

Supervisor Certification Application

Initial and Renewal Application for Clandestine Drug Lab Decontamination



Instructions

Print and fill out this form. Mail the form, fee, and the additional required information to: WA State Dept. of Health, Revenue Section, P.O. Box 1099, Olympia, WA 98507-1099

For overnight service, mail to: 111 Israel Rd SE, Tumwater, WA 98504-7901

Application Fee

See instructions for determining the fee on the second page. Make check payable to Washington State Department of Health. **Fees are not refundable or transferable.** Allow 30 days to process.

Note: Initial application must be received within 90 days of completing supervisor course and renewal application must be received before current certification expires or application will not be acted upon and the supervisor course must be retaken.

Note: All Supervisor Certificates Expire on November 30, 2023.

Initial or Renewal Application?

Initial Application – For certification submit:

1. Completed application form.
2. Application fee.
3. Two official passport photos.
4. Copy of the DOH CDL Worker certificate.
5. Copy of the CDL Supervisor Course completion certificate, with class date and exam score.
6. Copy of 40-hour HAZWOPER certificate.
7. If 40-hour HAZWOPER was taken over one year ago, also submit a copy of your current 8-hour annual HAZWOPER refresher certificate.
8. Notarized letter from employer (on company letterhead and signed by management) that specifically documents the following four items:
 - a. 40 or more hours of on-site experience in hazardous material decontamination projects. *Note:* Standard hazardous waste operation projects are accepted. Asbestos and lead remediation projects are accepted and in some cases mold remediation projects. Documentation of asbestos and lead worker or supervisor trainings and certifications must be submitted with this application. The Department evaluates and approves mold remediation projects on a case-to-case basis.
 - b. 24 of the 40 hours of on-site experience were supervised.
 - c. Days, month(s), and year(s) experience was received.
 - d. Type of work performed.
9. Copy of HAZWOPER certificate that shows you were certified during the time period of your 40 hours of on-site experience in hazardous material decontamination projects.
10. Copy of a valid state-issued driver's license.

Renewal Application – For certification submit:

1. Completed application form.
2. Application fee.
3. Two official passport photos.
4. Copy of the DOH CDL Supervisor certificate.
5. Copy of 40-hour HAZWOPER certificate.
6. If 40-hour HAZWOPER was taken over one year ago, also submit a copy of your current 8-hour annual HAZWOPER refresher certificate.
7. Copy of CDL Refresher Course completion certificate obtain in the previous two years.
8. Copy of a valid state-issued driver's license.

Applicant Information

Name:

Phone:

Email:

Mailing Address:

I hereby apply for a decontamination supervisor certificate, as described in Washington Administrative Code (WAC) 246-205. I have read and understand, and agree to comply with all federal, state, and local regulations. I understand violation of these regulations could constitute grounds for suspension or revocation of this certificate. I hereby certify that the statements on this application are true and accurate to the best of my knowledge. [See Chapter 18.106 Revised Code of Washington (RCW) for False Statement or Material Misrepresentation.]

Signature:

Date:

Fees

Note: Certificates expire on November 30, 2023.

Note: Applications submitted **after July 2023** may request extended certification through 11/30/2025.*

Initial Application Fee: (see table below)	\$
Certification Renewal Fee*: (if applicable) Renewal fee \$150	\$
Total:	\$

Determining the Application Fee

1. Locate the month and year of your Application Date.
2. Identify the appropriate fee, depending on whether this is an initial or renewal application, and fill it in above.

Base Time Fee Table

Application Date	Months of Certificate Validity	Initial Application Fee	Renewal Application Fee
November-2021	24	\$200.00	\$150.00
December-2021	23	\$191.67	All certificate renewals are for a two-year period (for example: November 2021—October 2023). It is not possible to renew a certificate for less than a full two-year period.
January-2022	22	\$183.33	
February-2022	21	\$175.00	
March-2022	20	\$166.67	
April-2022	19	\$158.33	
May-2022	18	\$150.00	
June-2022	17	\$141.67	
July-2022	16	\$133.33	
August-2022	15	\$125.00	
September-2022	14	\$116.67	
October-2022	13	\$108.33	
November-2022	12	\$100.00	
December-2022	11	\$91.67	
January-2023	10	\$83.33	
February-2023	9	\$75.00	
March-2023	8	\$66.67	
April-2023	7	\$58.33	
May-2023	6	\$50.00	
June-2023	5	\$41.67	
July-2023	4	\$33.33	
August-2023	3	\$25.00	
September-2023	2	\$16.67	
October-2023	1	\$8.33	
November-2023	24	\$200.00	\$150.00

*Initial Application and the Renewal Application Fee

If you submit an initial application after July 1, 2023, you can also submit the renewal fee (\$150) with it, thus extending your certification through November 30, 2025. For example, if you filled out your initial application in September 2023 your initial application fee would be \$16.67 and your renewal application fee would be \$150, so your total would be \$166.67.

The renewal fee can *only* be added to initial applications received after July 1, 2023.

To request this extended certification date, check the Initial application box on the front page, and submit the total fee required to cover the Initial Application Fee (initial fee on the chart above) and the Certification Renewal Fee (\$150 renewal fee) periods in the Fee Section above.

Questions: Contact the Clandestine Drug Lab Program at dohcdl@doh.wa.gov or 360-236-3330.

To request this document in another format, call 1-800-525-0127. Deaf or hard of hearing customers, please call 711 (Washington Relay) or email civil.rights@doh.wa.gov.