

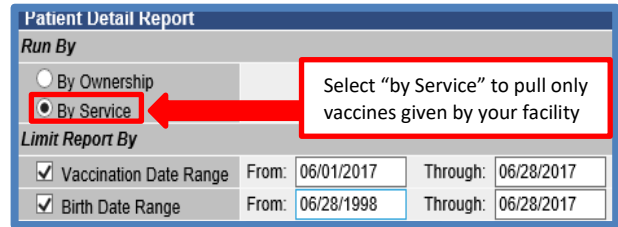
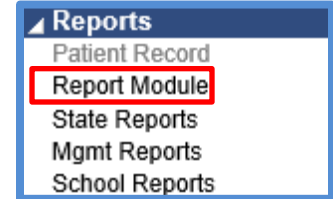
Troubleshooting Inventory with the Patient Detail Report

How Can I Troubleshoot Inventory with the Patient Detail Report?

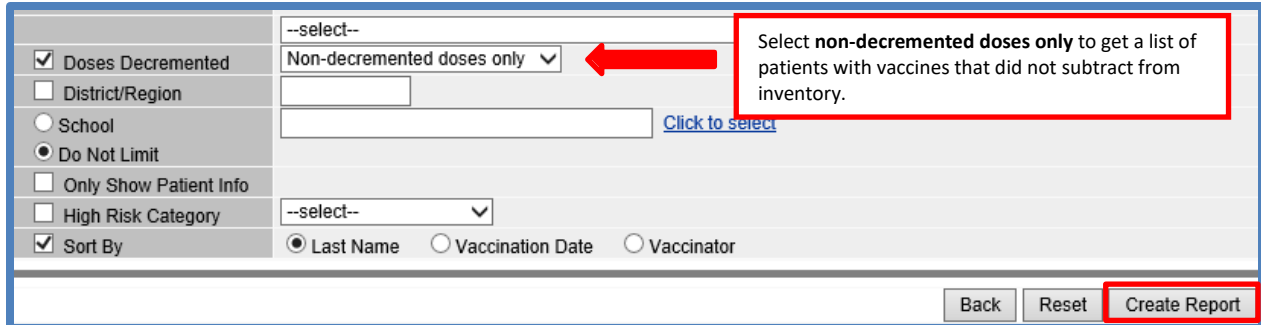
Clinics usually run this report when their vaccine counts do not match up with inventory on hand in the Immunization Information System (IIS). You can use the Patient Detail Report to determine which vaccines did not decrement from your inventory.

1. Login to the system and click on **Reports** in the left menu
 - a. Click on **Report Module**.
 - b. Click on the **Patient Detail Report**; found in the **Patients** section.

2. Select the report parameters:
 - a. Select the **By Service** radio button.
 - b. Enter a **Vaccination Date Range** that matches your doses administered report date range.
 - c. Enter a **Birth Date Range**.
 - d. Select **Non-Decrementated Doses Only** in the **Doses Decrementated** dropdown menu.



TIP: Entering a birth date range helps limit the quantity of data pulled and focuses on a specific population. For example, if you're troubleshooting decrementing issues with your public inventory, enter the birth date range to capture 0-19 year old patients.



3. Click **Create Report**.
4. Review the **Patient Detail Report** to identify which vaccines did NOT decrement from your clinic's inventory. Use the table below to help identify issues and solutions.



TIP: The **Reporting Method** column on the far right displays the way the data entered the IIS. Example:

- Direct data entry: Entered into the IIS manually
- HL7: Entered into the IIS via an HL7 message from a provider's EHR
- DTT Import: Entered into the IIS via a manual data upload



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Issue: Vaccine given within report date range but entered as historical.

Solution: Double check that this vaccine record was an official historical vaccine, and not one administered by your facility during this date range.

Patient ID	First Name	Middle Name	Last Name	Birthday	Guardian F.N.	Phone Number	VFC Eligible	Facility					
6159170	CINNAMON		TEST	01/01/2001			YES	RANIER					
Vaccine	Vacc. Date	Dose Size	Mfg. Code	Lot	Funding	VFC Eligible	Historical	Decrement	Vaccinator	Facility	Date VIS Form Given	VIS Publication Date	Reporting Method
DTaP	01/17/2017	Full				YES	Y	N		DANNETTE'S PEDIATRIC CLINIC			Data Entry

Issue: The correct facility was not used for entering the vaccine.

Solution: Correct the facility in the patient record. This sometimes happens when an EHR does not have the correct facility (Facility ID) defined for the clinic that's sending data to the IIS.

Patient ID	First Name	Middle Name	Last Name	Birthday	Guardian F.N.	Phone Number	VFC Eligible	Facility					
6159170	CINNAMON		TEST	01/01/2001			YES	RANIER					
Vaccine	Vacc. Date	Dose Size	Mfg. Code	Lot	Funding	VFC Eligible	Historical	Decrement	Vaccinator	Facility	Date VIS Form Given	VIS Publication Date	Reporting Method
DTaP	01/17/2017	Full				YES	Y	N		DANNETTE'S PEDIATRIC CLINIC			Data Entry

Issue: Lot number and manufacturer is missing

Solution: Enter the lot number, vaccine type and manufacturer for every vaccine. These three variables must be correct for vaccines to decrement from your clinic's inventory.

Patient ID	First Name	Middle Name	Last Name	Birthday	Guardian F.N.	Phone Number	VFC Eligible	Facility					
6159170	CINNAMON		TEST	01/01/2001			YES	RANIER					
Vaccine	Vacc. Date	Dose Size	Mfg. Code	Lot	Funding	VFC Eligible	Historical	Decrement	Vaccinator	Facility	Date VIS Form Given	VIS Publication Date	Reporting Method
DTaP	01/17/2017	Full				YES	Y	N		DANNETTE'S PEDIATRIC CLINIC			Data Entry

Issue: There is nothing visibly wrong; however the record shows up on the patient detail report as not decremented.

Potential Causes: Invalid VFC eligibility status, vaccine given from wrong supply (e.g. private vaccine supply that is not managed in the IIS), dose documented before the clinic receives the vaccine into their IIS Inventory, or funding source is inconsistent with the VFC eligibility status (e.g. VFC status documented as VFC eligible, but funding source is documented as private).



TIP: If a vaccine type or administration date is incorrect, then the record will need to be deleted and re-entered correctly. This information cannot be edited within the record. For vaccinations to decrement from a clinic's inventory, the following variables must be correct and complete: manufacturer, lot number, vaccine type, VFC eligibility status, facility, funding source, and qualifier. The lot number should be taken from the vaccine box, not the vial.



Questions? Contact the IIS Help Desk at 1-800-325-5599 or WAIISShelpDesk@doh.wa.gov