

MEMORANDUM OF UNDERSTANDING BETWEEN
STATE OF WASHINGTON, DEPARTMENT OF HEALTH
AND
CARF INTERNATIONAL
FOR DEEMING ACCREDITATION AS MEETING STATE STANDARDS

This memorandum sets forth the understanding between the State of Washington, Department of Health (DOH), and CARF International, (CARF). DOH intends to deem chemical dependency and mental health treatment agencies that have been accredited by DOH, and who have demonstrated compliance with state licensing and certification requirements contained in Washington Administrative Codes (WAC) 246-341.

The term of this agreement shall be from the date of the last signature through June 30, 2024.

I. Pre-Deeming Conditions.

- A. To become deemed, an agency must first have a standard license or standard certification from DOH for the treatment services deemed, verified through at least one on-site survey visit by the DOH Licensing/Certification staff. The on-site survey requirement does not apply to Tribal organizations unless a tribe elects otherwise.
- B. The national accreditation organization must have a memorandum of understanding with DOH for deeming recognition.
- C. Although a CARF accredited agency is required to notify CARF of the following conditions, DOH retains all responsibilities relating to applications of new agencies, new branches, new treatment services, off site treatment services, exemption requests, reinstatements, relocations, remodeling, changes in ownership, name changes, cancellations, suspensions, revocations, complaints, and sanctions relating to WAC.

II. Comparability of Standards and WAC Requirements.

- A. An analysis conducted by the Department of Behavioral Health and Recovery (DBHR) of CARF and DBHR standards indicated a majority of DBHR's requirements are the same as or similar to those used by CARF. Those standards were later adopted by DOH. Standards that match were deemed as being equal to WAC licensing and certification requirements.
- B. All standards, to include those not addressed in paragraph A above remain DOH's responsibility.
- C. To the extent applicable, confidentiality and privacy requirements of 42 Code of Federal Regulations (CFR), Part 2, and the Health Insurance Portability and Accountability Act of 1996 (HIPAA), 45 CFR Parts 160 & 164 will be adhered to by both DOH and CARF.

III. Qualification of Peer Reviewers.

CARF will assure the assigned site survey team has at least two years of specific and relevant experience in the delivery of chemical dependency and mental health treatment services.

IV. Directories and Applicability of CARF Requirements to DOH-Certified Providers.

- A. *CARP* and DOH will keep each other informed of websites, directories, or listings of accredited and licensed/certified agencies in Washington State.
 - 1. *CARP*'s website contains the names of agencies currently accredited in Washington State, the services for which they are recognized, and the time period for which they are accredited.
 - 2. DOH's website contains the names of all Washington State licensed Behavioral Health Agencies. DOH licenses and certificates expire and are renewed annually.
- B. CARF standards apply to the following DOH licensed and certified substance use disorder and mental health treatment services and may be deemed in whole.
 - 1. Community Support Service Providers- WAC 246-341-0100.
 - 2. Organizational Standards - WAC 246-341-0300.
 - 3. Human Resource Management - WAC 246-341-0500.
 - 4. Professional Practices - WAC 246.341-0500.
 - 5. Program Service Requirements-WAC 246-341-0600 & 1158.
- C. CARF and DOH agree to exchange copies of new standards, as they are revised and published.

V. Communication between Parties.

Communication to providers and between CARF and DOH will occur as follows:

- A. Routine communication to providers:
 - 1. Washington State agencies have been informed by DOH of Washington State rules that authorize deeming.
 - 2. Washington State agencies that are already accredited by CARF and others wishing to be CARF accredited who apply to DOH for deeming, will be notified by *CARP* and DOH that a requirement for Washington State deeming is that the agency be willing to share CARF survey information with DOH.
 - 3. DOH will require such Washington State agencies to send DOH a copy of *CARP* survey reports, corrective action plans, and the agency's response to required corrective actions.
 - 4. DOH may contact local deemed agencies to obtain plans of corrections for Washington State WAC deficiencies by the accreditation organization.
- 8. Routine communications between CARF and DOH, when agencies have consented to share information for deeming purposes:
 - 1. CARF and DOH will establish the details regarding contact persons within each organization and how communication will be made to supplement the terms of this agreement.
 - 2. *CARP* will notify DOH of any complaints or non-compliance findings against

any Washington State licensed or substance use disorder or mental health treatment agencies that are not satisfactorily resolved and lead to a suspension or withdrawal of CARF accreditation.

3. DOH will forward to CARF copies of correspondence to and from deemed CARF-accredited agencies relating to probation, involuntary suspensions and revocations of a DOH license or certification.

VI. Modification and Renewal of this Memorandum of Understanding.

- A. The parties mutually agree to evaluate implementation of this memorandum and modify agreed-upon components as necessary.
- B. DOH and CARF will evaluate the information exchanged over the time of this memorandum to determine the minimum amount of paper exchange necessary to prudently exercise responsibility and enhance cost savings.

VII. Non-Discrimination.

- A. In the performance of this memorandum of understanding, DOH and CARF shall comply with the provisions of Title VI of the Civil Rights Act of 1964 (42 USC 200d), Section 504 of the Rehabilitation Act of 1973 (29 USC 794), the Americans with Disabilities Act of 1990 (42 USC 12101, et seq.), and Chapter 49.60 Revised Code of Washington, as now or hereafter amended. DOH and CARF shall not discriminate on the grounds of race, color, national origin, gender, religion, marital status, age, creed, Vietnam-Era and Disabled Veterans status, or the presence of any sensory, mental, or physical handicap in:
 1. Any terms or conditions of employment to include taking affirmative action necessary to accomplish the objectives of this party; and, denying an individual the opportunity to participate in any program provided by this agreement through the provision of services, or otherwise afforded others.
 8. In the event of either party's non-compliance or refusal to comply with the above provisions, this memorandum of understanding may be rescinded, cancelled, or terminated in whole or in part. Either party shall, however, be given a reasonable time in which to correct this non-compliance.

VIII. Indemnification.

Each party shall defend, protect, and hold harmless the other party from and against all claims, suits and/or actions arising from any negligent or intentional act or omission of that party's employees, agents, and/or authorized subcontractor(s) while performing under this memorandum.

IX. Memorandum Alterations and Amendments.

DOH and CARF may mutually amend this memorandum. Such amendments shall not be binding unless they are in writing and signed by personnel authorized to bind DOH and CARF.

X Termination.

Except as otherwise provided in this memorandum, either party may terminate this agreement upon sixty (60) days written notification.

XI. All Writings Contained Herein.

This memorandum contains all the terms and conditions agreed upon by the parties. No other understandings, oral or otherwise, regarding the subject matter of this memorandum shall be deemed to exist or to bind any of the parties hereto.

The following parties have executed this memorandum of understanding:


Brian J. Boon
CARF President/CEO

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Frank Webley

JUL 3, 2019







CBO24428 CARF International - DOU Memo of Understanding

Final Audit Report

2019-07-03

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