

To Whom It May Concern,

Your employee is registered for the Community Health Worker Core Competency Training offered Washington State Department of Health. This FREE ten-week online training provides a basic understanding of the skills needed to be a Community Health Worker (CHW). The training consists of one mandatory webinar and 10 weeks of online learning. During the online learning portion of the course we expect participants to spend no more than 2-4 hours a week completing assignments.

The course ends with an in-person half day where students present a case study and receive their certificate demonstrating completion of the 30-hour curriculum. The mandatory webinar session covers Community Health Worker Roles and Boundaries, Communication, and Cultural Competency. The online portion presents a new learning module each of the six weeks. Online modules include organization, documentation, assessment, service coordination and writing and presenting a case study. At the final session, participants will engage in curriculum review, case studies, and receive a Certificate of Completion for successfully completing the training.

We ask that you please support your employee by providing the time, resources, and space needed to successfully complete the online and in-person components of this training. Thank you for supporting our efforts to train 500 Community Health Workers annually as we prepare for changes in the health care system. To learn more about our training program, including our training schedule, please visit our web site at www.doh.wa.gov/chwts.

Sincerely,

Community Health Worker Training Program
Prevention and Community Health
Washington State Department of
Health
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