



CHILDHOOD VACCINE PROGRAM PROVIDER AGREEMENT RENEWALS Washington State 5

Presented By:

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Outline

- What is a Provider Agreement and why must I renew it?
- Provider Agreement Renewal Schedule
- Provider Agreement Walk-through
 - Page 1: Facility Information
 - Page 2: Provider
 - Page 3: Provider/Practice Profile
 - Page 4: Certify Frozen Vaccine
- Saving or Submitting

What is a Provider Agreement & Why Renew?

Provider Agreement:

- Providers comply with WA Childhood Vaccine Program requirements
- Best practices
- Federal and State requirements and funds

Childhood Vaccine Program (CVP) & Vaccines for Children (VFC) Program:

- Agreement required for all participating providers
- Acknowledgement of conditions:



Why Renew?

- Verify eligibility
- Capture updated info and data
- Annual provider training requirement

Provider Agreement Renewal Schedule

Renewal Start Date	March 1, 2020		March 1, 2020	April 1, 2020	
Renewal Due Date *	March 31, 2020		April 30, 2020	April 30, 2020	
Counties	Adams Asotin Columbia Cowlitz Garfield Grays Harbor Kittitas Klickitat Lewis Lincoln	Mason NE Tri Pacific Pierce Spokane Thurston Wahkiakum Walla Walla Yakima	King Snohomish	Benton-Franklin Chelan-Douglas Clallam Clark Grant Island Jefferson Kitsap Okanogan	San Juan Skagit Skamania Whatcom Whitman

^{*} If you have not completed your Provider Agreement Renewal within 30 days of your *Renewal Due Date*, you will be disenrolled from the program.

Provider Agreement Walkthrough

Page 1: Facility Information

- Facility Information/Contact Details
- Vaccines Offered
- Shipping Information

Page 2: Provider

Page 3: Provider/Practice Profile

- Practice Profile
- Data Sources

Page 4: Certify Frozen Vaccine

Provider Agreement Walkthrough

Getting to your Provider Agreement Renewal:

- Log into the IIS
- Under "Orders/Transfers" select "Provider Agreement"



Click "Add"

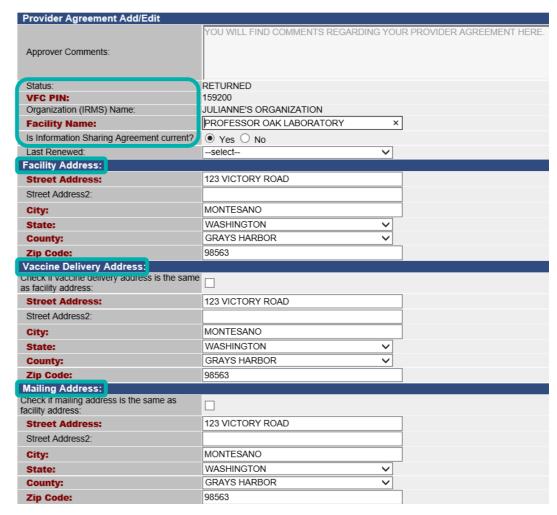


Complete your 2020 Provider Agreement Renewal

This page contains 3 sections:

- Facility Information/Contact Details
 - Facility Name and PIN
 - Addresses Facility address, Vaccine delivery address, Mailing address
 - Contact Details must include name, phone number, and email address
 - Signatory
 - Primary Coordinator
 - Backup Coordinator
 - Billing Coordinator New this year!
 - Two additional optional contacts
- Vaccines Offered
- Shipping Information

- Verify facility name and address
- The following changes require a <u>signed</u> copy of your agreement to be submitted to DOH.
 - Update to your facility name
 - Change to your signatory
 - Update to any address
- If making any of the changes listed above, send a signed copy of your agreement to DOH at <u>WAChildhoodVaccines@doh.wa.gov</u> or by fax to (360)236-3811
- If none of the above changes have occurred, simply update your agreement online and submit the provider agreement electronically.

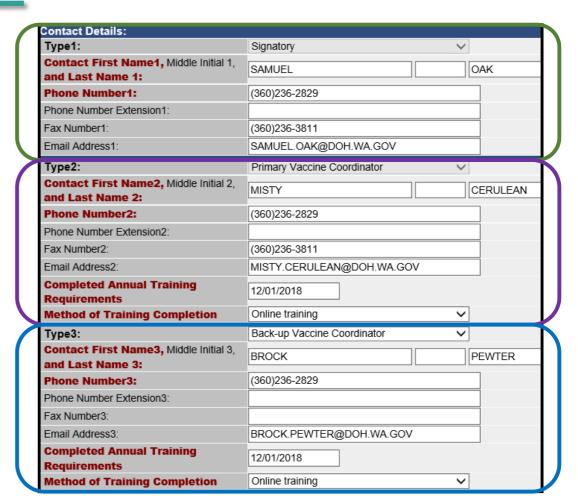


Signatory

- First contact
- Phone number
- Email
- Authority at the facility
- Active provider with a valid license

Primary/Backup Coordinators

- Second and third contact
- Phone number
- Email
- Annual training
 - Only online training (You Call The Shots) will be accepted
 - https://www.cdc.gov/vaccines/ed/youcalltheshots.html
 - Complete "Vaccines for Children (VFC)" and "Vaccine Storage and Handling" modules



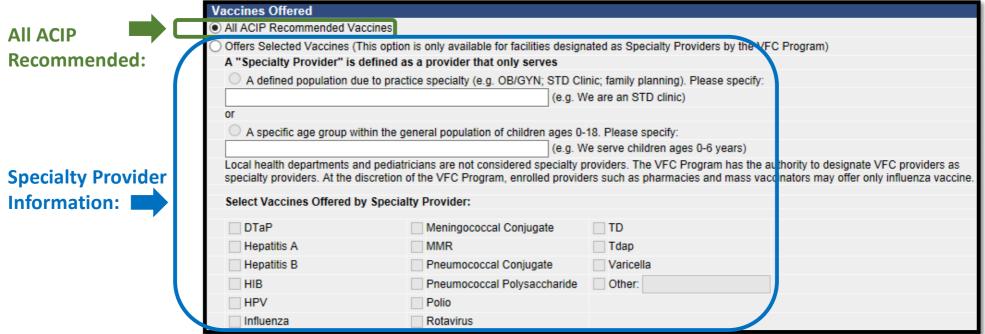
New in 2020: Contact Type 4

This year it is required that you include a billing contact at your facility. Please include name, phone number, and email address

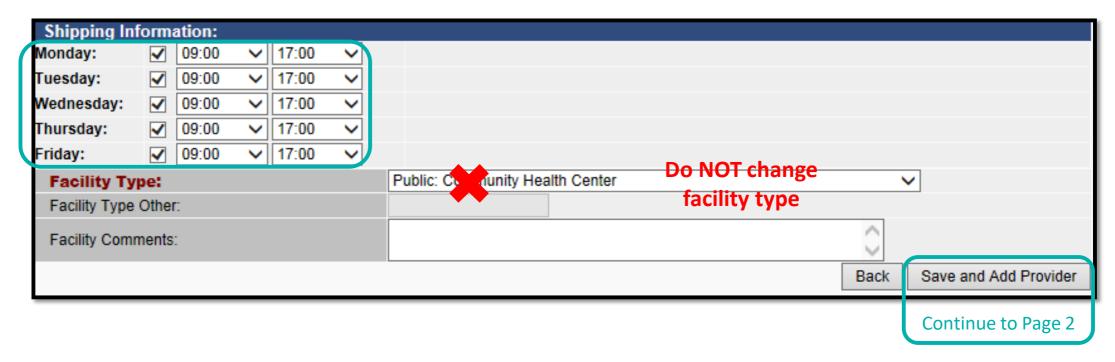
Type4:	Billing Coordinator	
Contact First Name4, Middle Initial 4, and Last Name 4:		
Phone Number4:		
Phone Number Extension4:		
Fax Number4:		
Email Address4:		

Verify vaccines offered

- All ACIP recommended vs. Specialty Provider
- If a specialty provider:
 - Defined population vs. age group
 - Choose specialty vaccine(s)



- Verify/change days and times
- Do NOT change facility type!
- Must be available four consecutive hours, twice a week, Monday through Friday



What is required this year in your Contact Details that was not required last year?

- a) Phone number
- b) Prescribing provider
- c) Billing coordinator
- d) All of the above
- e) None of the above

What is required this year in your Contact Details that was not required last year?

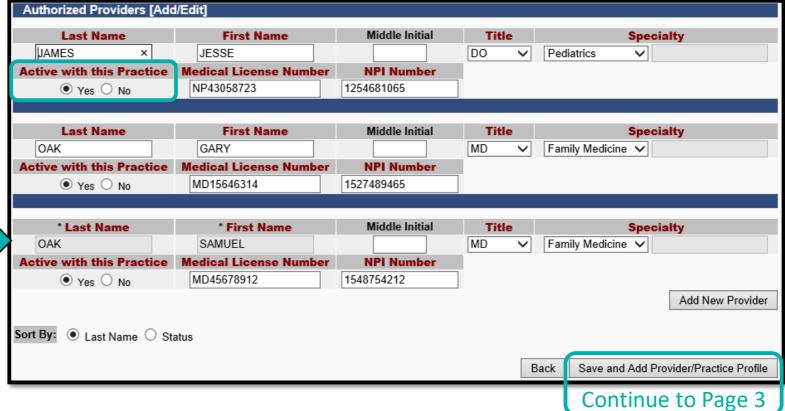
- a) Phone number
- b) Prescribing provider
- c) Billing coordinator
- d) All of the above
- e) None of the above

Page 2: Authorized Providers

Verify provider info

- Medical License Number required
- NPI Number required
- Signatory will pre-populate based on contact information section

Signatory will prepopulate



Continue to Page 3

Page 3: Provider/Practice Profile

This page contains 2 sections:

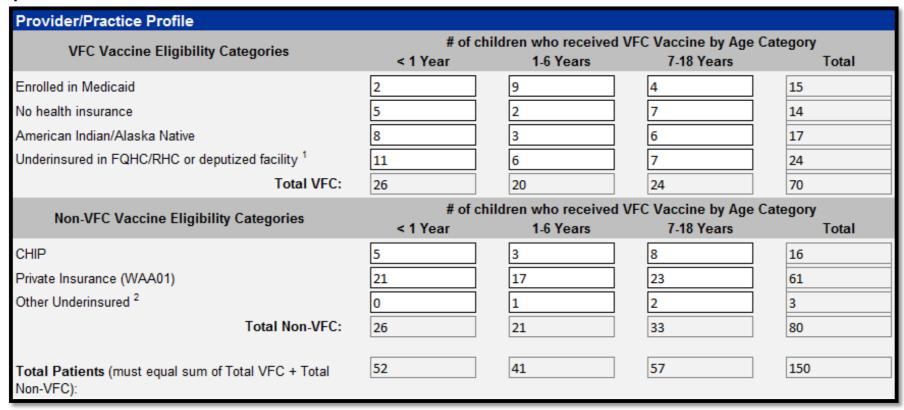
- Practice Profile
- Data Sources

Practice Profile

- Number of VFC eligible vs. non-VFC eligible children
- State vs. federal funding

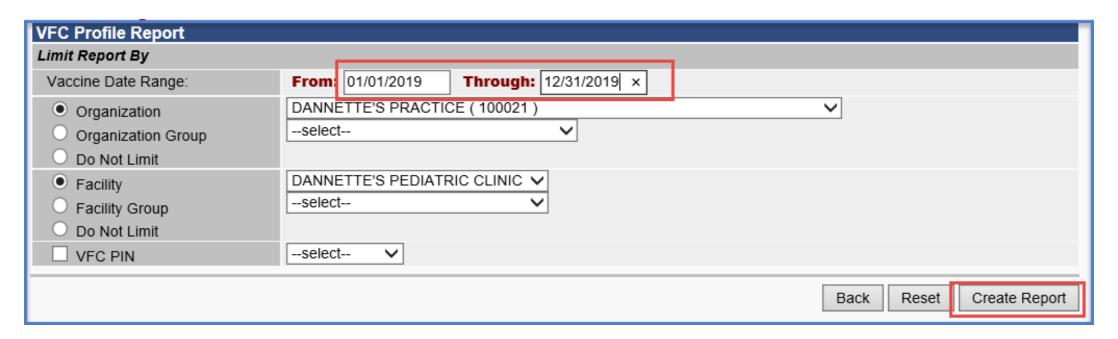
Page 3: Provider/Practice Profile

- Number of children receiving vaccine: January 1, 2019 December 31, 2019
- Based on patient records
- Only count a child once



VFC Profile Report

- Log into the IIS
- Under "Reports" select "Report Module"
- Select "VFC Profile Report"
- Enter the date range 01/01/2019 12/31/2019, select "Create Report"



Page 3: Provider/Practice Profile

Choose data source(s):

2) What data source (or type of data) was used: (check all that apply)	
☐ Benchmarking	
☐ Medicaid Claims	
Doses Administered	
☐ Provider Encounter Data	
☑ Billing System	
✓ Washington State Immunization Information System	
☐ Other	
Back	Save and Certify Frozen Vaccine
	Continue to Page 4

The Provider/Practice Profile is important because:

- A. It captures the number of VFC and non-VFC eligible children served by the provider
- B. It is necessary for determining the funding that is needed to pay for the vaccines ordered
- C. It helps DOH determine a provider's vaccine ordering schedule
- D. All of the above

The Provider/Practice Profile is important because:

- A. It captures the number of VFC and non-VFC eligible children served by the provider
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Thermometer Requirements

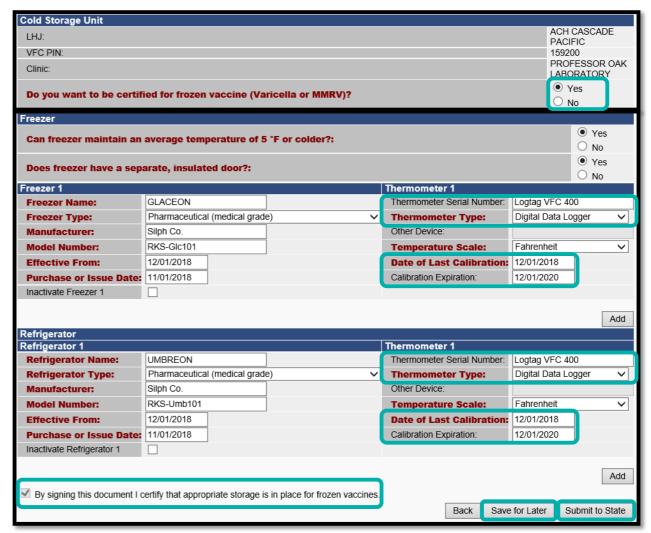
As of <u>January 1, 2018</u>, federal requirements with regard to temperature monitoring systems were updated:

- All providers enrolled in the Childhood Vaccine Program must use a digital data logger with continuous monitoring and recording capabilities.
- Allowed thermometers must have a probe in solution and a valid certificate of calibration.
- Backup thermometer must also meet CDC requirements.
- Detailed information regarding the thermometer requirements found:

https://www.doh.wa.gov/Portals/1/Documents/Pubs/348-538-ThermometerDescriptionsGuide.pdf

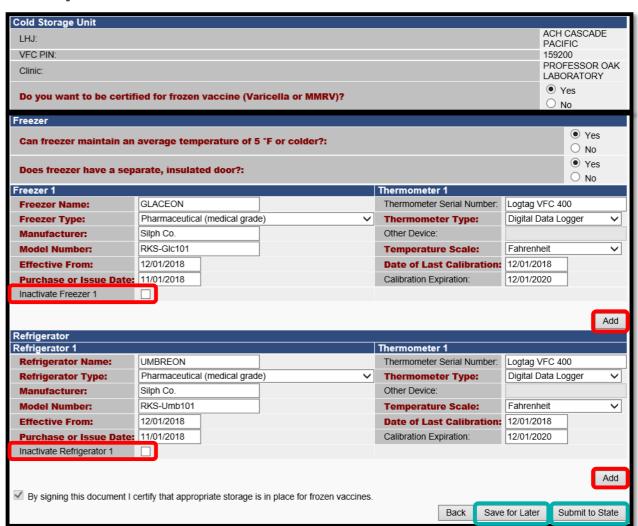
Page 4: Certify Frozen Vaccine

- Select if you want to be certified for frozen vaccine
- Enter all storage unit information:
 - Name
 - Unit type
 - Manufacturer
 - Effective/Purchase dates
- Enter all thermometer information:
 - Make/Model
 - Thermometer type
 - Temperature scale
 - Date of last calibration
 - Calibration expiration
- Check the box at the bottom of the screen to verify that you are able to store frozen vaccine.



Page 4: Certify Frozen Vaccine

- Storage units cannot be deleted
- Only click "add" if you need to add a new storage unit.
- Inactivate any storage unit no longer in use
- Inactivate any storage unit added in error.
- Check the box at the bottom of the screen to certify that you are able to store frozen vaccines.

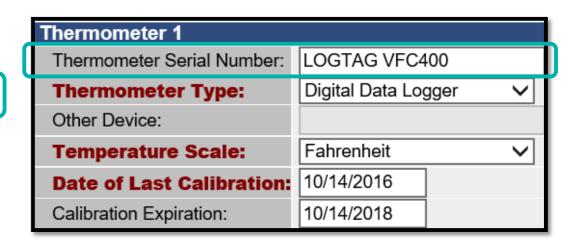


You are required to include your thermometer brand name and model name for each storage unit. This information needs to be entered into the field called:

- A. Model Number
- B. Thermometer Serial Number
- C. Thermometer Type
- D. Calibration Expiration

You are required to include your thermometer brand name and model name for each storage unit. This information needs to be entered into the field called:

- A. Model Number
- **B.** Thermometer Serial Number
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Approval Status

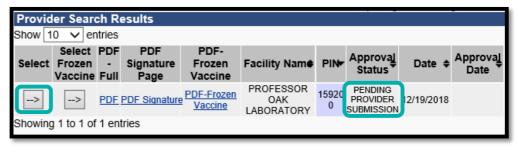
- **Expired**
 - Indicates an old agreement
- **Pending Provider Submission**
 - Saved for later
- Submitted
 - Submitted for state approval
- Returned
 - Returned to the provider for corrections
- Approved
 - Approved by DOH

Status: Pending

Pending Provider Submission Status:

- Provider has selected "Save for Later"
- This allows the provider to complete their agreement at a later date
- The agreement <u>cannot be approved</u> by DOH when in *Pending Provider* Submission status
- Select the agreement in *Pending Provider Submission* status to continue / complete
 your renewal

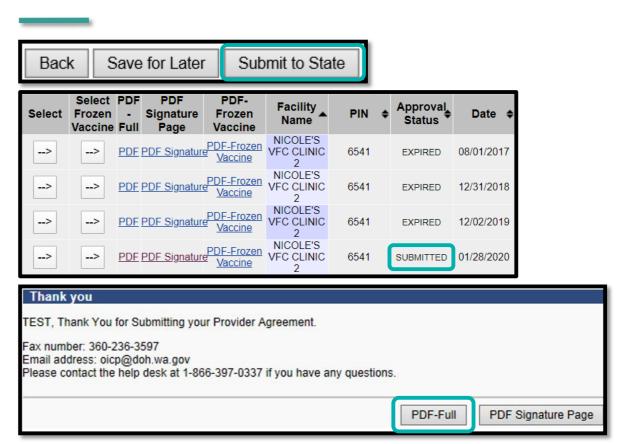




Status: Submitted

Submitted Status:

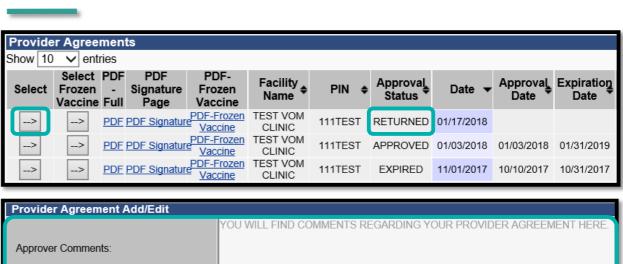
- Provider selected "Submit to state"
- DOH will review agreement within 3 business days
- If additional information is needed, agreement will be given *Returned* status
- If no additional information is needed, agreement will be given Approved status
- Print a copy of "PDF-Full" for your records.

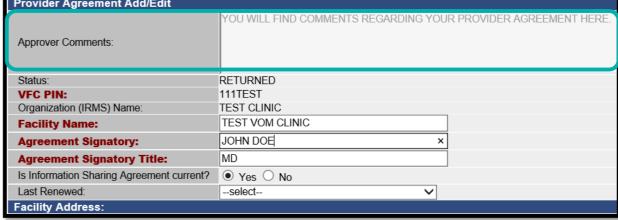


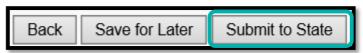
Status: Returned

Returned Status:

- State is requesting more information
- View "Approver Comments" on page 1 of your agreement to see what information is requested
- Complete the requested changes and re-submit your agreement
- Changes can be made throughout the year by asking for your agreement to be given returned status
- Make sure to re-submit your agreement!







Status: Approved

Approved Status

- Provider strenewal was approved by OH
- An expiration date will be assigned
- Renewals are good for one year, based on your renewal schedule
- If you have any changes to make throughout the year, contact us at <u>WAChildhoodVaccines@lowa.gov</u>



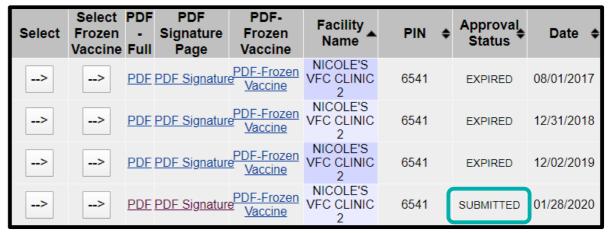


The **only** status where DOH can review and approve my 2020 Provider Agreement renewal is:

- A. Pending Provider Submission
- B. Submitted
- C. Returned
- D. Expired

The **only** status where DOH can review and approve my 2020 Provider Agreement renewal is:

- A. Pending Provider Submission
- **B.** Submitted
- C. Returned
- D. Expired



Live Demo

IIS Training Team Resources

IIS Questions & Assistance

Contact the Help Desk ○1-800-325-5599 ○WAIISHelpDesk@doh.wa.gov

Request IIS Training

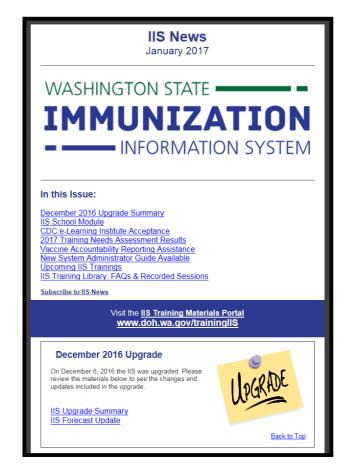
Email the IIS Outreach & Training Team IIS.Training@doh.wa.gov

IIS Training Resources

Visit the IIS Training Materials Portal www.doh.wa.gov/trainingIIS

Recorded IIS Monthly Webinars on YouTube

Visit the IIS YouTube Channel here



Subscribe to IIS News

Thank you!!

Renewal Information:

http://www.doh.wa.gov/ForPublicHealthandHealthcareProviders/PublicHealthSystemResourcesandServices/Immunization/ChildhoodVaccineProgram/ProviderEnrollment

You Call The Shots Training:

https://www.cdc.gov/vaccines/ed/youcalltheshots.html

Thermometer Requirements Guide:

https://www.doh.wa.gov/Portals/1/Documents/Pubs/348-538-ThermometerDescriptionsGuide.pdf

Contact information

Vaccine Management Team

WAChildhoodVaccines@doh.wa.gov

360-236-2829

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