



Washington State Department of Health
Guideline for Senior EMS Instructor (SEI) Workshops
January 2017

Background

[RCW 70.168.060](#) authorizes the department to establish statewide standards, personnel training requirements and programs.

[WAC 246-976-032](#) lists requirements for re-recognition of an SEI certification that include the provision that an SEI “attend one department-approved SEI or instructor improvement workshop” every three years.

As listed in the [EMS Training Program and Instructor Manual \(DOH 530-126\)](#), ways to fulfill the SEI workshop requirement include any combination of the following:

- State or national updates in standards or the review of current statute and rules that affect EMS personnel and training, or
- National Association of EMS Educators (NAEMSE) workshop, or
- SEI workshop approved by the department

Emerging Issues and Trends

The department receives regular inquiries regarding what needs to be included in an SEI workshop as there is not an established standard.

The department does not include SEI workshops as a course requiring an application.

Stakeholders in rural and critical access areas within the state have expressed concerns regarding access to SEI workshops.

The department has developed this guideline to address these issues.

Guideline for SEI Workshops

- Beginning January 1, 2017 course applications for SEI workshops are required to be submitted to the department for approval.
- The Washington State Education workgroup recommends the following minimum standards for an SEI workshop.
 - A minimum of four hours.
 - Required topics include:
 - Department of Health EMS updates, which may include:
 - EMS course approval process
 - NREMT information and guidance



- Training program development
 - National updates
 - SEI round table sharing best practice session
- Recommended topics include:
 - Any content from the 2002 National Guidelines for Educating EMS Instructors
 - Current trends in EMS education promoted at local and national conferences
 - Effective use of EMS evaluators, preceptors and field training officers
 - Dealing with education challenges and special needs requests
 - Implementing and using evaluations of students and faculty