



Fee Schedule

Water System Evaluation and Project Review and Approval Fees, WAC 246-290-990
 Waterworks Operator Certification Fees, WAC 246-292-995
 Drinking Water Operating Permits Fees, WAC 246-294-070

The Department of Health prepared this extract from the Code Reviser's official copy

WAC 246-290-990 Water system evaluation and project review and approval fees.

- (1) The fees for the review and approval of water system plans, project reports, construction documents, existing systems, and related evaluations required under chapters 246-290, 246-291, 246-293, 246-294 and 246-295 WAC are:
 - (a) Water system plans required under WAC 246-290-100, 246-290-105, 246-291-140, 246-293-220, and 246-293-230.

Project Type	Group B	Group A				
		<100 Services	100 to 500 Services	501 to 999 Services	1,000 to 9,999 Services	10,000 or more Services
Water system plan (New and Updated)	\$138	\$491	\$1,206	\$2,280	\$3,705	\$5,484
Minor water system plan alteration	\$31	\$115	\$293	\$565	\$919	\$1,349

- (b) Satellite management agency (SMA) plans for Group A and Group B water systems required under WAC 246-295-040.

Project Type	Total Active or Approved Services				
	<100 Services	100 to 500 Services	501 to 999 Services	1,000 to 9,999 Services	10,000 or more Services
SMA plan for ownership (New and Updated)	\$491	\$1,206	\$2,280	\$3,705	\$5,484
SMA approval amendment	\$102 per hour or appropriate fee from category above, whichever is less				
SMA plan for operation only (New and Updated)	\$1,206	\$1,206	\$1,206	\$1,206	\$1,206



HELPING TO ENSURE SAFE AND RELIABLE DRINKING WATER

Note: SMAs owning water systems and submitting planning documents to the Department for review shall be charged only the SMA fee.

(c) New plan elements required under WAC 246-290-100, 246-290-105, 246-290-125, 246-290-132, 246-290-135, 246-290-691, and 246-291-140 including:

- (i) Conservation; and
- (ii) Wellhead protection, shall be reviewed separately by the department and the fee assessed shall reflect the time spent for this review and shall be calculated based on one hundred two dollars per hour. After the initial submittal, updated information shall be reviewed as part of the updated water system plan and the review fee shall be included in the applicable updated plan review fee listed under (a) or (b) of this subsection.

(d) Project reports required under WAC 246-290-110 and design reports required under WAC 246-291-120.

Project Type	Group B	Group A				
		<100 Services	100 to 500 Services	501 to 999 Services	1,000 to 9,999 Services	10,000 or more Services
All types of filtration or other complex treatment processes	\$348	\$710	\$1,103	\$1,598	\$2,204	\$2,922
Chemical addition only, such as ion exchange, hypochlorination, or fluoridation	\$102	\$205	\$348	\$525	\$743	\$994
Complete water system (an additional fee shall be assessed for review of treatment facility, if any)	\$205	\$491	\$778	\$1,137	\$1,564	\$2,061
System modifications requiring a detailed evaluation to determine whether the system, as modified, will comply with regulations (an additional fee shall be assessed for review of treatment facility, if any)	\$138	\$348	\$565	\$851	\$1,206	\$1,626

Note: In accordance with WAC 246-290-125, project reports are not required for minor projects that are described in sufficient detail in an approved water system plan, and have been reviewed as part of the process for approving the water system plan.

(e) Special reports or plans required under WAC 246-290-230, 246-291-235, 246-290-250, 246-290-470, 246-290-636, 246-290-640, 246-290-654, and 246-290-676, and 246-291-230 including:

- (i) Corrosion control recommendation report;
 - (ii) Corrosion control study;
 - (iii) Plan to cover uncovered reservoirs;
 - (iv) Predesign study;
 - (v) Uncovered reservoir plan of operation;
 - (vi) Tracer study plan;
 - (vii) Surface water or GWI treatment facility operations plan;
 - (viii) Filtration pilot study; or
 - (ix) GWI determination reports, shall be reviewed by the department and the fee assessed shall reflect the time spent for this review and shall be calculated based on one hundred two dollars per hour.
- (f) Construction documents required under WAC 246-290-120 and design reports required under WAC 246-291-120.

Project Type	Group B	Group A				
		<100 Services	100 to 500 Services	501 to 999 Services	1,000 to 9,999 Services	10,000 or more Services
All types of filtration or other complex treatment processes	\$348	\$710	\$1,103	\$1,598	\$2,204	\$2,922
Chemical addition only, such as ion exchange, hypochlorination, or fluoridation	\$102	\$205	\$348	\$525	\$743	\$994
Complete new water system except treatment (an additional fee shall be assessed for review of treatment facility, if any)	\$281	\$633	\$919	\$1,279	\$1,709	\$2,204
New source only (an additional fee shall be assessed for review of treatment facility, if any)	\$205	\$382	\$525	\$710	\$919	\$1,172
One or more of the following submitted as a package and not requiring a detailed evaluation as determined by the department: Water line installation, booster pump station, modifications to source pumping, piping-valving, controls or storage reservoir (an additional fee shall be assessed for review of treatment facility, if any)	\$138	\$241	\$382	\$565	\$778	\$1,027

Project Type	Group B	Group A				
		<100 Services	100 to 500 Services	501 to 999 Services	1,000 to 9,999 Services	10,000 or more Services
Documents submitted for projects such as water line installation, booster pump stations, modifications to source pumping, piping/valving, controls or storage reservoirs as determined by the department where such projects: Comply with design standards established by the department; Are prepared by a professional engineer in accordance with WAC 246-290-040; and Do not require a detailed evaluation by the department.	\$64	\$118	\$198	\$281	\$389	\$512

(g) Existing system approval required under WAC 246-290-140 and 246-291-130. For the purpose of this subsection the department shall determine whether a system is expanding or nonexpanding.

Project Type	Group B	Group A				
		<100 Services	100 to 500 Services	501 to 999 Services	1,000 to 9,999 Services	10,000 or more Services
NONEXPANDING system not requiring a detailed evaluation by the department	\$268	\$539	\$811	\$1,083	\$1,355	\$1,626
NONEXPANDING system requiring a detailed evaluation as determined by the department	\$404	\$811	\$1,229	\$1,626	\$2,034	\$2,441
EXPANDING system not requiring a detailed evaluation by the department	\$539	\$1,083	\$1,626	\$2,169	\$2,714	\$3,256
EXPANDING system requiring a detailed evaluation as determined by the department	\$676	\$1,355	\$2,034	\$2,714	\$3,391	\$4,072

(h) Other evaluations and approvals. As applicable, these fees will be charged in addition to the basic fees assessed under (a) through (h) of this subsection.

Project Type	Group B	Group A				
		<100 Services	100 to 500 Services	501 to 999 Services	1,000 to 9,999 Services	10,000 or more Services
Well-site evaluation and approval including the site inspection and hydrogeologic information review	\$205	\$309	\$363	\$451	\$565	\$710
Regulatory monitoring plan ¹	No plan required	\$198	\$268	\$337	\$404	\$471
Unfiltered system annual comprehensive report	Not applicable	\$404	\$676	\$947	\$1,218	\$1,489
Water system compliance report	\$115	\$115	\$115	\$115	\$115	\$115

¹ A comprehensive document containing coliform, inorganic chemical and organic chemical monitoring plans according to WAC 246-290-300.

- (2) To determine the appropriate fee for a noncommunity system, calculate the service equivalent to taking the average population served each day of operation and dividing by twenty-five for a transient noncommunity (TNC) system and two and one-half for nontransient noncommunity (NTNC) system. Use the number of service equivalents to find out what Group A size category to look under and submit the appropriate fee. (All noncommunity systems are Group A systems as described in WAC 246-290-020).
- (3) Additional review and approval fees may be assessed as follows:
- (a) The basic fee covers an evaluation, or the review of an initial submittal and one resubmittal if required. If additional resubmittals are required, an additional twenty-five-percent of the original fee will be assessed for each additional resubmittal. For water system plan and SMA plan preparation, the basic fee also covers a preplanning conference.
 - (b) Fees for department project approval based on local technical review will be determined on a case-by-case basis as outlined in the applicable memorandum of understanding between the department and the respective local agency;
 - (c) Fees may be assessed for services which the department determines are not described under subsection (1) of this section. If assessed, the fees will be calculated based on a rate of one hundred two dollars per hour.

Examples of these services include, but are not limited to:

- (i) Collection of water quality samples requested by purveyor;
- (ii) Review of alternate technologies requested by purveyor, manufacturer or authorized representative;

- (iii) Sanitary surveys, including the time spent as part of annual on-site inspections for systems under WAC 246-290-690(3) that is in addition to the time necessary to assess watershed control and disinfection treatment; or
 - (iv) Well field designations; or
 - (v) Transfers of ownership under WAC 246-290-035 or 246-294-060.
- (d) Additional fees assessed by the department shall be billed to the purveyor using an itemized invoice.
- (4) If the legislature revises the water system operating permit fee under RCW 70.119A.110 to incorporate into it one or more fees for service currently assessed separately under this section, and the purveyor has paid that consolidated fee, the department shall not assess or collect a separate fee under this section for any such service.
- (5) All fees required under this section except as noted in subsection (3) of this section, shall be submitted prior to the department's approval. Payment of fees shall be in the form of a check or money order made payable to: The Department of Health, P.O. Box 1099, Olympia, Washington 98507-1099. Payment of a fee shall not guarantee approval of the submitted document or evaluation request.
- (6) Purveyors unable to determine the appropriate fee payment to submit should contact the department.

[Statutory Authority: RCW 70.119A.110. 12-05-079, § 246-290-990, filed 2/16/12, effective 3/18/12. Statutory Authority: RCW 43.70.110, 43.70.250, 43.20B.020, and 2010 c 37. 10-16-108, § 246-290-990, filed 8/2/10, effective 9/2/10. Statutory Authority: RCW 43.70.250 and 43.20B.020. 07-14-128, § 246-290-990, filed 7/3/07, effective 8/3/07. Statutory Authority: RCW 70.119A.180. 07-02-025B, § 246-290-990, filed 12/22/06, effective 1/22/07. Statutory Authority: RCW 43.70.250 and 70.119.160. 04-12-123, § 246-290-990, filed 6/2/04, effective 7/3/04. Statutory Authority: RCW 43.70.250, 43.20B.020, and 70.119.160. 03-13-028, § 246-290-990, filed 6/10/03, effective 7/11/03. Statutory Authority: RCW 43.70.250 and 70.119.160. 02-01-065, § 246-290-990, filed 12/14/01, effective 1/14/02. Statutory Authority: RCW 43.70.250. 00-02-015, § 246-290-990, filed 12/27/99, effective 1/27/00; 99-12-022, § 246-290-990, filed 5/24/99, effective 6/24/99. Statutory Authority: RCW 43.20B.020. 98-11-068, § 246-290-990, filed 5/19/98, effective 6/19/98; 97-12-032, § 246-290-990, filed 5/30/97, effective 6/30/97; 95-20-079, § 246-290-990, filed 10/4/95, effective 11/4/95; 93-01-006 (Order 315), § 246-290-990, filed 12/3/92, effective 1/3/93. Statutory Authority: RCW 43.70.040. 91-02-049 (Order 121), recodified as § 246-290-990, filed 12/27/90, effective 1/31/91. Statutory Authority: RCW 43.20A.055. 87-14-066 (Order 2493), § 440-44-048, filed 7/1/87; 83-14-038 (Order 1980), § 440-44-048, filed 6/30/83.]

WAC 246-292-160 Water works certification fees.

(1) Table 8 specifies certified operator fees:

**Table 8
Certified Operator Fees**

Operator Classification	Application Fee By Examination	Application Fee By Reciprocity	Annual Renewal Fee	Late Fee (Assessed for failure to submit the fee within the time period specified on the renewal form)
WTPO	\$87	\$177	\$42 (Regardless of the number of classifications held by the operator)	\$35 (Regardless of the number of classifications held by the operator)
WDM	\$87	\$177		
WDS	\$87	\$177		
CCS	\$51	Not applicable		
BAT	\$51	Not applicable		
BTO	Not applicable	Not applicable		

(2) A public water system shall pay the fee in Table 9 in combination with the system’s annual operating permit fee as required in chapter 246-294 WAC.

(3) A public water system that fails to submit the required annual fees by the deadline specified on the renewal form shall pay the late fee as specified in Table 9.

**Table 9
Public Water System Annual Certification Fees**

Public Water System Size* (Number of Service Connections on WFI Form)	Public Water System Certification Fee	Late Fee
Less than 601	\$132	\$35.00
601 through 6,000	\$403	\$40.30
6,001 through 20,000	\$536	\$53.60
More than 20,000	\$809	\$80.90

* Approved SMAs shall pay a fee based on total services in all public water systems owned by the SMA.

(4) An individual applying for a temporary certification shall pay a fee of eighty-seven dollars to the department as required in WAC 246-292-080.

(5) Fees are not refundable or transferable.

[Statutory Authority: RCW 70.119.050 and chapter 70.119 RCW. WSR 14-01-003, § 246-292-995, filed 12/4/13, effective 1/4/14.]

WAC 246-294-070 Drinking Water Operating Permit Fees.

- (1) The fees for Group A water system operating permits are authorized under RCW 70.119A.110 and are listed in Table 2.

**Table 2
Operating Permit Fees**

Classification	2012	2013	2014 and following years
Base fee for all water systems	\$100	\$100	\$100
Per connection fee:			
14 or fewer services	\$0.65	\$0.98	\$1.30
15 - 99 services	\$0.63	\$0.94	\$1.25
100 - 499 services	\$0.60	\$0.90	\$1.20
500 - 999 services	\$0.58	\$0.86	\$1.15
1,000 - 9,999 services	\$0.55	\$0.83	\$1.10
10,000 - 95,000 services	\$0.53	\$0.79	\$1.05
95,001 or more services	\$50,000 per year	\$75,000 per year	\$100,000 per year
SMA	Use the per connection fee amount above to calculate the fee based on total number of all service connections owned plus a \$100 base fee.	Use the per connection fee amount above to calculate the fee based on total number of all service connections owned plus a \$100 base fee.	Use the per connection fee amount above to calculate the fee based on total number of all service connections owned plus a \$100 base fee.
Late fee (late fee is charged 70 days after the department mails the renewal application)	Add 10 percent to applicable fee or \$25, whichever is greater	Add 10 percent to applicable fee or \$25, whichever is greater	Add 10 percent to applicable fee or \$25, whichever is greater

- (2) For purposes of determining the operating permit fee, service connections shall be counted as follows:
- (a) For community water systems, the operating permit fee is based on the total number of residential service connections and nonresidential service connections.
 - (b) Nonresidential service connections are counted as one service connection for each property as defined in WAC 246-294-010 (11) regardless of how many buildings are on the property.

- (3) For NTNC and TNC systems, owners shall pay the fee in Table 2 based on equivalent number of service connections. Population information used in calculating equivalent number of service connections shall come from the WFI. The department shall use the following formulas to determine equivalent number of service connections.
- (a) For NTNC populations, divide the average population served each day by two and one-half; and
 - (b) For TNC populations, which include recreational service connections, divide the average population service each day by twenty-five.

[Statutory Authority: RCW 70.119A.110. 12-05-079, § 246-294-070, filed 2/16/12, effective 3/18/12. Statutory Authority: Chapter 70.119A RCW. 04-06-047, § 246-294-070, filed 3/1/04, effective 4/1/04; 93-03-047 (Order 325), § 246-294-070, filed 1/14/93, effective 2/14/93.]

Our publications are online at <https://fortress.wa.gov/doh/eh/dw/publications/publications.cfm>



For people with disabilities, this document is available on request in other formats. To submit a request, please call 1-800-525-0127 (TDD/TTY call 711).