and visiting friends.

The Pfizer vaccine is safe and effective in adolescents 12 and up. Just like adults, children may experience some common side effects 1 to 3 days after vaccination, including sore arm, tiredness, or headache. You can report any vaccine reactions through VAERS.hhs.gov.

**Questions:** If you have questions or concerns about COVID-19 vaccination, you may give us a call at [phone] or check out the Department of Health’s website on COVID-19 vaccination at www.CovidVaccineWA.org.

Sincerely,

[Insert school signature block]