**Model policy (institution)**

**[State Institution] Policy**

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| Title: | Food Service Policy for Custodial Populations  | Number: |  |
| Procedure: |  |
| References: |  |
| Applies to: | Custodial Population |
| Contact: |  |
| Effective Date: | July 1, 2014 | Review Date: |  |
| Supersedes: | New Policy |
| Approved: |  |  |

**Policy Statement:**

The {State Agency} supports efforts to create a healthy environment for individuals in our custody. In support of that goal, we are ensuring access to healthy menus served to these individuals. Food and beverages served must meet defined nutrition guidelines (guidelines) in accordance with Executive Order 13-06. These guidelines must be fully implemented by December 31, 2016.

**Resources:**

[www.doh.wa.gov/choosewell-livewell](http://www.doh.wa.gov/choosewell-livewell)

**Framework:**

This policy ensures that food and beverages we serve meet the Healthy Nutrition Guidelines defined by the Department of Health. The {Agency Point-of-Contact} is the individual responsible for overseeing the implementation and monitoring of the guidelines.

**Review and Approval:**

The {Agency Point-of-Contact} is responsible to coordinate any updates or rescission of this policy or its associated procedure(s) with the Labor Relations Manager in the Office of Human Resources. The {Department Director/Secretary, state agency}, has full authority to review and approve this policy and any associated procedure. The {Department Director/Secretary, state agency} also has the authority to delegate this responsibility.