

REFRIGERATOR TEMPERATURE MONITORING LOG: Days 1-15

CLINIC NAME: _____ PROVIDER PIN: _____
 FRIDGE NAME/NUMBER: _____ MONTH & YEAR: _____



- INSTRUCTIONS ON HOW TO RECORD TEMPERATURES:**
1. Enter Provider Information and circle if you are recording in C° or F° on the temperature log.
 2. Write your initials below in "Staff Initials," and note the time in "Exact Time."
 3. Record min/max once each workday (since previous recording), preferably in the morning.
 4. Record current temps twice, at beginning and end of each workday.
 5. Put an "X" in the row that corresponds to the refrigerator's temperature.
 6. If any out-of-range temp, see instructions to the right.
 7. After each month has ended, save each month's log for 3 years.

- Take action if temp is out of range**-too warm (above 46°F / 8°C) or too cold (below 36°F / 2°C):
1. Label exposed vaccine "do not use," and store it under proper conditions as quickly as possible.
 2. Do not discard vaccines unless directed to by the manufacturer(s) and/or your state health department.
 3. Record the out-of-range temps and the room temp in the "Action" area on the bottom of the log.
 4. Notify your vaccine coordinator and follow the Vaccine Temperature Excursion Guide.
 5. For more information, visit: www.doh.wa.gov/CVP > Storage and Handling

Notes	Day of Month	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	
	Min/Max Temp Refrigerator	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
	Exact Time of Temp	am : pm	am : pm	am : pm	am : pm	am : pm	am : pm	am : pm	am : pm	am : pm	am : pm	am : pm	am : pm	am : pm	am : pm	am : pm	am : pm
	Room Temp																
	Staff Initials																

Temperature Refrigerator	≥49°F (9.5°C)	DANGER!!!															
	48°F (8.9°C)	WARNING TOO WARM Call the manufacturer for vaccine viability WARNING TOO WARM															
	47°F (8.4°C)																
	46°F (8°C)																
	45°F (7.3°C)																
	44°F (6.8°C)																
	43°F (6.2°C)																
	42°F (5.5°C)																
	41°F (5.0°C)																
	40°F (4.5°C)																
	39°F (3.9°C)																
	38°F (3.4°C)																
	37°F (2.7°C)																
	36°F (2°C)																
	35°F (1.7°C)	DANGER!!!															
34°F (1.1°C)	WARNING TOO COLD Call the manufacturer for vaccine viability WARNING TOO COLD																
33°F (0.6°C)																	
≤32°F (0.0°C)																	

Action	DATE	°F /°C	i.e., Action Taken: Fridge control adjusted, contacted manufacturers- vaccine viable, case #123456		
	1/1	48F			

REFRIGERATOR TEMPERATURE MONITORING LOG: Days 16-31

CLINIC NAME: _____	PROVIDER PIN: _____	F° / C°	
FRIDGE NAME/NUMBER: _____	MONTH & YEAR: _____		

- INSTRUCTIONS ON HOW TO RECORD TEMPERATURES:**
1. Circle if you are recording in C° or F° on the temperature log.
 2. Write your initials below in "Staff Initials," and note the time in "Exact Time."
 3. Record min/max once each workday (since previous recording), preferably in the morning.
 4. Record current temps twice, at beginning and end of each workday.
 5. Put an "X" in the row that corresponds to the refrigerator's temperature.
 6. If any out-of-range temp, see instructions to the right.
 7. After each month has ended, save each month's log for 3 years.

- Take action if temp is out of range** - too warm (above 46°F / 8°C) or too cold (below 36°F / 2°C):
1. Label exposed vaccine "do not use," and store it under proper conditions as quickly as possible. Do not discard vaccines unless directed to by the manufacturer(s) and/or your state health department.
 2. Record the out-of-range temps and the room temp in the "Action" area below.
 3. Notify your vaccine coordinator and follow the Vaccine Temperature Excursion Guide.
- For more information, visit: www.doh.wa.gov/CVP > Storage and Handling

Notes	Day of Month	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
	Min/Max Temp Refrigerator	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
	Exact Time of Temp	am : pm	am : pm	am : pm	am : pm	am : pm	am : pm	am : pm	am : pm	am : pm	am : pm	am : pm	am : pm	am : pm	am : pm	am : pm	am : pm
	Room Temp																
	Staff Initials																

Temperature	≥49°F (9.5°C)	DANGER!!!															
	48°F (8.9°C)	WARNING TOO WARM Call the manufacturer for vaccine viability WARNING TOO WARM															
	47°F (8.4°C)																
	46°F (8°C)																
	45°F (7.3°C)																
	44°F (6.8°C)																
	43°F (6.2°C)																
	42°F (5.5°C)																
	41°F (5.0°C)																
	40°F (4.5°C)																
	39°F (3.9°C)																
	38°F (3.4°C)																
	37°F (2.7°C)																
	36°F (2°C)																
	35°F (1.7°C)																
34°F (1.1°C)	DANGER!!!																
33°F (0.6°C)	WARNING TOO COLD Call the manufacturer for vaccine viability WARNING TOO COLD																
≤32°F (0.0°C)																	

Action	<small>Please list steps taken to address temperature/storage unit issues. Include manufacturer's determination and case number(s).</small>	DATE	°F / °C	i.e., Action Taken: Fridge control adjusted, contacted manufacturers- vaccine viable, case #123456	
		1/1	48F		

FREEZER TEMPERATURE MONITORING LOG: Days 1-15

CLINIC NAME: _____ **PROVIDER PIN:** _____
FREEZER NAME/NUMBER: _____ **MONTH & YEAR:** _____



- INSTRUCTIONS ON HOW TO RECORD TEMPERATURES:**
1. Circle if you are recording in C° or F° on the temperature log.
 2. Write your initials below in "Staff Initials," and note the time in "Exact Time."
 3. Record min/max once each workday (since previous recording), preferably in the morning.
 4. Record current temps twice, at beginning and end of each workday.
 5. Put an "X" in the row that corresponds to the freezer's temperature.
 6. If any out-of-range temp, see instructions to the right.
 7. After each month has ended, save each month's log for 2 years.

- Take action if temp is out of range - too warm (above 5°F / -15°C) or too cold (below -58°F / -50°C):**
1. Label exposed vaccine "do not use," and store it under proper conditions as quickly as possible. Do not discard vaccines unless directed to by the manufacturer(s) and/or your state health department.
 2. Record the out-of-range temps and the room temp in the "Action" area below.
 3. Notify your vaccine coordinator and follow the Vaccine Temperature Excursion Guide.

Notes	Day of Month	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
	Min/Max Temp Freezer	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
	Exact Time of Temp	am : pm	am : pm	am : pm	am : pm	am : pm	am : pm	am : pm	am : pm	am : pm	am : pm	am : pm	am : pm	am : pm	am : pm	am : pm
	Room Temp															
	Staff Initials															

Freezer Temperature	8°F (-13.4°C)	DANGER!!!														
	7°F (-13.9°C)	WARNING TOO WARM Call the manufacturer for vaccine viability WARNING TOO WARM														
	6°F (-14.4°C)															
	5°F (-15.0°C)															
	4°F (-15.6°C)															
	3°F (-16.1°C)															
	2°F (-16.7°C)															
	1°F (-17.2°C)															
	0°F (-17.8°C)															
	-1°F (-18.3°C)															
	-2°F (-18.9°C)															
	-3°F (-19.4°C)															
	-4°F (-20.0°C)															
	-5°F (-20.6°C)															
	-6°F (-21.1°C)															
-7°F to -58°F																
<-58°F (-50°C)	DANGER!!!															
	WARNING TOO COLD Call the manufacturer for vaccine viability WARNING TOO COLD															

Action	Please list steps taken to address temperature/storage unit issues. Include manufacturer's determination and case number(s).	DATE	°F /°C	i.e., Action Taken: Freezer control adjusted, contacted		
		1/1	10F	Merck- vaccine viable, case #12345.		

FREEZER TEMPERATURE MONITORING LOG: Days 16-31

CLINIC NAME: _____ PROVIDER PIN: _____
 FREEZER NAME/NUMBER: _____ MONTH & YEAR: _____

F° / C°



INSTRUCTIONS ON HOW TO RECORD TEMPERATURES:

1. Circle if you are recording in C° or F° on the temperature log.
2. Write your initials below in "Staff Initials," and note the time in "Exact Time."
3. Record min/max once each workday (since previous recording), preferably in the morning.
4. Record current temps twice, at beginning and end of each workday.
5. Put an "X" in the row that corresponds to the freezer's temperature.
6. If any out-of-range temp, see instructions to the right.
7. After each month has ended, save each month's log for 3 years.

Take action if temp is out of range - too warm (above 5°F / -15°C) or too cold (below -58°F / -50°C):

1. Label exposed vaccine "do not use," and store it under proper conditions as quickly as possible. Do not discard vaccines unless directed to by the manufacturer(s) and/or your state health department.
2. Record the out-of-range temps and the room temp in the "Action" area on the bottom of the log.
3. Notify your vaccine coordinator and follow the Vaccine Temperature Excursion Guide.
4. For more information, visit: www.doh.wa.gov/CVP > Storage and Handling

Notes	Day of Month	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
	Min/Max Temp Freezer	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
	Exact Time of Temp	am pm	am pm	am pm	am pm	am pm	am pm	am pm	am pm	am pm	am pm	am pm	am pm	am pm	am pm	am pm	am pm
	Room Temp																
	Staff Initials																

Freezer Temperature	8°F (-13.4°C)	DANGER!!!															
	7°F (-13.9°C)	WARNING TOO WARM		Call the manufacturer for vaccine viability											WARNING TOO WARM		
	6°F (-14.4°C)																
	5°F (-15.0°C)																
	4°F (-15.6°C)																
	3°F (-16.1°C)																
	2°F (-16.7°C)																
	1°F (-17.2°C)																
	0°F (-17.8°C)																
	-1°F (-18.3°C)																
	-2°F (-18.9°C)																
	-3°F (-19.4°C)																
	-4°F (-20.0°C)																
	-5°F (-20.6°C)																

Freezer Temperature	-6°F (-21.1°C)															
	-7°F to -58°F															

Action	DANGER!!!		Call the manufacturer for vaccine viability														
	WARNING TOO COLD		WARNING TOO COLD														
Action	Please list steps taken to address temperature/storage unit issues. Include manufacturer's determination and case number(s).	DATE	°F / °C	i.e., Action Taken: Freezer control adjusted, contacted Merck- vaccine viable, case #12345.													
		1/1	10F														